#### Reports

Reports were created to provide insights into key operational metrics.

## • Daily Bookings:

Report Type: Bookings

- Configuration: Grouped by Created Date (grouped by Calendar Day). Shows columns like Booking Number, Station, Slot, Status, Total Price. Filtered by date as needed.
- Purpose: To track the volume of bookings created each day.

## Revenue by Station:

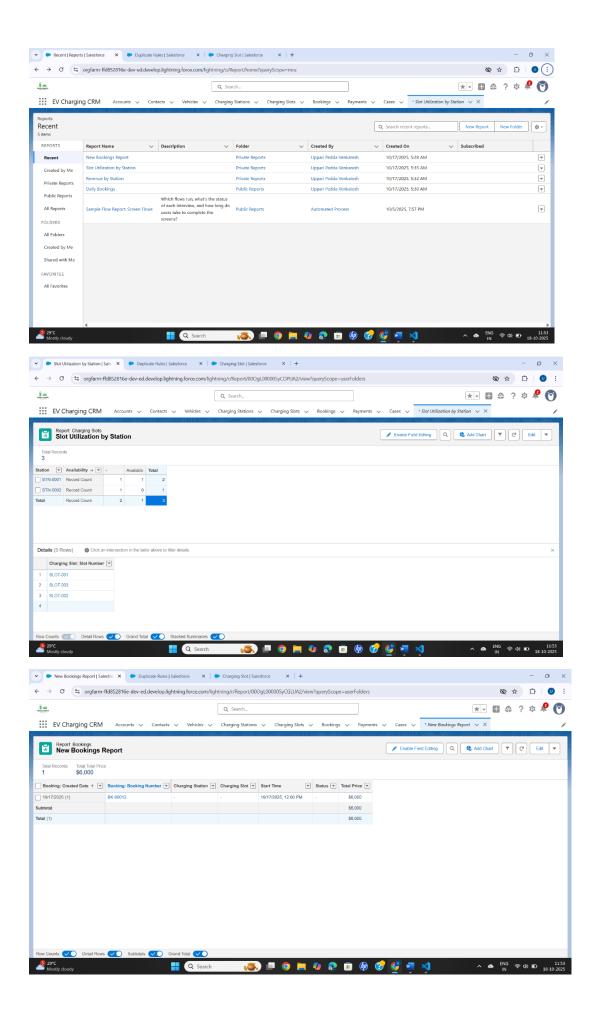
Report Type: Bookings

- Configuration: Grouped by Station. Summarizes the Total Price field (Sum). Filtered to include only Completed Bookings.
- Purpose: To analyze revenue generation per charging station.

#### Slot Utilization:

Report Type: Slots

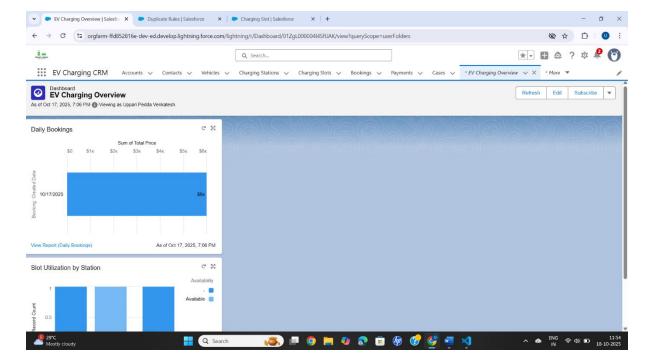
- Configuration: Grouped first by Station, then by Availability.
  Shows Slot Name. Optionally includes a stacked bar chart (X-Axis: Station, Y-Axis: Record Count, Stack By: Availability).
- Purpose: To visualize the current status (Available, Unavailable, etc.) of slots across different stations.



#### **Dashboard**

A central dashboard was created to provide a high-level overview of key performance indicators (KPIs).

- Dashboard Name: EV Charging Overview
- Components Added:
  - Total Bookings Today: Uses the Daily Bookings report (filtered for Today), displayed as a Metric component showing the Record Count.
  - 2. **Revenue by Station:** Uses the Revenue by Station report, displayed as a **Bar Chart** showing the Sum of Total Price per Station.
  - 3. **Overall Slot Utilization:** Uses the Slot Utilization by Station report, displayed as a **Gauge** component showing Record Count against defined thresholds, or using the report's built-in chart.



### **Security Review**

The security model was configured using a layered approach to ensure users have appropriate access.

## Organization-Wide Defaults (OWD):

Set the baseline access for objects.

Booking: Private

Payment: Private

Station: Public Read Only

 Slot: Controlled by Parent (inherits from Station due to Master-Detail relationship)

Account/Contact: Private (or as per organizational requirements)

### Role Hierarchy:

- Established a vertical structure (e.g., CEO \$\rightarrow\$
  Operations Manager \$\rightarrow\$ Station Manager
  \$\rightarrow\$ Station Staff).
- Enables managers to view records owned by subordinates when OWD is Private.

#### Profiles:

- Define object permissions (Create, Read, Edit, Delete), field permissions, app access, etc.
- A custom profile Station Staff was cloned from Standard User and configured with specific permissions needed for the role (e.g., Read/Create/Edit on Bookings, Read-Only on Stations).

# Sharing Rules:

 Used to grant additional record access laterally or based on criteria when OWD is restrictive.  Example: A criteria-based rule (Share Bookings within Station) shares Booking records with users in the same Station Staff role or group based on the Station associated with the Booking, granting Read access.

#### Permission Sets:

- Used to grant additional permissions to specific users without changing their profile.
- Example: A Manage Payments permission set grants
  Edit/Delete access on the Payment\_\_c object and is assigned only to users in the finance team.

## Field-Level Security (FLS):

- Controls visibility and editability of specific fields for different profiles.
- Example: The Hourly\_Rate\_\_c field on the Slot\_\_c object was made Read-Only or Hidden for the Station Staff profile via Field-Level Security settings on the field itself.

