



MSDE(DGT)-19/02/2018-CD

Government of India

Ministry of Skill Development & Entrepreneurship
Directorate General of Training (DGT)

Employment Exchange Building, PUSA Complex, IARI,
New Delhi-110012

Dated: 03rd July, 2019

To

The Directors dealing with Vocational/Craftsmen Training of all States/ UT
Administrations
All members of Recommendation Committee dealing with Norms &
Courses

**Subject: Minutes of meeting of Recommendation Committee on 'Norms and
Courses' held on 28th May, 2019**

Sir/Madam,

Please find enclosed minutes of Recommendation Committee on
'Norms and Courses' held on 28th May, 2019 under the Chairmanship of
DG(T)/AS, DGT MSDE in Conference Room, Employment Exchange Building,
Pusa Complex, New Delhi.

This issues with the approval of DG(T)/AS,DGT MSDE.

Yours faithfully


(G. Giri)

Joint Director-CD & Strive

Encls: As above

Copy to:

1. Sr. PPS to DG/AS, DGT - for information please.
2. PS to DDG(C, P & Admn),DGT
3. All Directors at DGT (HQ), New Delhi
4. Director, CSTARI, Salt Lake City, Kolkata-700064
5. All Directors /HoD of NSTI/NSTI(W)



Joint Director-CD & Strive

Minutes of meeting of Recommendation Committee on 'Norms & Courses' on 28.05.19 in conference room, 1st Floor, PUSA Complex, New Delhi.

The Recommendation Committee (RC) on 'Norms & Courses' was held under the chairmanship of Shri Deepankar Mallick, DDG (C,P&Admn), DGT on 28th May, 2019 at Conference Room, 1st Floor, PUSA Complex, New Delhi. List of the participants who attended the meeting is placed at Annex – 1.

The DDG, extended heartiest welcome to all the members. Shri G. Giri, Joint Director, DGT set the tone of meeting with starting of action taken report of previous meeting.

Agenda Item No.1: Action Taken Report (ATR) on the recommendations made during meeting of Sub-Committee on "Norms and Courses" held on 14th February, 2019 at New Delhi.

A request has been received from DIT, west Bengal forwarding the request of Ramkrishna Mission Blind impaired students and sent a marking scheme. All member approved the method of conducting Academy for conducting Pshychomotor test in place of Drawing for Visually psychomotor test in place of drg. Director CSTRI has been requested to examine marking pattern and forward to TT cell, DGT, for taking necessary approval.

CITS review committee appointed for preparation of CITS guideline has to approve the draft syllabus of five annual pattern CITS syllabi (Fitter, Electrician, MMV, Electronics Mechanic and Instrument Mechanic) in the line of final approved guideline and intimate CSTARI for further action.

Agenda Item No.2: Approval for mandating Grading of ITIs.

After detailed discussion, committee recommended that to ensure quality of NCVT affiliated Industrial Training Institutes (ITIs), all ITIs (both Govt. & Private) must be graded. Those ITIs who will not participate in grading (during phase-1 & 2), will be physically inspected by DGT.

Agenda Item No.3: Approval for mandating CITS qualification for the recruitment of Vocational Instructors in Industrial Training Institutes (Govt & Private)

After deliberations, committee agreed to make CITS qualification as essential for the recruitment of vocational instructors in Govt and Private ITIs. According all States /UT should revised the recruitment rules for the recruitment of vocational instructors in ITIs. Director (Admn), briefed that States/UTs may takes this point seriously other wise



decision will be taken as per instructions issued vide letter no. MSDE-19/02/2018-CD dated 26.02.2019.

Agenda Item No.4 : Equivalency of RPL CITS certificate with respect to one year regular CITS certificate.

It further stressed to follow the instruction already issued vide letter no MSDE-19/02/2018-CD dated 26th February, 2019 wherein it was mentioned the RPL certificates should be **considered equivalent to regular one year CITS**. Accordingly all States/UT should consider the certificate for all benefits of employees.

Agenda Item No.5 : Remuneration to be paid to contractual faculty against vacant sanctioned post in ITIs.

After deliberation Committee agreed to enhance the remuneration to be paid to contractual faculty against vacant sanctioned post in ITIs should be minimum 2/3 of starting basic salary of regular vocational instructors in Govt. ITIs.

Agenda Item No.6 : Proposal to fill up the vacant seats in ITIs by candidates from outside States.

Committee agreed to allow the ITIs (Govt & Private) of the states to fill up the vacant seats by the candidates from out side of the States. Accordingly States/UT Directorates dealing with Vocational Training shall issues necessary instruction.

Agenda Item No.7 : lateral entry for candidates passed for the trade Architectural Draughtsman, and Architectural Assistant (one year) to revised NSQF aligned trade 'Architectural Draughtsman' having duration 2 years under CTS.

After deliberation committee agreed to allow lateral entry for candidates passed in year 2015 to 2018 and will be passed in year 2019, having one year NTC for the trade Architectural Draughtsman, and Architectural Assistant (one year duration) to revised NSQF aligned trade 'Architectural Draughtsman' having duration 2 years under CTS w.e.f August, 2019 onward.

