MCI Project Weekly Time Sheet

Team Group 14B Student ID: s10188140 Week starting: 28/02/2024

WEEK 1 28/02/2024 - 3/3/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday							
Tuesday							
Wednesday	28/02/2024	2:00 PM	3:00 PM	1	Participate in group meeting to select project topic.	Ensure project aligns with team's interests and skills.	Send project preference email to instructor.
Thursday	29/02/2024	7:00 PM	11:00 PM	4	Analyze project requirements; Compile necessary documents and deadlines; Prepare agenda for first internal group meeting.	Gain a clear understanding of project scope and timeline to ensure smooth execution.	Create a comprehensive meeting agenda to guide discussions.
Friday	01/03/2024	7:00 PM	9:00 PM	3	Investigate suitable full-stack frameworks and database solutions for SaaS development.	Identify the most appropriate technology stack for the project's requirements.	Conduct a comparative analysis of potential frameworks and tools.
Saturday	02/03/2024	2:00 PM	9:00 PM	8	Complete Angular crash course to gain foundational knowledge.	Acquire necessary skills to contribute effectively to project development.	Learn TypeScript and basic Angular concepts.
Sunday	03/03/2024	2:00 PM	9:00 PM	8	Continue Angular crash course to deepen understanding.	Strengthen proficiency in framework to facilitate coding tasks.	Explore Angular components and services.
			Total	24			

WEEK 2 04/03/2024 - 10/3/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	04/03/2024	2:00 PM	5:00 PM	3	Engage in first internal group meeting to review project deliverables, collaboration tools, and client meeting agenda.	Establish a shared understanding of project goals, milestones, and communication strategies; discuss project objectives and target audience.	Define communication and collaboration protocols; outline key points for first client meeting.
Tuesday	05/03/2024	8:00 PM	9:00 PM	1	Assist in drafting first client meeting agenda.	Ensure meeting agenda aligns with project objectives and client expectations.	Contribute to the development of a comprehensive meeting agenda.
Wednesday	06/03/2024	6:00 PM	7:00 PM	1	Participate in second internal group meeting to review and refine first meeting agenda draft.	Ensure alignment with upcoming pitch presentation milestone.	Collaborate to finalize the first client meeting agenda.
Thursday	07/03/2024	7:00 PM	8:00 PM	1	Assess first client meeting agenda to ensure readiness.	Prepare for a productive and informed client meeting.	Familiarize with the finalized first client meeting agenda.
Friday	08/03/2024						
Saturday	09/03/2024	9:00 AM	6:00 PM	7	Undertake Next.js crash course to expand framework knowledge.	Acquire skills in alternative framework to enhance project versatility.	Master Next.js fundamentals and component creation.
Sunday	10/03/2024	10:00 AM	7:00 PM	7	Deepen Next.js knowledge through continued crash course.	Strengthen proficiency in framework to support coding tasks.	Explore Next.js directives and lifecycle hooks.
			Total	20			

WEEK 3 11/03/2024 - 17/3/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	11/03/2024	9:00 PM	10:00 PM	1	Contribute to the development of pitch slides' structure and content.	Ensure pitch slides align with the project's core objectives and target audience.	Develop a checklist for pitch slides' components.
Tuesday	12/03/2024	1:00 PM	2:00 PM	1	Attend first client meeting to discuss project scope and key deliverables.	Establish a shared understanding of project objectives, target users, and core functionalities with the client.	Document client project goals, target audience, and essential features.
Wednesday	13/03/2024	3:00 PM	5:00 PM	2	Engage in second internal meeting to plan pitch presentation.	Ensure progress aligns with upcoming pitch presentation milestone.	Create a prototype draft and assign pitch slide responsibilities.
Thursday	14/03/2024	8:00 AM	10:00 AM	2	Complete assigned sections of the pitch slides.	Contribute to the development of a comprehensive and persuasive pitch presentation.	Deliver assigned pitch slide sections.
Friday	15/03/2024						
Saturday	16/03/2024	2:00 PM	9:00 PM	7	Undertake MongoDB crash course to gain database proficiency.	Acquire necessary skills to design and manage the project's database.	Learn MongoDB fundamentals and basic queries.
Sunday	17/03/2024	2:00 PM	9:00 PM	7	Deepen MongoDB knowledge through continued crash course.	Enhance database management skills to optimize project performance.	Explore advanced MongoDB queries and optimization techniques.
			Total	20			

