

July 31, 2021

Internship Completion Letter

To

Helen

No:51, Apollo Armstrong Nagar 2nd Street, Chinna Mathur Manali, Chennai-600068 Tamilnadu

Dear Helen,

This is to confirm that you have successfully completed your internship with Stradegi Solutions India Pvt Ltd for the period between 01-Mar-2021 and 31-Jul-2021. On behalf of Stradegi, I would like to thank you for your support during your internship.

During your tenure with Stradegi, you managed the expectations well while delivering good quality work. It was great to have you on our team and you are a pleasure to work with.

Kindly note, that your regular employment with Stradegi will commence from 01-Aug-2021 with a revised salary of **Rs.3,00,004/-** per annum. The revised salary structure is enclosed herewith as 'Annexure - I'. All other terms and conditions will remain the same as per the offer letter given to you.

Wish you the best for future endeavors.

Please note that salary matters are highly confidential and hence you are asked not to discuss it with any of your colleagues.

Regards,

For Stradegi Solutions India Pvt Ltd

CHENNA

VINOD ANTONY

Head, Human Resources



Annexure – I	
Name	Helen
Salary Components	Revised CTC as on 1 st Aug 2021
Basic	12500
House Rent Allowance	3750
Transport Allowance	1600
Leave Travel Allowance	1042
Medical Allowance	1250
Special Allowance	749
Food Allowance*	0
Statutory Bonus	875
Total Per Month	21766
Total Per Annum: A	261192
Retirals (Company Contribution):	
Provident Fund Payable by Employer	21600
Gratuity	7212
Total Retirals: B	28812
ESI/Medical Insurance: C	10000
Total CTC Per Annum: A+B+C	300004

^{*} Food Allowance if entitled will be given in the form of a meal card.

Vinod Antony

Head, Human Resources