

## Minutes of Meeting of CFI Division with DG(T) held on 23-12-2020, 11 am

Agenda points	Discussion
CITS 2020-2021 counselling & Admission Status	<ul style="list-style-type: none"> <li>➤ The information regarding CITS admission may be appraised to the Secretary, MSDE &amp; Cab Secretary</li> <li>➤ CITS Session may start from 11<sup>th</sup> January, 2021</li> </ul>
CITS 2019-2020 Result Status. Nd Convocation of CITS Trainees	<ul style="list-style-type: none"> <li>➤ For Batch 1 Examination (CITS 19-20 AITT), result shall be declared by 31-12-2020.</li> <li>➤ The DG desired that after declaration of results for all the Batches, the certificate shall be issued with due conduction of Convocation ceremony wherein the Hon'ble MSDE may be requested. Event management for the Convocation Ceremony may be taken by NIMI</li> <li>➤ To plan for the convocation of CITS trainees in the 4<sup>th</sup> week of Jan. or 1<sup>st</sup> week of February, 2021.</li> <li>➤ Toppers to be awarded and ceremony to be publicized by National Media</li> </ul>
CTS 2020-2021 Admission Status.	<ul style="list-style-type: none"> <li>➤ CTS admissions may start from 28<sup>th</sup> Dec. 2020 of the verified candidates at NSTIs.</li> <li>➤ Efforts may be taken to fill up the vacant seats.</li> </ul>
Issue regarding representation received from Sh. P K Madavi, DD, RDSDE J&K.	<ul style="list-style-type: none"> <li>➤ The Institutes are to be monitored for such complaints</li> <li>➤ The issues regarding corruption to be taken in consultation with vigilance section of DGT</li> <li>➤ An enquiry committee with the approval of the DG is set up for investigating in such matters.</li> </ul>
Issue regarding corruption against officials of NSTI Haldwani	<ul style="list-style-type: none"> <li>➤ The issues regarding corruption to be taken in consultation with vigilance section of DGT</li> </ul>
Enquiry matters pertaining to NSTI Kanpur	<ul style="list-style-type: none"> <li>➤ Complaint to be resolved by RD, RDSDE UP to settle the case.</li> <li>➤ No payment will be processed as double bills have been raised and processed.</li> <li>➤ Show cause notice to be given to the concerned official</li> </ul>
Enquiry matters pertaining to NSTI Kanpur. Issue of theft of Laptop & Money in NSTI Chennai.	<ul style="list-style-type: none"> <li>➤ Concerned Institute to take disciplinary action against such defaulter students as per the Institute Rule Book/Guidelines.</li> <li>➤ No ragging/sexual harassment/drugs inhalation to be entertained in the campus of the Institute.</li> <li>➤ Uniform Rule book to be prepared for all NSTIs if not available already.</li> </ul>
Constitution of Committee for preparation of NSTIs for World Skill India Competition.	<p>To be added in TOR of the committee order.</p> <ul style="list-style-type: none"> <li>➤ Mapping of the Sectors in World Skills with the Trades in NSTIs</li> <li>➤ To decide that NSTIs are going to participate in how many trades.</li> <li>➤ The Committee shall appraise the progress every month to every month to CFI Division and DDG(CFI)</li> <li>➤ To conduct competitions among the trainees of NSTIs and to select the best trainee for the skill competition</li> <li>➤ An elaborate activity calendar to be formulated with Time Lines by the committee in this regard.</li> </ul>
additional trades (CITS) sought for NSTI(W) Indore	<ul style="list-style-type: none"> <li>➤ The DG instructed to check if it is possible to allocate additional unit of Office Management to Indore</li> <li>➤ Whether surplus faculty is available at any NSTIs for the same</li> </ul>

Registration of Supervisor Instructor on CFI portal (Gujarat State)	➤ To seek the approvals after putting related old files & references
Online training program on leadership development conducted by V.V. Giri (NLI)	<ul style="list-style-type: none"> <li>➤ To nominate 5 officials for the said training programme on Leadership Development to be organized by V.V.Giri, National Labour Institute (NLI)</li> <li>➤ DG desired that 2 Women and 3 Male officials to be nominated to be nominated from all the four regions of the country with a preference to north eastern region.</li> </ul>
TISS Training Inauguration by Union Minister, MSDE	<ul style="list-style-type: none"> <li>➤ Tata Indian Institute of Skills (TIIS) shall be launching Short Term Courses on Factory Automation Re-skilling Training Course which shall be inaugurated by the Hon'ble Minister, MSDE Dr. Mahendra Nath Pandey on <b>25th December, 2020</b> at 3.00 pm.</li> <li>➤ Coordination regarding the registration of the DGT officials for participation in the launching Program is taken care by CFI Division and has been appraised to the DG</li> </ul>
Digital Library	➤ CITS Lesson and Demonstration plan for the period 11 <sup>th</sup> Jan. to 18 <sup>th</sup> Jan. to be uploaded on the Bharat Skills portal by 4 <sup>th</sup> Jan 2021 by the Nodal officers of NSTIs.
Logo for NSTIs	<ul style="list-style-type: none"> <li>➤ A committee has been constituted to finalize the LOGOS received from various officials from RDSDEs and NSTIs where in the DG desired that DDG-1 will be the chairperson of the committee</li> <li>➤ Some Quote should be underneath the logo</li> <li>➤ Two to Three logo can be mixed to create a perfect design</li> <li>➤ It should be generic</li> </ul>
3 Month Activity Plan for NSTIs	<ul style="list-style-type: none"> <li>➤ Professors from good universities/ BeD Colleges should be hired once a month for teaching pedagogy skills</li> <li>➤ Sports / Cultural Activities/excursions to be organized once a month on Saturdays</li> <li>➤ Industrial Visits once a month, teacher to tie up with Industries</li> <li>➤ @India 75- Assembly once a week on every Monday to discuss the important events of India for each year</li> <li>➤ Each NSTI to have long pin board and to pin the important events</li> </ul>
Uniform for NSTIs	➤ NSTI dress code to be designed and made by trainees of Dress Making and Cutting & Sewing Trade
Man power deployment to the CFI division	➤ For the immediate remedy, it was approved by the DG that Sh. Abhisekh Kumar, AD presently working with the Budget section may be shifted to the CFI division and he may handle as well as monitor the Budget related activities of the NSTIs.