

## MCI Project Weekly Time Sheet

Team Group 14B Student ID a1883049

Week starting: 28/02/2024

Week1 28/02/2024-03/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday							
Tuesday							
Wednesday	28/2/2024	2:00 PM	3:00 PM	1	Group meeting: select the project preference	Before starting project, ensure each group number satisfy the project	Select 12, 14 project and email the lecturer
Thursday	29/2/2024	3:00 PM	8:30 PM	5.5	1. Learn how to use figma 2. View next.js website	Pre-learn prototype tools and technology stack	Have a further understanding of figma and next.js
Friday	1/3/2024	3:00 PM	6:30 PM	3.5	View the website existing to learn the design style	Pre-learn for prototype building	Get the current popular About Code page
Saturday	2/3/2024	8:30 AM	3:00 PM	6.5	Next.js crash course learning	Pre-learn first end knowledge to prepare for coding	Learn the knowledge about router in next.js
				<b>Total</b>	16.5		

Week2 04/03/2024-10/03/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday	4/3/2024	3:00 PM	6:00 PM	3	First online group meeting: 1. Review the required deliverables for this project. 2. Ensure the technology stack 3. Discuss about the first meeting agenda	Understand the tasks to be completed for the project and each important milestone	1. Create a team cloud file in google drive 2. Determine the content of the first meeting agenda
Tuesday	5/3/2024	1:30 PM	6:00 PM	4.5	Next.js crash course learning	Pre-learn first end knowledge to prepare for coding	Learn the knowledge about auth function in next.js
Wednesday	6/3/2024	3:30 PM	6:00 PM	2.5	Second online group meeting: 1. Check with the agenda draft of first client meeting 2. Discuss about the knowledge group members have learnt these days	Align with upcoming first client meeting	Finish the client meeting agenda
Thursday	7/3/2024	4:30 PM	9:00 PM	4.5	Next.js crash course learning	Pre-learn first end knowledge to prepare for coding	Learn the knowledge about components in next.js
Friday	8/3/2024	5:30 PM	9:00 PM	3.5	Next.js crash course learning	Pre-learn first end knowledge to prepare for coding	Learn the knowledge about components in next.js
Saturday	16/3/2024	1:30 PM	4:30 PM	3	Figma learning	Pre-learn for prototype building	Have a further understanding of figma
				<b>Total</b>	21		

Week3 11/03/2024-17/03/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday	11/3/2024	9:00:00 AM	11:00 AM	2	Next.js crash course learning	Pre-learn back end knowledge to prepare for coding	Learn the knowledge about mongodb
Tuesday	12/3/2024	1:00 PM	5:00 PM	4	1. First client meeting 2. Discussion about client need	Alignment with Goals	Clarify the client requirements
Wednesday	13/3/2024	3:30 PM	11:00 PM	7.5	Make prototypes	For pitch presentation and next client meeting	1. Finish the prototype 2. Need to edit the details tomorrow
Thursday	14/3/2024	2:00 PM	10:30 PM	8.5	1. Animate prototype 2. editing screen recordings 3. Creating slides for the pitch presentation.	Feedback Iteration Pitch Preparation	1. Making a video from prototype 2. Edit the slide and write agenda
Friday	15/3/2024	9:00 AM	11:00 AM	2	Next.js crash course learning	Pre-learn back end knowledge to prepare for coding	Learn the knowledge about mongodb
Saturday	16/3/2024	2:00 PM	4:00 PM	2	Next.js crash course learning	Pre-learn back end knowledge to prepare for coding	Learn the knowledge about mongodb
				<b>Total</b>	26		

Week4 18/03/2024-24/03/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday	18/3/2024	3:00 PM	4:00 PM	1	Second client meeting	Alignment with Goals	Get feedback of client: 1. Modify pitch slides 2. Optimise prototypes
Tuesday	19/3/2024	2:00 PM	4:00 PM	2	1. Group meeting: Divide the part of business plan 2. Modify the slides of pitch presentation	Align with milestone 1	1. Modified pitch slide 2. start writing business plan
Wednesday	20/3/2024	3:30 PM	10:00 PM	6.5	1. Optimise the prototype 2. Next.js crash course learning	Align with milestone 1 and Pre-learn back end knowledge to prepare for coding	1. Modify the prototype according to feedbacks of clients 2. Learn the knowledge about mongodb

