

## Re: Resignation - K Venkata Narasimha Rao

From Venkata Narasimha Rao <venkata.narasimha@moschip.com>

Date Wed 1/8/2025 2:59 PM

**To** Santhosh Kumar Mudhalkar <santhosh.mudhalkar@moschip.com>; Srinivas Kandikatla <srinivas.kandikatla@moschip.com>

Cc HR Operations <a href="mailto:hrops@moschip.com">hrops@moschip.com</a>>

Dear Srinivas & Santhosh,

Applied my resignation in the keka tool as well.

I noticed a typo error in my resignation email. The correct relieving date is **13th January 2025**, not 2024 as mentioned earlier.

Apologies for the mistake, and thank you for your understanding.

Thanks & Regards,

K Venkata Narasimha Rao.

From: Santhosh Kumar Mudhalkar <santhosh.mudhalkar@moschip.com>

Sent: Monday, January 6, 2025 1:21 PM

To: Venkata Narasimha Rao <venkata.narasimha@moschip.com>; Srinivas Kandikatla

<srinivas.kandikatla@moschip.com>

Cc: HR Operations <a href="mailto:hrops@moschip.com">hrops@moschip.com</a>

Subject: RE: Resignation – K Venkata Narasimha Rao

## +@HR Operations

@Venkata Narasimha Rao: As informed offiline, please apply your resignation in tool keka.

## Regards,

Santhosh Kumar Mudhalkar

**Human Resources** 



From: Venkata Narasimha Rao <venkata.narasimha@moschip.com>

Sent: Monday, January 6, 2025 1:00 PM

To: Srinivas Kandikatla <srinivas.kandikatla@moschip.com>

Cc: Santhosh Kumar Mudhalkar <santhosh.mudhalkar@moschip.com>; Dathatreya Gunnala

<dathatreya.gunnala@moschip.com>

Subject: Resignation - K Venkata Narasimha Rao

Dear Srinivas,

I am writing to formally resign from my position as Engineer-Support at Moschip Technologies Limited, effective 13th January 2024.

I sincerely appreciate the opportunities and support I have received here. Working with you and the team has been a valuable experience.

I will do my best to ensure a smooth transition in the coming week. Please let me know if you need anything specific from me during this period.

Thank you once again, and I wish the company continued success.

Thanks & Regards, K Venkata Narasimha Rao.

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