








PERSONAL DATA

 vicbelova.com
 Year of birth: 1988
 Wroclaw, Poland
 vacova1988@gmail.com
 +48 452 398 093



SKILLS

- knowledge of Comarch Optima
- knowledge of MS Office
- excellent work organization
- scrupulity and responsibility
- communication skills
- ability to work in a team

LANGUAGE SKILLS

- Polish language: B2
- English language: A2
- Russian language: native

Victoria Belova

Accountant

I am an accountant with over 10 years of experience in accounting and taxation, gained in both Poland and Belarus. Currently, I work at an accounting office in Poland, where I actively support the accounting processes for clients – including posting documents, handling domestic and international settlements, cost accounting, and preparing financial statements. My previous experience in the tax administration enables me to better understand tax regulations and apply them effectively in practice. I continuously develop my professional skills through courses and training organized by the Association of Accountants in Poland. I am a reliable, independent, and committed professional, ready for further development and new professional challenges.

EXPERIENCE

2024 - Present

Accounting Office Jadmar sp. z o.o., Poland (Wroclaw) Independent Accountant

- Verification and posting of accounting documents (cost invoices, sales invoices, intra-community acquisitions and supplies, import of services, internal documents, journal vouchers);
- Control of the accuracy of documents in terms of accounting and tax compliance;
- Posting of bank statements and cash reports and entering them into the accounting system;
- Posting and classification of costs according to appropriate categories, including accruals and leasing;
- Reconciliation of accounts with domestic and foreign contractors, including in foreign currencies;
- Payroll posting;
- Preparation of financial reports on revenues, costs, financial result, and capital expenditures (form F-01).

2017-2021, 2023-2024

PhotoCeramics company, Belarus Accountant

- ensuring proper document circulation;
- maintaining accounting records and reconciling them with general ledger accounts;
- making payments and managing the organization's current accounts;

- controlling settlements with suppliers and customers;
- keeping records of accounting costs, reconciling them with general ledger accounts;
- maintaining revenue records for accounting and tax purposes;
- maintaining cash operations records;
- maintaining accounting cost records and reconciling them with general ledger accounts;
- accounting for costs, including for tax purposes;
- preparing financial statements (balance sheet, profit and loss statement);
- preparing statistical reports;
- calculating taxes (VAT, CIT, PIT);
- preparing and submitting tax declarations (VAT, CIT, PIT);
- cooperating with external institutions (tax office, Social Insurance Institution, others);
- working with the electronic invoice system;
- conducting inventory of current assets, fixed assets, liabilities;
- recording fixed assets;
- payroll calculation.

2009-2017, 2021-2022

Tax office, department of control over legal entities, Belarus

Tax inspector

- conducting tax audits of legal entities;
- checking organizations compliance with tax and accounting regulations;
- control of the completeness of reflection of the organization's revenues in accounting and tax reports;
- verifying the legality of including the organization's expenses as costs included for tax purposes;
- checking the correctness of tax settlements by organizations (VAT, personal and corporate income tax, land tax, real estate tax).

ADDITIONAL COURSES

2025 - currently undergoing training

[Association of Accountants of Poland](#)

speciality: Chief Accountant

2024 - 2025

[Association of Accountants of Poland](#)

speciality: Senior Accountant

2023-2024

[Association of Accountants of Poland](#)

speciality: Accountant



2024 - currently undergoing training

Cosinus Post-seconary School

speciality: Administration

EDUCATION

2004-2009

Francisk Skorina Gomel State University

speciality: economics

INTERESTS

Gym, reading, healthy lifestyle, development of personal and professional qualities

I consent to the processing of my personal data for the purpose of
recruiting for the position I am applying for

Victoria Belova