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MSDE-DGT-07/Misc-2017 (CFI)
Ministry of Skill Development & Entrepreneurship
Directorate General of Training (DGT)
Pusa, Building, New Delhi

Date: 18-01-2018

Office Memorandum

Subject: Engagement of Junior Consultants (JC) on contract basis under Craft Instructor Training Scheme.

Respected Sir/Madam,

I am directed to convey the approval of competent authority for engagement of 100 no. Junior Consultant on contract basis in different institutes of DGT, conducting courses under Craft Instructor Training Scheme/ AVTS, at a monthly consolidated fixed remuneration of Rs. 30,000/ per month (Rupees Thirty thousand per month only) for a period of eleven months from the date of Engagement. The no. of JC to be engaged in different Institutes is given as below:

S. No.	Name of the Institute	JC Approved	S. No.	Name of the Institute	JC Approved
1.	ATI-EPI Dehradun	04	1.	RVTI-Panipat	02
2.	ATI Haldwani	02	2.	RVTI-Allahabad	04
3.	AHI Bangalore	02	3.	RVTI-Bengaluru	02
4.	FTI Bangalore	04	4.	RVTI-Indore	01
5.	ATI Calicut	02	5.	RVTI-Jaipur	01
6.	ATI Chennai	07	6.	RVTI-Kolkata	02
7.	ATI Howrah	08	7.	RVTI-Mumbai	01
8.	ATI Bhubaneswar	01	8.	NVTI-Noida	02
9.	ATI Kanpur	06	9.	RVTI-Thiruvanthapuram	02
10.	FTI Jamshedpur	01	10.	RVTI-Tura	02
11.	ATI Mumbai	08	11.	RVTI-Vadodhra	02
12.	ATI Jodhpur	02	12.	RVTI-Patna	02
13.	CSTRI Kolkata	03	13.	RVTI-Shimla	02
14.	ATI Ludhinan	06	14.	RVTI-Rajpura/Mohali	02
15.	ATI-EPI Hyderabad	07	15.	RVTI-Trichy	01
16.	ATI Hyderabad	07	16.	RVTI-Agartala	02
Total		70	Total		30

The process of selection of Junior Consultants should be started immediately and must be completed as soon as possible, so as to engage them for the current academic session. An agreement on stamp paper of Rs100/- duly notarized, must be signed between the Director of the Institute and incumbent (Junior Consultant). The Format of agreement is enclosed for ready reference. The Qualification of JC Would be B.Tech/B.E. degree or Diploma with five years experience in the relevant field.

The selection of JC would be made by a committee as detailed below:

- | | | |
|------|--|----------|
| i) | Director/Principal of the Institute | Chairman |
| ii) | An officer not below the rank of DDT from DGT,HQ/
any field Institute nominated by the DGT. | Member |
| iii) | The senior most JDT/DDT/ADT/TO of the Institute | Member |
| iv) | An officer from other Department of Central/
State Government not below the rank of JDT/DDT | Member |
| v) | An Expert in the relevant field (Not from DGT). | Member |

The Selection would be made on following basis:

i) Qualifications

(Say some one has secured 70% marks in his degree/Diploma, 30% Marks
Then the marks allotted to qualifications would be $70 \times 30 / 100 = 21$)

ii) Experience

(After acquiring minimum qualification, the marks for experience per 20% Marks
Year would be 04)

iii) Written & Practical Examination

30% Marks

iv) Interview

20% Marks


Advertisement to be published in local and National news papers by respective Institute giving wide publicity.

JC will be engaged initially for a period of 11 month. The date of signing of agreement will be considered for counting the initial period of engagement and extended again for same period giving a break of one month and renewing the agreement. The reservation policy applicable for Central Government C Group services should be followed strictly in selection process of JC.

The IFD has concurred the proposal for engagement of 100 number of junior consultant in different field Institute of DGT as shown in above table, vide their DY. No AS&FA (L&E) 259 dated 19/12/2017.

The payment for the monthly remuneration of the Junior Consultants will be made from the object head "Professional Service" under the sub head of Component Scheme, "Establishment, Operation maintenance & Up-gradation of DGT Institute".

This letter is issued with the approval of competent authority.


(P.N. Yadav)
Director (CFI)

To

Director/H.O.D.:

ATI-Mumbai, Chennai, Howrah, Hyderabad, Kanpur, Ludhiana,
Bhubaneswar, Calicut, Haldwani, Jodhpur, AHI Bangalore
ATI-EPI Dehradun, Hyderabad.
FTI-Bangalore, Jamshedpur,
CSTRI- Kolkata


Principal/Vice Principal:-

NVTI Noida
RVTI-Panipat, Allahabad, Bengaluru, Indore, Jaipur, Kolkata,
Mumbai, Thiruvananthapuram, Tura, Vadodra, Patna,
Shimla, Rajpura, Trichy, Agartala.