Agenda Item No.8 : (i). Direct admission in Govt ITOT for State deputed Govt. ITI Candidates if seats are not filled through All India Common Entrance Test (AICET) for Craft Instructor Training Course.



(ii). **No Private ITOT be setup until further order.**

Committee unanimously approved the following :

If seats are not filled through AICET in Govt ITOT then respective State may depute Govt ITI instructors for CITS course. Who are having less than three years experience, as Govt. ITI instructors having 3 year or more experience are covered under RPL.

No new Private ITOT be setup until further order of DGT.

Agenda Item No.9 : Deletion of five trades on welder under CTS –

- a. Welder (GMAW & GTAW)
- b. Welder (Pipe),
- c. Welder (structural),
- d. Welder(Fabrication & Fitting),
- e. Welder(Welding & Inspection)

The committee decided that CSTARI may collect currently details of affiliated ITIs for the above trades from NCVTMIS portal before its deletion and review all aspect /effect of subsume with Welder (Gas & Electric) and submit the proposal to DGT.

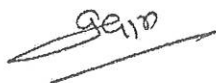
Agenda Item No.10 : Duration of Wireman course may be reduced to one year under CTS.

Director, CSTARI explained to members for the need of reduction of duration of trade Wireman.

Committee recommended that CSTARI may re check all aspect of trade while reducing duration and submit the proposal.

Agenda Item No.11: Enhancement of duration & contents for Employability Skills (Blended learning) for CTS/ATS.

Director, CSTARI explained to members for enhancement of duration & contents for Employability Skills (Blended learning) for CTS/ATS from 110 hours to 160 hours. Committee agreed to enhance the duration of Course to 160 hours in for 1st year of all CTS trades and to develop 80 Hrs. of web based module on "English and Communication Skills" for 2nd Year of 2 years CTS Trades. For contents; NIMI is already on the job and must submit contents by 20th July so that the new content can be introduced for 2019 batch starting on 1st August, 2019



Agenda Item No. 12 (a) : Provision of 3 chances to appear CITS AITT under RPL.

Committee unanimously approved for giving 3 chances to appear CITS AITT under RPL including 1st chance.

If a candidate passed in practical exam and failed in theory exam then he/she is not exempted for passed exam. He/she has to pass both exam (theory and practical exam) in same session.

If a candidate found absent for appearing Examination after paying fee he/she will miss that chance.

Agenda Item No. 12 (b) : Additional eligibility criteria for appearing CITS examination under RPL.

Committee unanimously approved other than EPF account and 3 yr Exp etc mentioned earlier, one will be eligible if he/she produces 3 years salary slips/proof paid through bank regularly every month.

In case of charitable organization (s) who are not paying any salary to their instructors rather they are given accommodation transport etc. in such cases committee has decided to take decision case to case basis on representations from such ITIs through State.

Agenda Item No. 12 (d) : 1 week to 2 week Physical POT training in addition to one month online POT under RPL.

After detailed discussion Committee decided two weeks class room training in addition to one month online POT course which will be conducted in NSTIs or its extension Centre or State ITOT or some good Govt. ITIs. CSTARI may prepare its courses contents.

Agenda Item No.13: Minimum eligibility criteria for appearing AICET entrance examination for CITS admission in term of Age, Experience other than Technical qualification prescribed in guideline earlier.

After deliberation Committee has decided following :

Age :- min 20 yrs (as on 1st July of admission year)

Exp:- At least 1 year in industry (as on 1st July of admission year)



Agenda Item No.14: Minimum entry qualification 8th class for the trades may be raised to 10th class under CTS.

Director, CSTARI explained to members that at present 13 trades out of 136 trades under CTS which are having entry qualification 8th class passed. So based on the data collected through data base, it is found that students having qualification 10th passed, 12th passed and graduates are showing their willingness to take admission in year 2018 rather than 8th passed trainees for the said trade.

Committee discussed the matter and suggested for enhancing 8th to 10class for the above mentioned 13 trades w.e.f 1st July, 2020 session.

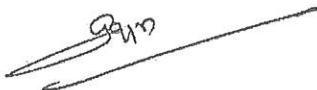
Agenda Item No.15: Proposal for adding one year add- on course (with multiple specialization) for the trades 10th class entry qualification with one year duration.

Director, CSTARI explained to members that at present 75 trades out of 136 trades under CTS are having entry qualification 10th class pass and duration 1 year and proposed to adding one year add-on course. Committees recommended on the basis of data collected through data base, CSTARI may further scrutinize and submit their proposal to add on courses for entry 10th qualification of 1 year duration.

Agenda Item No.16: Nomenclature (Title) of following newly proposed 2 year diploma courses.

1. Advanced Diploma in IT, Networking and Cloud Computing
2. Advanced Diploma in Automotive Technology
3. Advanced Diploma in Manufacturing Technology
4. Advanced Diploma in Welding & Fabrication
5. Advanced Diploma in Industrial Electronics and Automation
6. Advanced Diploma in Construction Technology

Committee approved the above nomenclature for the 2 year diploma courses. The level of above diplomas being higher than normal diploma, AICTE approval is not required.



