DGT-11028/5/2019-O/o DIR(CFIs) Government of India Ministry of Skill Development & Entrepreneurship **Directorate General of Training** Old CIRTES Building, PUSA Complex, New Delhi-110012

Dated: 03.09.2019

## Office Memorandum

Subject: Transfer round in NSTIs and last open spot admission round for NSTIs / NSTI(w)s / ITOTs (Both Private & Government) under CITS for the session 2019-20 - reg.

With reference to the subject, during September, 2019 the event of admission activities shall be as following:

- Instances, where the trainee did not mark even a single attendance till 09<sup>th</sup> September, 2019, such admissions will stand cancelled and the seats will be considered vacant. In case any trainee is attending classes but not able to mark attendance of AEBAS due to any technical reasons, such trainees must furnish an affidavit stating that the candidate will ensure registration / correction of AADHAR by 09<sup>th</sup> September, 2019, to the Principal of the concerned institute. A list of such trainees shall be reported by the Principal/HOO to NIMI & DGT HQ.
- ii. An online transfer round shall be carried out during 11th 12th September, 2019 for the vacancies as available on 09<sup>th</sup> September, 2019. However, the trainees who have already availed transfer from one institute to another shall be not eligible for transfer round.
- iii. The seats/vacancies available subsequent to the transfer round shall be available for (open) admission to be conducted during 16th to 17th September, 2019. The admissions shall be considered on first come first serve basis.
- iv. Among private ITOTs, only such institutes shall be allowed to conduct (open) admission during 16<sup>th</sup> & 17<sup>th</sup> September, 2019 whose instructors have marked at least three days attendance till 14th September, 2019.

v. It is reiterated that number of hours of training as per CITS curriculum should be strictly ensured for all the admitted candidates.

This issues with the approval of competent authority.

Yours faithfully,

(Deepankar Mallick)

Dv. Director General

The Principal / HOO

All NSTIs / NSTI(w)s / ITOTs (Both Private & Government)

a. Sr. PPS to DG/AS, DGT, MSDE

b. The Executive Director, NIMI, Chennai

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