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TALLY PRIME WITH GST

CHAPTER 1 (BASICS)

1. What is Accounting?
2. How to use Accounting in Tally Prime?
3. Creating Company in Tally Prime
4. Altering Company in Tally Prime
5. Selecting Company in Tally Prime
6. Shut the Company in Tally Prime
7. Deleting Company in Tally Prime
8. Protecting the Company

CHAPTER 2 (ACCOUNTING MANAGEMENT)

9. What is Ledgers?
10. How to Enter the Ledgers in Tally
11. What is Groups and Subgroups?
12. Chart of Accounts
13. Bill Wise Entry
14. What is Vouchers?
15. Single Entry and Double Entry
16. Day Books

17. Payment and Receipt Vouchers

18. Contra Vouchers

19. BRS

20. Journal Vouchers

21. Cost Centre

22. Depreciation and Appreciation

23. Multi-Currency

CHAPTER 3 (INVENTORY MANAGEMENT)

24. What is Inventory Management

25. Inventory Creations

26. Purchase and Sales Vouchers

27. Other Vouchers (Credit and Debit Note, (Rejection in and Rejection Out, Receipt note and Delivery Note)

28. Purchase and Sales Orders

29. Purchase and Sales Return

30. Stock Transfer

31. Job Costing

32. Discount Columns, Zero Value Entry, Actual and Billed Quantity

33. Batch Wise Entries

34. Bill of Materials (BOM)

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CHAPTER 5 (GOODS AND SERVICE TAX)

35. What is Goods and Service
36. SGST, CGST and IGST
37. HSN code and SAC Code
38. GST Registrations
39. Goods related Tax Entries
40. Service related Tax Entries
41. GST Registration
42. E-Way Bill
43. E- Invoice

CHAPTER 6 (TDS AND TCS)

44. TDS Registrations
45. Nature of Payments
46. TCS Registrations
47. Nature of Goods

CHAPTER 7 (PAYROLL MANAGEMENT)

48. Introduction to Payroll Management
49. Configuring Payroll in Tally
50. Managing Employee Information
51. Processing Payroll and Generating Pay Slips

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CHAPTER 8 (IMPORT AND EXPORT DATA)

52. Export the Data (To Excel sheet, PDF, JPG…etc)

53. Previewing the Report

54. Backing up the Data

55. Import and Export Data to another Company

CHAPTER 9 (ADDITIONAL)

56. File Sharing

57. Difference Between Tally ERP and Tally Prime