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| Course | CSIS 3280 | Section | | 002 | Term | | Summer 2020 |
| Professor | Bambang A.B. Sarif | | | | | | |
| Title | Final Revision | | | | | | |
| Date | **July 31, 2020** | | Time | | | **6:00 PM to 10:30 PM** | |
| Responsible |  | | | | | | |
| Location/Platform | Online Metting – Skype. | | | | | | |

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| **Attendees** | | |
| Name | Email | Student Id |
| Fernando Viana Maia | vianamaiaf@student.douglascollege.ca | 300320728 |
| Joel Giladi | giladij@student.douglascollege.ca | 300302313 |
| Qiuming Wei | weiq4@student.douglascollege.ca | 300312797 |

# Topics

1. Review of required documentation;
2. Download of

# Done

* Joel installed a git management tool and learned how to use it following Fernando’s instructions. Discussed the need for certain validation forms

# What is working well

* Collaboration amongst the team members.
* Both members communicated clearly and examined different scenarios.
* Clarified the current status of the project and assigned equal work

# What is not working well

* N/A.

# Next Steps

* N/A