



DGT-CITS002(03)/1/2021-O/o DIR(CFIs)
Ministry of Skill Development and Entrepreneurship
Directorate General of Training
Pusa, New Delhi - 110012

1st Floor, CIRTES Building,
Pusa Campus, Pusa, New Delhi-110012
Dated: 03/08/2021

Office Memorandum

Subject: - Affiliation of Trades under CITS in existing IToTs – Reg.

To look into the matter of granting affiliation to the existing IToTs seeking for expansion of trades under CITS, a committee comprising of Senior level officers from DGT is constituted as under.

Henceforth, i.e. the session 2021-2022 and onwards, all the IToTs seeking for expansion of Trades shall first submit the information on the following items to the CFI Division, DGT. The IToTs, then will present the same in the Meeting coordinated by CFI, Division before the committee constituted for the purpose.

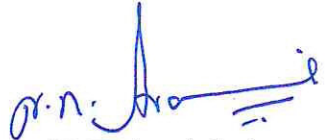
1. The IToTs seeking expansion of trades will submit/present the **need analysis** of the requirement of the instructors trade wise to the committee.
2. The IToTs will submit/present the **past three years Tracer Study** (Employability Status) of the CITS passed-out trainees to the committee.
3. The IToTs will also furnish the **admission status** of the candidates for the past three years in their Institutes before the committee.
4. The IToTs will furnish the details of their **Industry Connect/Linkage** before the committee.

Committee Composition

S.no.	Designation
1.	Director (Affiliation)
2.	Director (CFI)
2.	Deputy Director (Coordination)

This committee will analyze/scrutinize the reports presented/submitted by the concerned IToTs and submit their report after presentation by the concerned IToTs for further processing the case. Based on the analysis/scrutiny report of the committee, the IToT shall be intimated regarding forwarding of their proposal for expansion of trades to this Directorate for further action.

This issues with the approval of competent authority.


(N. R. Aravindan)
Director CFI

Copy to:

1. PPS to DDG, DGT, Hqrs
2. Private IToTs
3. State Government IToTs



Harsh Vardhan Sharma
(Assistant Director)