Copy to:

1. PPS to DG/AS, DGE&T, New Delhi.
2. PS to DDG, (Admn) DGT, New Delhi.
3. PS to DDG (T & E)/DDG (AT & W)/DGT, New Delhi.
4. Pay and Account Officer, DGT, MSDE, Kaushal Bhawan New Delhi-110005.
5. Pay and Account Officer, DGT-II, CTI Campus, Guindy, Chennai-600032.
6. Pay and Account Officer, DGFASLI, CLI Building, Sion, Mumbai-400022.
7. DDT/H.O.O. DGT, Employment Exchange Building, Pusa complex-110012.
8. A.D.T. Budget Section, DGT, Employment Exchange Building, Pusa complex-110012.
9. Dir, (WOT) DGT, New Delhi.




(Jagdish Chand)
Training Officer

ea please issue by speed post

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NOTICE

It must be understood that although the agreement as required by law is in form of an agreement with the Director, Advanced Training Institutes (ATIs)/Advanced Training Institutes for Electronic and Instrumentation (ATI-EPs)/Foreman Training Institutes (FTIs) _____, this engagement is made by the Government of India. A person selected to fill it will be subject in all respects throughout his service to the orders of the Government.

(He/him/his words may be suitable changed for female)

AGREEMENT TO ENGAGE ON CONTRACT

This AGREEMENT made on the _____ day of _____ two thousand and _____ BY AND BETWEEN _____ S/o _____ r/o _____

_____ being engaged as Junior Consultant against the vacancy of Training Officers hereinafter referred to as the 'FIRST PARTY' (which expression unless excluded by or repugnant to the subject or context shall mean and include his heirs, legal representatives and assigns) of the FIRST PART;

AND

The President of India, acting through _____ (designation), Department of _____, Ministry of _____, hereinafter referred to the 'GOVERNMENT' (which expression unless excluded by or repugnant to the subject or context shall mean and include its successor-in-office and assigns) of the SECOND PART;

WHEREAS the GOVERNMENT have engaged the party of the FIRST PART and the party of FIRST PART has agreed to serve the GOVERNMENT on the terms and conditions hereinafter contained.

NOW THESE PRESENTS WITNESSETH and the parties hereto agree as follows:-

1. The FIRST PARTY shall submit himself to the orders of the Government and of the officers and authorities under whom he may from time to time be placed by the Government and shall remain in the service for the term of _____ months (in words) commencing from the _____ Day of _____ 2012 subject to the provisions herein contained.
2. The FIRST PARTY shall devote his whole time to his duties and at all times obey the rules including the provisions of Government Servants Conduct Rules and any other instruction or order, prescribed from time to time, for the regulation of the branch of the public service to which he may belong, and shall perform such duties as may be assigned to him;
3. The service of the party of the FIRST PART may be terminated as follows:-

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- a. At the end of the period specified in Para 1 by either party without notice.
- b. By the Government without previous notice if the Government is satisfied on medical evidence that the party of the FIRST PART is unfit and is likely for a considerable period to continue unfit by reason of ill-health for the discharge of his duties in India.
- c. The engagement of Junior Consultant is against the vacancy of Training Officers. However, such engagement of Junior Consultant would automatically be terminated on promotion/section of new incumbent by UPSC to the post.

PROVIDED always that the decision of the Government that the party of the FIRST PART is likely to continue unfit shall be conclusively binding on the party of the FIRST PART.

- d. By the Government or their officers having proper authority without any previous notice if the party of the FIRST PART shall be guilty of any insubordination, intemperance or other misconduct or if any breach or non-performance of any of the provisions of these presents or of any rules pertaining to the breach of the public service to which he may belong or is found unsuitable for the efficient performances of his duties.
- e. By fifteen days notices in writing given at any time during service under this agreement either by him to the Government or by the Government or their authorized officer to him without cause assigned,

PROVIDED always the Government may in lieu of any notice herein provided for, give the party of the FIRST PART a sum equivalent to the amount of his pay for fifteen days or shorter notice than fifteen days, if they pay him a sum equal to the amount of his pay for the period by which such notice falls short of fifteen days.

The term 'pay' for the purpose of this clause shall mean the pay the party of the FIRST PART is receiving under these presents at the time.

4. The pay/ salary for the contract faculty to which the party of the FIRST PART is appointed shall be @ Rs. _____ per month. The pay/salary from time to time payable to him under these presents shall be paid for such time as he shall serve under this Agreement and actually perform his duties commencing from the aforesaid date and ceasing on the date of his quitting service or on the day of his discharge therefrom or on the day of his death if he shall die while in service.
5. The party of the FIRST PART shall be eligible for not more than one-day casual leave for each month of service rendered. No leave salary shall be admissible.
6. If the party of the FIRST PART is required to travel in the interest of public service, he shall be entitled to allowance as applicable.
7. The party of the FIRST PART shall not be eligible for any concession in relation to medical treatment.

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8. The party of the FIRST PART shall not be eligible for any scheme relating to Provident Fund or Insurance under the Government of India or any other financial benefits.
9. The party of the FIRST PART shall not have any claim whatsoever for his/her regular appointment on any post under the appointing authority.

IN WITNESS WHEREOF the parties hereto have signed, sealed and delivered this Agreement on the day, date and year first above written in the presence of:

Witness:

1.

2.

Signed by _____

(FIRST PARTY)

Witness:

1.

2.

Signed by _____

(Designation)

Department of _____
for and on behalf of the President of India.

(SECOND PARTY)