

My Company name

Invoice

MYLOGO

Date	August 28, 2013
Invoice #	INV-000000
Customer ID:	[ABC123456]
Purchase Order #	123456789
Payment Due by:	September 28, 2013

Bill To:

[Name]
[Comapny Name]
[Street Address]
[City, ST Zip code]
[Phone]

Ship to (if Different)

[Name]
[Comapny Name]
[Street Address]
[City, ST Zip code]
[Phone]

Sales Person	Shipping Method	Shiping Term	Payment Terms	Due Date	Delivery Date
[Name]					

Item #	Description	Qty	Unit Price	Line Total
112233	Printer paper A4 size	2	35.00	70.00
445566	Black ink cartage HP 350	1	35.00	35.00
				-
				-
				-
				-
				-
				-

Special Notes and instructions

SubTotal	\$ 105.00
Sales Tax Rate	% 0.00
Sales Tax	\$ -
S&H	\$ -
Discount	\$ -
Total	\$ 105.00

Make all checks payable to My Comapany Name

Thank you for make my business!

Shoud have any enquiries concerning this invoice, please contact John Doe on 0-000-000-0000