

# MAHLATSI MASHIFANE

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linkedin.com/in/mahlatsi-mashifane | Portfolio: <https://venomsirr.github.io/M-Mashifane-Portfolio/#contact>

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## ***Professional Summary***

Dedicated and detail-oriented Safety Management professional with a Diploma in Safety Management and additional expertise in IT and web development. Skilled in workplace safety, risk management, and compliance. Hands-on experience working on safety projects with *Jadula Trading Enterprise* and web development projects including designing and launching websites for *Jadula Trading Enterprise* and *Gadget Nexus*. Seeking opportunities in safety, IT, and related fields where I can contribute my knowledge, technical skills, and passion for excellence.

## ***Work Experience***

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### ○ **Client Service Specialist (Promoter), FNB (Feb 2025 – Aug 2025)**

- Promoted FNB products and services at ATMs, increasing brand awareness and sales.
- Engaged diverse clients, developing strong communication and interpersonal skills.
- Worked in a target-driven environment, consistently meeting sales and marketing objectives.
- Provided effective solutions to client queries using problem-solving skills. ○ **Web Developer (Freelance), Jadula Trading Enterprise (2025)**

- Designed and launched the official company website, delivering a modern and userfriendly interface.
- Ensured mobile responsiveness and added animations to improve engagement.
- Received positive feedback from the owner, highlighting satisfaction with the final website.
- Website Link: <https://jadulatrading.co.za/>

### ○ **Founder & Web Developer, Gadget Nexus (2025)**

- Designed, developed, and launched the Gadget Nexus website focused on tech products and services.

- Applied creativity, branding, and technical skills to create an attractive and professional online presence.
- Website Link: <https://venomsirr.github.io/GadgetNexus/index.html>

○ **Safety Assistant (Project-based), Jadula Trading Enterprise (2025)**

- Assisted in implementing workplace safety protocols on small construction-related projects.
- Conducted site inspections, supported risk assessments, and helped ensure compliance with safety regulations.
- Gained exposure to practical applications of occupational health and safety principles.

## PORTFOLIO

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Use this hyperlink to access my Portfolio and why I am the best suitable candidate

- <https://venomsirr.github.io/M-Mashifane-Portfolio/#contact>

## Core Competencies

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- Safety Management Knowledge
  - Risk Assessment and Mitigation
  - Web Development & IT Support
  - Client Engagement
  - Problem Solving & Analytical Skills
  - Time Management
  - Leadership & Initiative

## Education

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### Diploma in Safety Management

Vaal University of Technology  
(Graduated April 2025)

Relevant coursework: Safety Principles and Practice, Occupational Health and Safety Law, Risk Management

**National Senior Certificate (NSC)**

Hlonipha High School

(Graduated 2022)

***Technical Skills***

- 
- Proficient in Microsoft Office
  - Microsoft Digital Literacy – NEMISA
  - C# Programming Certification – NEMISA
  - Accounting Fundamentals – EDUCBA
  - Report Writing and Presentation Skills
  - Occupational Health and Safety short course- Educourse

***Certification***

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Completed the following certification:

- Microsoft Digital Literacy (NEMISA)
- Accounting Training (EDUCBA)
- C# Programming (NEMISA)
- Microsoft 101 (NEMISA)
- Occupational Health and Safety short course (Educourse)

## ***Languages***

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- English (Proficient)
- Isizulu (fluent)
- Sepedi (fluent)
- Isindebele (fluent)

## ***Extracurricular Activities***

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Successfully completed multiple technical certifications, including Microsoft Digital Literacy, C# Programming, and Accounting Training. Participated in workshops and seminars on Occupational health and safety.

## ***References***

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Available Upon Request