**GENERAL REQUISITION FORM**

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| ***Requested by:*** | FELIX TAMUNOEMI PRINCE | ***Position:*** | DC/ADMIN  OFFICER |
| ***Date of Request:*** | 19/12/2023 | ***Location of need*** | ELSHCON BASE 1 |
| ***Purpose:*** | **HSE/END OF YEAR STAFF MEETING 2023** | | |
| ***Signature:*** |  | | |

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**HSE/END OF YEAR STAFF MEETING 2023**

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| --- | --- | --- | --- | --- |
| **S/N** | **DESCRIPTION OF ITEMS** | **QTY** | **MARKET**  **PRICE PER ITEM** | **TOTAL**  **(N)** |
|  | **DECEMBER 2023** |  |  |  |
| 1 | FRIED RICE AND CHICKEN | 80 PLATES | 2,750 | 220,000 |
| 2 | WATER | 10 PACKS (96 BOTTLES) | 1,200 | 12,000 |
| 4 | STOUT (CAN) | 2 CARTON (48 PCS) | 13,000 | 26,000 |
| 5 | HEINENKEN (CAN) | 2 CARTON (48 PCS) | 10,000 | 20,000 |
| 6 | SMIROFF ICE (CAN) | 2 CARTON (48 PCS) | 13,000 | 26,000 |
| 7 | BETA MALT CAN | 1 CARTON (24 PCS) | 5,800 | 5,500 |
| 8 | ALL SEASON WHISKY | 4 BOTTLES | 5,000 | 20,000 |
|  |  |  |  | **#329,500** |

**GRAND TOTAL: THREE HUNDRED AND TWENTY NINE THOUSAND FIVE HUNDRED NAIRA (#329,500) ONLY.**