







CONTACT DETAILS

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SKILLS

- excellent work organization
- scrupulity and responsibility
- communication skills
- ability to work in a team
- knowledge of MS Office

LANGUAGE SKILLS

- Polish language: level B2+
- Russian language: native
- English language: level A2

Victoria Belova

Accountant

I am an independent accountant with 5 years of experience in accounting and 8 years of experience in the field of taxation, both acquired in Belarus. Currently, I am expanding my professional competencies in Poland by regularly participating in courses and training sessions, and keeping up to date with the latest regulatory changes

EXPERIENCE

2017-2021, 2023-2024

PhotoCeramics company, Belarus Accountant

- ensuring proper document circulation;
- maintaining accounting records and reconciling them with general ledger accounts;
- making payments and managing the organization's current accounts;
- controlling settlements with suppliers and customers;
- keeping records of accounting costs, reconciling them with general ledger accounts;
- maintaining revenue records for accounting and tax purposes;
- maintaining cash operations records;
- maintaining accounting cost records and reconciling them with general ledger accounts;
- accounting for costs, including for tax purposes;
- preparing financial statements (balance sheet, profit and loss statement);
- preparing statistical reports;
- calculating taxes (VAT, CIT, PIT);
- preparing and submitting tax declarations (VAT, CIT, PIT);
- cooperating with external institutions (tax office, Social Insurance Institution, others);
- working with the electronic invoice system;
- conducting inventory of current assets, fixed assets, liabilities;
- recording fixed assets;
- payroll calculation.

2009-2017, 2021-2022

Tax office, department of control over legal entities, Belarus Tax inspector

- conducting tax audits of legal entities;

- checking organizations compliance with tax and accounting regulations;
- control of the completeness of reflection of the organization's revenues in accounting and tax reports;
- verifying the legality of including the organization's expenses as costs included for tax purposes;
- checking the correctness of tax settlements by organizations (VAT, personal and corporate income tax, land tax, real estate tax).

ADDITIONAL COURSES

2023-2024

[Association of Accountants of Poland](#)

speciality: accounting



2021-2022

[The Rolling Scopes School](#)

speciality: JavaScript/Front-end



2013

[Association of Accountants of Belarus](#)

speciality: accounting



EDUCATION

2004-2009

[Francisk Skorina Gomel State University](#)

speciality: economics

INTERESTS

Gym, reading, healthy lifestyle, development of personal and professional qualities

I consent to the processing of my personal data for the purpose of recruiting for the position I am applying for.

Victoria Belova