

DGT-CITS002(04)/1/2019-O/o DIR(CFIs)
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training
Old CIRTES Building, PUSA Complex, New Delhi-110012

Dated: 22.08.2019

To

The Principal(s)/Training In charge(s)
All Government & Private IToTs (as per list attached)

Subject: Marking of attendance in Aadhar Enabled Biometric Attendance (AEBAS) and observance of punctuality in office - reg.

Sir / Madam,

Please ensure registration of all instructors / trainers employed in your institute for implementing Crafts Instructor Training Scheme (CITS) on online Aadhar Enabled Biometric Attendance System) AEBAS at <https://cndgt.dgtskillattendance.ac.in/auth/login>. Also forward the details of all instructors / trainers as mentioned above in the following template:

Sl. No.	Name	Father's Name	Date of Birth	Aadhar No.	Date of Joining	Trade	Salary bank account No.	Qualification (Degree/ Diploma)	NCIC (CITS) holder (Yes/No)

Yours faithfully,

(N. R. Aravindan)
Director (CFI)

Copy to:

1. Sr. PPS to DG/AS, DGT, MSDE

