Seller		Seller's reference
		Date

	Buyer's reference	Purchase Order Date

Consignee	Buyer

Rejection reason / Rejection note	Order response status
	Country of origin	Country of destination

Mode of transport	Date of despatch	Terms of delivery	Location
Means of transport	Place of despatch	Special terms	
Vessel/flight No.	Port of loading	Terms of payment	Currency of payment
Port of discharge	Place of delivery		

Shipping marks; container number	No. and kind of packages; description of goods	Total gross weight (kg)	Total cube(m³)
		Total net weight (kg)	

Item / References	Description	Country of origin	Commodity code	Quantity	Unit price

Notes	
	Seller's company and telephone no.
	Name of contact
	Date
	Signature