Thursday	21/3/2024	1:00 PM	6:30 PM	5.5	1.Tailwind website learning 2.Clip video of pitch presentation	Pitch presentation finished	1.Learn the fundational knowledge of tailwind 2.upload the video of pitch presentation
Friday	22/3/2024	11:00 AM	1:00 PM	2	Write business plan	Align with business plan of milestone 1	Finish functionspart of business plan
Saturday	23/3/2024	1:00 PM	4:00 PM	3	Tailwind website learning	Pre-learn flex box knowledge to prepare for coding	Learn the knowledge about tailwind
				<b>Total</b>	<b>20</b>		

#### Week5 25/03/2024-31/03/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday	25/3/2024	3:30 PM	7:00 PM	3.5	1. Join in the third client meeting 2. Discuss the client requirements with group numbers 3. Optimise the prototype	Get feedback of the client to meet requirements	Clear concept for discussion page and the admin role
Tuesday	26/3/2024	3:00 PM	10:00 PM	7	React crash course learning	Pre-learn react knowledge to prepare for coding	Learn the knowledge about react
Wednesday	27/3/2024	3:30 PM	11:00 PM	7.5	Modify prototype	For pitch presentation and next client meeting	1.Finish the prototype 2.Need to edit the details tomorrow
Thursday	28/3/2024	2:00 PM	10:30 PM	8.5	React crash course learning	Pre-learn react knowledge to prepare for coding	Learn the knowledge about react
Friday	29/3/2024	8:00 PM	10:30 PM	2.5	1.Modify the format of business case 2.Group meeting to discuss Q&A part and business plan final version	Business plan finish	1.Upload the business case 2.Prepare for Q&A part
Saturday	30/3/2024	3:30 PM	5:30 PM	2	React crash course learning	Pre-learn react knowledge to prepare for coding	Finish the course about react
				<b>Total</b>	<b>31</b>		

#### Week6 01/04/2024-07/04/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday	1/4/2024	9:00:00 AM	11:00 AM	2	Next.js crash course learning	Pre-learn back end knowledge to prepare for coding	Learn the knowledge about mongodb
Tuesday	2/4/2024	1:00 PM	6:00 PM	5	Modify the submission page: improve the first box of copying code	Follow the first milestone	When user copy their code in the box, it will show the lines of code
Wednesday	3/4/2024	3:30 PM	9:00 PM	5.5	1. Join in the client meeting 2. Discuss the client requirements with group numbers 3. Allot the tasks to modify submission	Get feedback of the client to meet requirements	Clear goal to modify the page
Thursday	4/4/2024	2:00 PM	8:30 PM	6.5	1.learn the tailwind knowledge from youtube 2.choose the suitable 'button' from tailwind website	Follow the meeting agenda tasks	Add two great buttons for the submission page
Friday	5/4/2024	1:00 PM	2:30 PM	1.5	Next.js crash course learning	Pre-learn back end knowledge to prepare for coding	Learn the knowledge about mongodb
Saturday	6/4/2024	2:30 PM	5:30 PM	3	Mongodb crash course learning	Pre-learn back end knowledge to prepare for coding	Learn the knowledge about mongodb
				<b>Total</b>	<b>23.5</b>		

#### Week7 08/04/2024-14/04/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday	8/4/2024	2:30 PM	5:30 PM	3	Mongodb crash course learning	Pre-learn back end knowledge to prepare for coding	Learn the knowledge about mongodb
Tuesday	9/4/2024	3:00 PM	7:00 PM	4	Modify the submission page: for the another option, fix it in the correct box.	Follow the first milestone	clear page and correct operation
Wednesday	10/4/2024	3:30 PM	8:00 PM	4.5	1.Client meeting 2.Write minutes of this meeting	Get feedback of the client to meet requirements	
Thursday	11/4/2024						
Friday	12/4/2024						
Saturday	13/4/2024						
				<b>Total</b>	<b>11.5</b>		