



# VELIN SKENDEROV

*JOB APPLICANT*

## Technical Skills and Competences

### Substantial Technical Literacy

- ✓ Affinity towards modules and systems optimisation

### Decent Software Products and Systems Knowledge

- ✓ Operating Systems, Graphic interfaces, Microsoft Office

### ✓ Multimedia processing

### Content Management Systems

- ✓ WordPress; DBMS

### Hardware Components

- ✓ Constructive modules, computer peripherals

### Local Area Networks

- ✓ Building, configuring, optimisation and support of Local Computer Networks, posts, clients and servers

## Social Skills & Competences

### Building, managing and motivating teams devoted to marketing research and new products introduction

- ✓ Acquired in Condor Commerce Ltd. and Condor Design Ltd, Sofia 1994-1996 during the years of my Higher Education

## Profile

A qualified steady individual with strong interpersonal entrepreneurial skills, prone to bring the appropriate face to the business by delivering first-class customer service. Could offer creative thinking outside of the box, within a team or individually, to the utmost satisfaction of relevant stakeholders, in line with the market realities and competitive strategy followed by **МИДИЯ** to mutual benefit of all parties concerned. Being well experienced in retail and information technologies sectors, I consider myself as properly suited to provide outstanding customer support as a part of first-rate Housing Construction process.

## Experience

- **2014 - 2020**  
**Business Management Systems Ltd, Customer Relationships Department**  
Customer Support Specialist, Bourgas.  
*Description of the job, position and responsibilities.*
- **2012 - 2013**  
**Infrastructure Technology Services and Engineering Ltd, Information Technologies Administration, Quality Support Department**  
Receiving Orders Technologist, Bourgas.  
*Description of the job, position and responsibilities.*
- **2011 - 2012**  
**LUKOIL Technology Services Bulgaria Ltd, Information Technologies Administration, Organisational Support Group**  
Receiving Orders Leading Technologist, Bourgas.  
*Description of the job, position and responsibilities.*
- **2008 - 2011**  
**LUKOIL Technology Services Bulgaria Ltd, Information Technologies Administration, Information Technologies Organisational Support Group**  
Specialist/Information Technologies Operational Support, Bourgas.  
*Description of the job, position and responsibilities.*

## Organisational Skills and Competences

### Marketing

- ✓ Sales of goods (mass products) and services

### Introduction to the market

- ✓ Services, Information Products and Technologies induction

## General

### Interdisciplinary interests

- ✓ general knowledge; Shotokan Katate and Judo practice

## Driving License

- ✓ **Category B**

## Disposable Referent Documents

### Letter of Recommendation

- ✓ from Business Management Systems Ltd Managing Director (last employer)

### Business English Certificate

- ✓ Cambridge C1 Business Higher  
Business Benchmark Advanced C1  
Cambridge Business English Vantage B2

### Document Doctoral Course

- ✓ Bulgarian Academy of Science, Central Laboratory of Biomedical Engineering

### Certificate

- ✓ Design and Programming Support of Distributed Control System MIC

### Master's Level Qualification Degree Certificate

- ✓ University of National and World Economy, Sofia

● 2005 - 2008

### LUKOIL Technology Services Bulgaria Ltd, Information Technologies Administration, Program Technologies and Databases Department

Programmer, Bourgas.

Description of the job, position and responsibilities.

● 2002 - 2005

### LUKOIL Neftochim Burgas JSC, Information Computing Center, Cash Accounts Balance Department

Programmer, Bourgas.

Description of the job, position and responsibilities.

● 2001 - 2002

### KRS Iliya Iliev Sole Proprietorship Company, Yambol

Trade, import and distribution of radio-electronic equipment, black & white household appliances, mobile communication, Bourgas.

Customer Support Specialist

Description of the job, position and responsibilities.

## Education

● 2009 - 2010

### Business English

Foreign Languages and Management Centre, Bourgas

Cambridge English: Business Certificates (BEC) C1 Business Higher

● 2008 - 2009

### Business English

Foreign Languages and Management Centre, Bourgas

Cambridge English: Business Certificates (BEC) B2 Business Vantage Certificate

● 2007 - 2008

### Business English

Foreign Languages and Management Centre, Bourgas

Cambridge English: Business Certificates Vantage

● 2007 - 2007

### Intuitional Fuzzy Sets - Theory and Application

Bulgarian Academy of Science, BME, Sofia  
Doctoral Course "Theory and Application of Intuitional Fuzzy Sets"

● 2001 - 2001

### Design and Software Support of Disributed System MIC

MICONT Ltd, Sofia

Design and Software Support of Distributed System MIC for Control of Technological Plants in Real Time

✓ **Higher Education Diploma**  
University of National and  
World Economy, Sofia

✓ **Secondary Education  
Diploma**  
High School of Natural  
Sciences and Mathematics  
"Academician Nikola  
Obreshkov", Bourgas

✓ **Certificate of acquired  
professional qualification  
Programmer of  
Computer Equipment**  
High School of Natural  
Sciences and Mathematics  
"Academician Nikola  
Obreshkov", Bourgas

● 1989 - 1999

### Higher Education

University of National and World  
Economy, Sofia  
Industrial Management Master

● 1984 - 1989

### Secondary Education

High School of Natural Sciences and  
Mathematics "Academician Nikola  
Obreshkov", Bourgas  
Information Computing Machines  
Operator/Programmer Certificate

## Foreign Languages

### Russian

Reading  
Writing  
Speaking



### English

Reading  
Writing  
Speaking



## Contact

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