

No. DGT-Schm/20/2019-DDT(SCHM)  
 Government of India  
 Ministry of Skill Development & Entrepreneurship  
 Directorate General of Training  
 Old CIRTES Building, IARI Campus, New Delhi

Dated: 19<sup>th</sup> August, 2019

To,

M/s Aptech Limited  
 Aptech House,  
 A-65, MIDC Marol Andheri East,  
 Mumbai-400093, Maharashtra.

Subject: Administrative Approval for conducting All India Online Common Entrance Test (AICET)-2019 for Advance Diploma in IT Networking and Cloud Computing as per the terms and conditions issued vide Letter No. MSDE-18012/04/2017-TTC Dated 19<sup>th</sup> September, 2017 to Aptech Ltd.-reg.

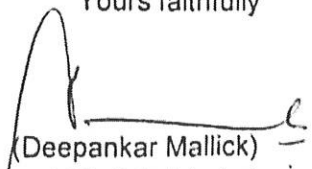
Sir,

I am directed to convey the administrative approval of the competent authority (DG(T)/AS) for conducting the All India Online Common Entrance Test (AICET)-2019 for Advance Diploma in IT Networking and Cloud Computing, scheduled to be held on 24<sup>th</sup> August, 2019 at various centers across the country for admission to Advance Diploma in IT Networking and Cloud Computing during the session, 2019 as per the e-mails dated 11<sup>th</sup> July and 19<sup>th</sup> August, 2019, in accordance with the Sl. No. 3, of Schedule 2, of the letter the same rate will be admissible for conducting the AICET Exam. The rate is ₹193/- per paper per trainee, with Service Tax/GST will be paid extra as per Govt. of India guidelines. The expenditure incurred in conducting the online AICET will be disbursed by the Executive Director, NIMI, Chennai from the amount collected as the entrance fees of the participant appearing in AICET. The current scope of work is as per Annexure-I enclosed, and any other activity as required during the admission process.

The question bank for each trade in Hindi & English will be provided by NIMI, Chennai to Aptech for conducting All India Online Common Entrance Test (AICET)-2019 for Advance Diploma in IT Networking and Cloud Computing.

Encl.: As above.

Yours faithfully


  
 (Deepankar Mallick)

Dy. Director General (C, P &amp; Admin.)



Copy to:

1. The Executive Director, NIMI, P.O. Box no. 3142, CTI Campus, Guindy, Chennai-600030
2. Vice President, Enterprise Business Group, Aptech Ltd., A-31, 2<sup>nd</sup> Floor, Infraline Building, Sec-3, Noida (U.P.) 201301

  
 (Swati Sethi)  
 JD(T)(CFI)

Scope of Work assigned to Aptech Limited, Mumbai for conducting All India On Line Common Entrance Test (AICET)-2019 for Advance Diploma in IT Networking and Cloud Computing

With reference to conducting All India Common Entrance Test (AICET) scheduled to be held on 24.08.2019, for admission in 21 NSTIs conducting for Advance Diploma in IT Networking and Cloud Computing courses, the specific work has been assigned to all stakeholders involved in the process of AICET. I am directed to convey the work assigned to Aptech Limited as below:

1. The Aptech will collect the registration record of the candidates who will be appearing in All India Common Entrance Test (AICET) from the portal [www.nimmionlineadmission.in](http://www.nimmionlineadmission.in) for further processing.
2. It will process the data in accordance with the suitability of use and provide the link to the same portal of NIMI.
3. The format of hall ticket is available on portal. If any further change is needed to improve its utility and authenticity, Aptech is authorized to do so. The hall ticket could be downloaded from 21.08.2019 onwards.
4. The candidate will be able to download the Hall ticket from the same portal using the link. Proper instruction for using the link must be displayed on portal of NIMI.
5. A separate link from Aptech should also be provided on NIMI Portal for mock test of online examination. It should remain available from 21.08.2019 – 24.08.2019, so that candidate gets familiar to the pattern of online examination. The question paper should be both in English and Hindi.
6. The proper guidelines for attempting the question paper in simple language with clear explanation should be provided either on the portal or the link.
7. The maximum no. of examination centers should be hired so that the candidates would feel more convenient to appear in the Examination.
8. The Examination Center should be of appropriate space, equipped with requisite facilities such as Light, Ventilation & Separate Toilets for men/women.
9. The sufficient no. of computers with associated accessories should be provided, so that candidates should not be allowed to wait for hours together for his turn to appear.
10. The invigilators must be well versed with the online examination process and able to help the candidates, if they face any computer related issues.
11. The invigilator must be polite communicative as well as supportive to the candidates, so as to release the tension of online examination, but do not unduly interfere in the process of attempting the question and provide unfair mean to any of candidate at anytime.
12. At each examination center especially in Non Hindi Speaking Region, one or two invigilator must be having knowledge of Regional language.
13. The center for each candidate has to be allotted by Aptech considering their minimum distance they should travel to reach at centre.

14. The examination result will be preserved by Aptech and will be shared to NIMI and DGT by 26.08.2019.

15. The registration to start from, 21.07.2019 onwards and will continue up to 16.08.2019. The final result of online examination should be ready by 26.08.2019.

16. The Aptech will upload the complete result trade wise on the NIMI portal and provide a link so that the same can be viewed / downloaded from it. The complete result of each institute based on preference of institutes for admission given by the candidates in registration form should also be prepared by Aptech and upload on portal of NIMI. The result of each institute should also be forwarded to respective institute by 26.08.2019. The postal and e-mail address of each institute (Government/Private) are uploaded on NIMI portal.

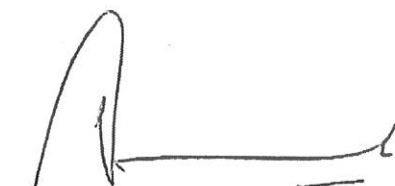
17. The Aptech is authorized to take appropriate decision instantly during the course of online examination so as to sort out any intricate situation, if arises, so as to accomplish smooth sailing of examination process.

18. Any other instruction deems necessary in addition to the step of above said process will be taken accordingly and appropriately.

19. The authorize Officer at NIMI for co-ordination, discussion and decision making process will be following:

Sh. R.P. Dhingra, Exxecutive Director (09811715769)

20. Any other activity as required in the admission process.



(Deepankar Mallick)  
Dy. Director General (C, P & Admin.)

