

February 1, 2021

36300 Fremont Blvd.  
Fremont, CA 94536

Andrew Yuen  
Video Creator / Filmmaker  
Andrew CP  
(Address Not Known)

Dear Mr. Yuen,

My name is Paris Lun. I'm writing this because I want to build a website for you. I'm a student currently enrolled in American High School, and as part of the curriculum for the Web Design class that I'm taking, I would like to request your role in being my client. I'm quite impressed with the short films you have put out, even if they aren't perfect, and would like to offer you a personalized platform to showcase your work with. Before we get started, know that this is a school project and is thus non-committal (The website is not guaranteed to be finished), but I will do my best to achieve a standard of excellence for everything I do and this is no exception. There is absolutely no charge on your part. All you need to do is accept.

I don't create boring websites. I follow where my creativity goes, and if my creativity tells me that I want to create something bold yet presentable and without a question somewhat experimental, I'll have no choice but to follow. There is no solid line encompassing what my style is, but if I had to describe it, it would be something akin to experimental art pop with harsh lines and broad colors. At the same time, there should still exist a nice flow and composition to it all, as if all the bits and pieces were purposefully put in place after a tornado had blown over. Considering your more profound and cinematic approach to art, I'm looking forward to complementing your talents. Usability will not be ignored, so expect all the modern conveniences of a website like navigation bars, search boxes, responsive design, etc. as well as adherence to 508 compliances. I am experienced in both raw HTML responsible for the website's content and the CSS styling required to make things pop. As for interactivity, my repertoire also includes JavaScript. All my previous projects are available upon request if you so wish to see them.

Following your response to this letter, I am ready to set up regular contact to discuss the details of the project as well as provide progress updates regarding its completion through email and video calls. I would like to set up a meeting on Zoom every week as a sort of checkup and the timing on that is quite flexible. I am usually available from 3:00pm to 8:00pm every weekday. Be aware that my Web Design teacher may ask to join in for one of our meetings every once in a while. To give you a sense of my schedule, I plan to work on this project for about two hours every Tuesday and Thursday, then five hours every Sunday. The hours put in will be logged. Technical details aside, please know that I can not accept anything in return for my services. It is a school project after all. I am merely able to send you the finished files and not exactly host the website. Afterwards, you can do whatever you want with it, including making it go live. However, keep your mind on the fact that this offer is most of all free. I see this current project as an avenue to expand on all of my horizons in terms of my skills as a web designer as well as an opportunity to get to work with real people in the real world. I need the experience. So, thank you. You have my warmest gratitude for reading this far, and I truly hope you will consider the offer.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paris Lun', with a stylized, cursive script.

Paris Lun