



Profile

Vicha Pratummanee

Date of Birth -> 14/03/1984

Nationality -> Thai

Religion -> Buddhism

Technical Skill

- Corporate Finance
- Accounts Payable & Receivable
- Data Visualization Techniques
- Microsoft Excel Finance skill
- Microsoft Office
- CD organizer System
- Xero Accounting System

Language Skill

- TOEIC SCORE 690
- Basic Chinese
- Basic Spanish

Interesting

Programming, investment

Contact

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EXPERIENCE

→ JUL 2019 – MAY 2020

(Global Business Travel Company)

This is a multinational travel and meetings program management company.

Position : Finance and Accounting Travel

- Handle bank remittance and cheque payment
- Assist in administrative support

→ MAR 2017 – JUN 2019

(GO365 Travel co.,th)

The company is a highly experienced B2B tourism consultancy and providing travel services within the South East Asia Market

Position : Finance and Accounting Travel

- Maintains financial historical record and contributes to team effort
- Prepares financial report update to Head office

→ OCT 2016 – FEB 2017

(G4S Security Services co.,ltd)

G4S Services is a diverse range of services to our customer requirements on multi service

Position : Billing & Collection

- Issue invoices and bills then sent to customers
- Answer question and handle complaints

EDUCATION

JUN 2014 – MAY 2016 (GPA -> 3.63)

- MBA in Finance & Banking at Ramkhamhaeng

JUN 2008 – APRIL 2013 (GPA ->2.98)

- Bachelor of Degree in Mass Communication at Ramkhamhaeng