

STEP 1 : Vendor initiates process of creating a new product

- Add Product -> MawadCatalog search page
- MawadCatalog menu -> MawadCatalog search page

STEP 2 : Vendor choose between 3 options

- Option 1 : choose to create the product manually from scratch
- Option 2 : choose to create multiple products at once using the bulk upload option
- Option 3 : choose a product template by searching for a product within the catalog

Search by product name, model, brand ...

Create product manually.

Bulk upload products

STEP 3.a : Option 1 : create product from scratch

Clicking on “create product manually” will take the vendor to the form for creating a new product.

STEP 3.b : Option 2 : bulk upload

Clicking on “bulk upload products” will allow vendors to bulk upload products using a predefined csv template

STEP 3.c : Option 3 : choose a product template by searching for a product within the catalog

- Vendor enters the search keywords that can be anything pertaining to the product from name, brand, manufacturer, model number etc...
- A drop down menu should show with a maximum of 3 suggestions if available.
- Clicking on the product name -> view product page
- Clicking on “see all” -> search result page

Concrete block

4 inch Solid concrete block
6 inch Hollow concrete block
8 inch Insulated concrete block

[See all](#)

Step 4.a : select product from drop down menu

- Vendor examine the product view
 - Clicks add to my e-shop -> redirect to prefilled create product form
 - Exit page -> back to catalog

Step 4.b : search result page



Step 5 : select product from search result page

- Vendor click “view product” -> redirect to the product view
 - Clicks add to my e-shop -> redirect to prefilled create product form
 - Exit page -> back to catalog

Step 6 : Product approval requirement

- Case 1 : If vendor adds the product pricing and shipping details only, no approval is required and the product is automatically published to their e-Shop
- Case 2 : if vendor deletes information from media, variants, etc... no approval is required and the product si automatically published to their e-Shop (regular validation must prevent vendor from skipping mandatory fields such as vital information or forgetting value of mandatory attribute...)
- Case 3 : if vendor adds or modify existing information other than product pricing and shipping, approval is required and product will be submitted to admin before publishing.

Note that admin should receive the information stating that the product was created based on MawadOnline Catalogue template and the modified fields shall be highlighted.