QUEEN’S UNIVERSITY OF BELFAST COMPUTER SCIENCE

Minute of Project Supervision Meeting  
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Student Name: Venniz Valente  
Project Module Code: CSC3002  
Project Supervisor: Dr Marie Ferrario  
Meeting Number: 01  
Date of Meeting: 01/10/24

Progress since last meeting, and decisions arrived at during meeting:  
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This meeting was the first formal meeting.

Action Points:  
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* Start the project report.

Discussed:

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* The project brief and guidance for developing the first 3 pages of the report.
* Using research papers using ACM, IEEE and google scholar to use for my product vision and analysis.
* Scoping existing applications and documenting their features, their pros and cons, etc…
* Interviewing users, and determining the functional and non-functional requirements
* Road mapping of the project.
* The use of diagrams (architecture, class, uml, etc…).
* The researching which technologies can be used and what the best choices are.

Date of next meeting:  
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08/10/24

Agreed minute should be initialled by the supervisor.  
Supervisor's Initials: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:  
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Supervisor's Comments:  
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