

No. DGT-NSTI05/02/2019-O/o DIR(CFIs)  
Government of India  
Ministry of skill Development & Entrepreneurship  
Director General of Training  
Old CIRTES building, IARI campus, New Delhi

Dated:12.06.2020

To

The Director/HOD

All NSTIs/NSTI(W)/ITOTs (as per the list attached)

**Subject: Work assigned to Institutes for conducting on line All India Common Entrance Test (AICET)-2020-reg.**

Sir,

This is to inform that following Work has been assigned to respective institutes for conducting on line All India Common Entrance Test (AICET)-2020 for the academic session 2020-21 ( the admission shall be made through NIMI Online Admission Portal with due process) scheduled to be held on **19<sup>th</sup> & 20<sup>th</sup> July, 2020** for admission in all Institutes (Govt. & Pvt.) conducting Craft Instructor Training Courses:

**Work assigned to the Institutes including NSTIS & Government/Private ITOTS**

1. The advertisement format in English/Hindi has been provided to all institutes (Govt./Pvt.), for advertising in English, Hindi as well as in Regional newspaper of wide range publicity, so as to promote awareness amongst aspirants it is also requested to Field Institutes to handover the format to State Directorate of respective State, so that it gets circulated amongst all ITI for awareness of the candidates willing to apply for CITS Courses.
2. All the Institutes including ITOT's must upload the same advertisement in their respective website of their institute. The electronic and print media as applicable should also be utilized for propagating publicly.
3. The, registration facility for the trainees shall be available from **15.06.2020** onwards and will continue up to **27.06.2020**. The online examination will be held on **13.07.2020 and 18.07.2020**. M/s Aptech will prepare complete result trade wise as well as Institute wise based on preference option of the candidates and same will be uploaded on portal as well as forwarded to all the Institutes on **01.08.2020**.
4. The Director of all the Institutes must nominate the Committee trade wise (preferably the Officer of related trade should be nominated in committee of respective trade) for verifying the documents of the candidates during the counseling session on the basis of merit list of each trade received from NIMI/Aptech. The Director will be Chairman of the Committee. The committee will recommend for selection of candidates to Chairman (Director) of the committee. After Approval of the Director the selected candidate will be permitted to deposit the fees.

5. The merit list shall be based on marks obtained and considering the reservation norms of the Central Government (the ITOT will follow the reservation norms of their respective State).
6. The Institutes will inform the admissions made and seat remaining vacant trade Wise to NIMI on the last date of each counseling session. NIMI should display the subsequent merit list Institute wise on the portal.
7. 1<sup>st</sup> Counselling from **5<sup>th</sup> August-10<sup>th</sup> August**
8. 2<sup>nd</sup> Counselling from **12<sup>th</sup> August-17<sup>th</sup> August**
9. 3<sup>rd</sup> Counselling from **19<sup>th</sup> August-24<sup>th</sup> August**
10. If vacancy exists even after the third counseling session, then it should be communicated to NIMI as well as DGT. The same will be uploaded on NIMI Portal Institute wise and Trade wise. NIMI portal will display the notice that all candidate irrespective of their choice of Institutes should report to the institute where they wish to take admission. The Institutes based on the candidates reporting to the Institutes and available vacancy will prepare the merit list. On the availability of the vacancy spot admission could be taken up from **26.08.2020 to 29.08.2020**. The NIMI should display on the portal the final completion and closure of examination and admission process.
11. For Private ITOTS committees will be formed of senior officers (Director Rank +3 other team members) at each private ITOT to screen students for " on the spot / walk in" admissions if they have any vacant seats after NIMI online candidates.
12. Any other activity as required during the admission process.
13. All Institutes after completion of admission process must submit the final report of candidate who have been admitted to DGT on following format trade wise.

Name of Trade \_\_\_\_\_ Seating Capacity \_\_\_\_\_

S.no	Registration No. of AICET	Name of Candidate	Marks obtained in AICET	Category SC/ST/OB C/PH/EX M	Selected in 1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> / final counseling	Remarks

Yours faithfully,

(Deepankar Mallick)

Dy. Director General(CFI & Admin.)

Copy to:

1. PPS to DG/AS
2. All (12) Private ITOTs, as per the list attached
3. All NSTIs (Including NSTI(W))