The third MCI Group14B project client meeting will be held at IW at 3:10pm on 25th March 2024

Agenda

Client: Cruz Izu
Chair: Lanxi Zhang
Secretary: Zhige Zhang
Participants: Jinqi Wang, Shiwen Cao, Zhangchi Pan

1 Meeting Objective

The primary objectives of this meeting include establishing a clear understanding of project milestones and seek advice about business case from client's feedback.

2 Functional requirements and Presentations in Last Meeting

During the last meeting, we engaged in a detailed discussion about our pitch slide, and first milestone, which was successfully delivered last week. We highlighted our main target users - instructors and educators - and emphasized the need for an intuitive introductory page for the platform. This page is to include essential features such as 'Submission' and 'Discussion' buttons to streamline user activities. Besides, we explored the functionality where the title of each code sample is automatically generated, reflecting the main tags selected by educators to ensure content relevance and specificity. A demonstration was also presented, showcasing a prototype of the application interface.

3 Requirements Elicitation

Non-functional and Functional requirements shall be discussed for the Application.
a) Evaluation of the First Milestone: analyze the conceptual framework and anticipated results of the initial milestone, and review the deconstruct actionable tasks
b) Prototype Feedback: briefly showcase the prototype functionality and solicit feedback regarding usability and functionality.
c) Git Repository: the procedure for creating and initializing projects, followed by the commencement of documentation and coding tasks.

4 Business Case and Draft Plan Review

Gathering feedback on the preliminary business case and evaluating the logical structure and practicality of the draft plan.

5 Questions

The next meeting time will be on 1st April which is the public holiday.

Next Plan: Initiate actions as outlined in the Gantt Chart corresponding to the first milestone.