

DGT-11015/10/2021-O/o DIR(CFIs)  
Government of India  
Ministry of Skill Development & Entrepreneurship  
(Directorate General of Training)  
Employment Exchange Building, Pusa Campus New Delhi-110012

Date: 26.08.2021

To look into the matter of granting affiliation to the existing ITOTs seeking for expansion of trades under CITS, a committee comprising of senior level officers of DGT is constituted as under after due approval of DG(T) until further order.

Committee Composition: -

S.no.	Name of the Officer	Designation
1.	Smt. Sandhya Salwan (Chairman)	Deputy Director General
2.	Sh. N.R. Aravindan (Convener)	Director (CFI)
3.	Sh. C H Ravi (Member)	Joint Director (Affiliation)
4.	Sh. V. Venkatesh (Member)	Deputy Director (Coordination)


All the existing ITOTs seeking for expansion of trades shall first submit and present the information on the following agendas before this committee

- a. 1. The need analysis of the requirement of the instructors trade wise
- b. 2. Past three years tracer study ie employability status of the CITS passed out trainees to the committee
- c. 3. Admission status of the candidates for the past three years in their institutes
- d. 4. Details of their industry connect/linkage

The above committee will analyse the reports/presentation presented/submitted by the concerned ITOTs and for further processing the case for issue of letter of intent, preliminary inspection and final standing committee inspection.

This issues with the approval of Competent Authority.

Yours faithfully,

  
(N.R. Aravindan)

Director CFI