WEEK 4 18/03/2024 - 24/3/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	18/03/2024	3:10 PM	4:00 PM	1	Participate in second client meeting to present pitch slides and prototype.	Gather valuable feedback to refine presentation and prototype based on client input.	Document client feedback for pitch slides and prototype enhancements.
Tuesday	19/03/2024	9:00 AM	11:00 AM	2	Refine and proofread pitch slides to ensure quality.	Finalize pitch slides for Assignment 1 submission.	Deliver polished and error-free pitch slides.
Wednesday	20/03/2024	2:00 PM	3:00 PM	1	Engage in third internal group meeting to plan pitch presentation logistics.	Coordinate pitch presentation rehearsal and recording to meet Assignment 1 deadline.	Schedule pitch presentation rehearsal and recording sessions.
Thursday	21/03/2025	9:00 AM	12:00 PM	3	Complete crash course on authentication mechanisms.	Acquire knowledge of authentication best practices to secure the application.	Gain understanding of authentication concepts and implementation.
Friday	22/03/2025	4:00 PM	6:00 PM	2	Participate in pitch presentation rehearsal and recording.	Ensure readiness for Assignment 1 submission.	Deliver a polished and well-rehearsed pitch presentation recording.
Saturday	23/03/202 5	8:00 AM	4:00 PM	7	Continue MongoDB crash course with focus on framework integration.	Acquire skills to seamlessly integrate the database with the chosen web framework.	Learn techniques for efficient MongoDB integration.
Sunday	24/03/2025	6:00 PM	11:00 PM	5	Assist in drafting business plan and third meeting agenda.	Ensure business plan and meeting agenda align with project objectives and next milestone.	Contribute to the development of a comprehensive business plan and meeting agenda.
			Total	21			

WEEK 5 25/03/2024 - 31/3/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	25/03/2024	1:00 PM	4:00 PM	3	Revise business plan incorporating client feedback.	Ensure business plan reflects client input and aligns with project goals.	Deliver an updated business plan that addresses client feedback.
Tuesday	26/03/2024	9:00 AM	2:00 PM	4	Undertake Bootstrap crash course to learn CSS framework.	Acquire skills in Bootstrap to enhance the application's user interface.	Learn Bootstrap fundamentals and component usage.
Wednesday	27/03/2024						
Thursday	28/03/2024	9:00 AM	2:00 PM	5	Continue Bootstrap crash course to deepen knowledge.	Strengthen proficiency in Bootstrap to create responsive and visually appealing designs.	Explore Bootstrap grid system and utility classes.
Friday	29/03/2024	4:00 PM	6:00 PM	2	Participate in fourth internal group meeting to finalize business plan.	Ensure business plan is comprehensive and aligned with project objectives.	Collaborate to finalize the business plan for submission.
Saturday	30/03/2024	8:00 AM	10:00 AM	2	Engage in Q&A discussion to gather improvement ideas.	Identify potential enhancements to optimize the application.	Document ideas for future application improvements.
Sunday	31/03/2024	6:00 PM	11:00 PM	5	Explore Bootstrap custom components through continued crash course.	Acquire skills to create unique and interactive user interface elements.	Learn techniques for customizing Bootstrap components.
			Total	21			

WEEK 6 1/4/2024 - 7/4/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	1/04/2024	10:00 AM	6:00 PM	8	Initialize project repository and develop testing demo; Establish all collaboration guidelines.	Set up the foundation for collaborative development and ensure code quality.	Deliver functional main pages and testing demo.
Tuesday	2/04/2024	9:00 AM	12:00 PM	3	Participate in fifth internal group meeting to discuss repository management.	Define branching strategy and code collaboration practices to minimize conflicts.	Establish guidelines for effective teamwork and code integration.
Wednesday	3/04/2024	8:00 AM	10:00 AM	2	Attend fourth client meeting to gather feedback and suggestions.	Identify areas for improvement based on client input.	Document client feedback and prioritize enhancement tasks.
Thursday	4/04/2024	9:00 AM	11:00 AM	2	Draft minutes for the fourth client meeting.	Ensure accurate documentation of meeting discussions and action items.	Incorporate new enhancement requirements into project task list.
Friday	5/04/2024	1:00 PM	8:00 PM	7	Complete crash course on connecting front-end and back-end.	Acquire skills to enable seamless data exchange between application layers.	Learn techniques for efficient data management and communication.
Saturday	6/04/2024						
Sunday	7/04/2024	5:00 PM	11:00 PM	6	Continue crash course on front-end and back-end integration.	Strengthen proficiency in connecting application layers for optimal performance.	Explore API development and usage for data exchange.
			Total	28			