Additional points with the permission of Chairman: proposed by Director TT Cell:

Agenda Point No.1 : Recognition of Prior Learning (RPL) in CITS:- Proposal for providing exemption to candidates who has already passed the concerned module under CITS.

The committee members deliberated on the proposal and recommended the following:

1. The candidates who has already passed any module of PoT / Training Methodology (TM) and / or Engineering Drawing & Workshop Calculation & Science (Engg. Technology) under CITS may be exempted from attempting offline exam i.e. Practical and/or Engineering drawing paper in AITT of RPL under CITS.
2. Above mentioned candidates may also be exempted from online exam of the theoretical paper of respective subject and should not attempt the concerned part of the online exam if there is a common paper for all subjects.
3. The exemption if any, should be reflected in marksheet of the AITT of RPL under CITS issued to the passed out candidates.

Agenda Point No. 02.: All India Trade Test (AITT) under ATS revision of marking pattern.

The committee members deliberated on the proposal and recommended to come up with a simplified scheme. This may be brought up in next meeting.

Meeting ended with vote of thanks.

A handwritten signature in black ink, appearing to be 'J. In', written over a horizontal line.

**List of participants who attended the Recommendation Committee on
"Norms & Courses" on 28.05.2019
in conference room, 1st Floor, Pusa Complex, New Delhi**

Sl. No.	Name	Designation	Name of Institute/Organization
1.	Sh. Deepankar Mallick	DDG, DGT	DGT, HQ.
2.	Sathya Shankar B.P.	Director	DGT, HQ.
3.	BVS Sessa Chari	Director	CSTARI
4.	Sunil Kumar Gupta	Director (TTC)	DGT
5.	Davinder Singh	DDT	O/o DTE, HP, Sundernagar, Mandi, Himachal Pradesh
6.	R.P. Dhingra	Director NIMI	NIMI, Chennai
7.	Sh. M.K. Parial	Dir(TC)	DGT, HQ.
8.	J.P. Meena	Regional Director	RDSDE, Gujarat
9.	Niraj Kumar	Additional Director	DTE, Lucknow, U.P.
10.	A. Venkateswara Rao	Regional Director	RDSDE, Telangana, Hyderabad
11.	M.P. Nair	Regional Director	RDSDE, Kerala
12.	Sanjay Kant	Regional Director	RDSDE, Rajasthan
13.	G. Giri	Jt. Director	DGT, MSDE
14.	Ajay Vashisht	DDT	DTTE, Delhi
15.	C.S. Murthy	JDT	CSTARI
16.	Amrit Pal Singh	DDT	DGT
17.	Sushil Agarwal	DDT	DGT HQ.
18.	Parveen Kumar	DDT	DGT
19.	Vijay Dhiman	ADT	O/o SDIT, Haryana, Pachkula
20.	B.D. Thakur	JDT	Labour employment of Trg. Department, Nepal house, Ranchi, Jharkhand
21.	Suresh Sharma	Principal ITI	DTE, Rajasthan
22.	Kritanand Singh	Dy. Director	DGT, HQ.
23.	Deepak Pandey	Principal W ITI, Bhopal	W ITI, Bhopal, MP
24.	Sunil Desai	Deputy Director	DTE, Bhopal, MP
25.	M.C. Nagarathna	Assistant Director	DET, Karnataka
26.	Judhjit Singh	Assistant Director	DTE&IT, Punjab
27.	Arun Kumar	Group Instructor	Govt. ITI, Sector-28C, Chandigarh
28.	Dr. Vourun Bosh	DIT/WB	DIT/WB
29.	S.K. Dey	DDIT/WB	DIT/WB
30.	Sumit Kaushik	VI/DGT	DGT
31.	Hans Singh	Superintendent	DTE, Raj

32.	M Sevi	JDT	O/o DELT, Assam
33.	H.V. Samvatsar	Director	RDSDE, Chennai
34.	K.L. Joshi	Training Officer	J.K. Cement Ltd.
35.	Minakshi Sharma	Executive Representative	Maruti Suzuki India, Ltd.
36.	Rahul Kumar	Cluster Head (UP & Chhattisgarh)	Maruti Suzuki India, Ltd.
37.	T. Rajashekar	Joint Director	DET, Tamilnadu
38.	M.F. Ansari	Secretary State Board of Exam.	Chhattisgarh
39.	N. Babu	ADT	DET, TN
40.	Ananda Kumar	ASO	DET, TN
41.	J. Herman	A.M	NIMI
41.	J.D. Masilamani	Joint Director	DGT, Delhi
42.	C. Yuvaraj	Dy. Director	NSTI, Chennai
43.	Shiv Kumar	JTA	DGT (HQ)
44.	Parveen Kr.	JTA	DGT Hqrs.
45.	Digant Mehta	Technical Officer	DET, Gujarat
