



21st March 2024

To,

**Mr. Imran Noushad,
Kerala
M: 9605030734**

Offer Letter

Dear **Imran,**

With reference to your interview and subsequent discussions you had with us, we are hereby pleased to offer you the position of **“Graphic Designer”** in our organization. You will be reporting to **Director of Operations**.

The terms & conditions of your appointment will be in line with those discussed and a detailed letter of appointment will be given to you after you join us.

We would appreciate it if you join on **1st April 2024** at 09:00 hours at the address mentioned below in **Formal attire**, after which our offer stands withdrawn, unless otherwise extended by the Management.

**FORTY-SIX OUNCES
No.46, Electronics City,
Phase I, Hosur Road Bengaluru – 560 100**

Please bring the following documents at the time of joining, along with all your originals for verification:

1. 2 Passport & 2 Stamp size Photograph.
2. ID Proofs (Aadhar Card, Pan Card Copy)
3. Age Proof & Residence Proof.
4. All your educational testimonials.
5. Relieving & Salary certificate of your last employer.
6. Experience Certificates of all your previous employers.
7. PF number from previous organization

Please return a copy of this letter duly signed as a token of your having accepted the same.

Yours faithfully,

For **FORTY-SIX OUNCES BREWGARDEN**

**Elina Ojha
Human Resources**



ANNEXURE
Salary Component

Imran Noushad		
	FORTY-SIX OUNCES	
	JB 9	
	Graphic Designer	
Salary Components	Per Month	Per Annum
Basic + DA	15,000	1,80,000
HRA	3,200	38,400
Total - A (Gross Salary)	18,200	2,18,400
EPF- Company Contribution	1,800	21,600
CTC	20,000	2,40,000

- ❖ The Take Home Salary will be Gross Salary Minus 12% PF (Employee’s Contribution).
- ❖ Monthly incentive /variable pay shall be paid at minimum of Rs. 3000/- per month OR higher amount based on the monthly performance of the business.

Elina Ojha
Human Resources

Raghu Nair
General Manager

Imran Noushad