

DGT-CITS001/1/2019-O/oDD(CFI)  
Government of India  
Directorate General of Training (DGT)  
Ministry of Skill Development and Entrepreneurship  
Employment Exchange Building, Library Avenue, PUSA Complex,  
New Delhi-110012

Dated: 03.07.2019

To

1. The Commissioner / Director, Vocational Training / Skill Development, All States/ UT
2. The Regional Director / H.O.D./Principal, All RDSDE / NSTI / NSTI(w)

**Subject: Opening of Institute for Training of Trainers to be run by State directorate in Government ITIs -regarding**

Sir/ Madam,

This is to inform that in the meeting of Committee on "Norms and Courses" held on 26.06.2019, at 2.30 PM at Conference Room, 1<sup>st</sup> Floor, Employment Exchange Building, Pusa Complex, New Delhi wherein the proposal for **Opening of Institute for Training of Trainers to be run by State directorate in Government ITIs** as an agenda item 10 was discussed.

In session Aug 2019, the NSTI and ITOTs already affiliated with DGT will run the CITS training for private candidates passed out of ITIs /Diploma/Degree holders who have cleared All India Common Entrance Test (AICET). At present there is no opening for the ITI, diploma and degree holders already employed in Govt. ITIs to undergo CITS training in NSTIs through this entrance & admission process.

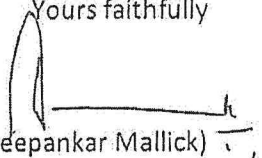
The following is approved for implementation:

1. This scheme of CITS may be opened for the Instructors already appointed in Govt. ITIs through selection process of the state directorates and are not eligible to appear in AITT of RPL under CITS due to less than 03 year experience as Instructor.
2. The regular instructor in Govt. ITI with Degree in relevant stream or Diploma in relevant stream are eligible for registration in this scheme:
3. The scheme may be implemented in NCVT affiliated Govt. ITI which shall be treated on similar lines as Govt. ITOT after completion of Affiliation process by applying to DGT for affiliation and joint inspection.
4. The affiliation application should be applied to DGT against desired number of units of the affiliated trade in third shift running in the Govt. ITI. If there is no affiliation in third shift, then the Govt. ITI should surrender the same number of affiliated units of the concerned trade in first or second shift.
5. All the candidates of this scheme should be registered in NCVT CFI Portal.

6. The candidates should complete at least 03 month of physical training in the Govt. ITOT for Trade practical and Training Methodology.
7. The final All India Trade Test (AITT) should be conducted by the DGT bi-annually and same National Craft Instructor Certificate (NCIC) should be awarded to pass out candidates.
8. The AITT should comprise of all the examinations conducted for regular CITS trainees in annual exams.
9. Fee structure will be conveyed separately for this course.

Accordingly, it is requested to take further action at your end.

Yours faithfully

  
(Deepankar Mallick)  
Deputy Director General

Copy to (for information):

1. Sr. PPS to Secretary, MSDE
2. Sr. PPS to DG/AS, DGT, MSDE
3. All Directors at DGT, HQ, New Delhi