WEEK 7 8/4/2024 - 14/4/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	8/04/2024	10:00 AM	6:00 PM	8	Undertake crash course on filtering algorithms.	Acquire knowledge to implement robust filtering functionality in the application.	Learn techniques for efficient data filtering on the web.
Tuesday	9/04/2024	10:00 AM	12:00 PM	4	Complete crash course on search algorithms.	Gain skills to incorporate powerful search capabilities into the application.	Master search implementation techniques for web applications.
Wednesday	10/04/2024	3:30 PM	4:30 PM	1	Participate in fifth client meeting to gather feedback.	Identify areas for improvement based on client input.	Document client feedback and prioritize optimization tasks.
Thursday	11/04/2024	9:00 AM	12:00 PM	3	Undertake Express.js crash course to learn server-side framework.	Acquire skills to handle efficient data transfer between front-end and back-end.	Learn Express.js fundamentals and data handling techniques.
Friday	12/04/2024						
Saturday	13/04/2024						
Sunday	14/04/2024						
			Total	16			

WEEK 8 15/4/2024 - 21/4/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	15/4/2024	10:00 AM	6:00 PM	8	Implement basic filtering functionality in the application	Begin integration of filtering capabilities based on previous learnings.	Basic filtering functionality implemented.
Tuesday	16/4/2024	10:00 AM	12:00 PM	4	Test and debug filtering functionality.	Ensure filtering works as expected and identify any issues.	Filtering functionality debugged and refined.
Wednesday	17/4/2024	2:00 PM	3:00 PM	1	Participate in sixth client meeting to present progress.	Get feedback on filtering implementation.	Feedback received and plan for next steps created.
Thursday	18/4/2024	7:00 PM	11:00 PM	4	Undertake Express.js crash course to learn server-side framework.	Acquire skills to handle efficient data transfer between front-end and back-end.	link front-end and back-end.
Friday	19/4/2024	7:00 PM	9:00 PM	3	Implement basic search functionality in the application.	Start adding search capabilities based on previous learnings.	get the idea of add search
Saturday	20/4/2024						
Sunday	21/4/2024	2:00 PM	9:00 PM	8	Implement basic search functionality in the application.	Start adding search capabilities based on previous learnings.	Basic search functionality implemented.
			Total	28			

WEEK 9 22/4/2024 - 28/4/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	22/4/2024	2:00 PM	5:00 PM	3	Test and debug search functionality.	Ensure search works as expected and identify any issues.	Search functionality debugged and refined.
Tuesday	23/4/2024	9:00 AM	6:00 PM	7	Conduct user testing with sample group.	Gather user feedback on search and filtering functionalities.	Collect and analyse feedback for improvements.
Wednesday	24/4/2024	10:00 AM	7:00 PM	7	Start implementing user feedback.	Improve functionalities based on user and client feedback.	Enhanced functionalities based on feedback.
Thursday	25/4/2024	9:00 AM	6:00 PM	7	Start implementing user feedback.	Improve functionalities based on user and client feedback.	Enhanced functionalities based on feedback.
Friday	26/4/2024						
Saturday	27/4/2024						
Sunday	28/4/2024						
			Total	24			

WEEK 10 29/4/2024 - 5/5/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	29/4/2024	10:00 AM	6:00 PM	8	Participate in seventh client meeting to present progress.	Discuss user testing results and plan enhancements.	Plan created based on client and user feedback.
Tuesday	30/4/2024	10:00 AM	2:00 PM	4	Implement advanced filtering and search options.	Enhance filtering and search functionalities for more robust use cases.	Advanced functionalities debugged and refined.
Wednesday	1/5/2024	3:30 PM	4:30 PM	1	Test advanced filtering and search functionalities.	Ensure advanced functionalities work as expected.	Feedback received and action plan created.
Thursday	2/5/2024	9:00 AM	12:00 PM	3	Refine and finalize advanced functionalities.	Polish the functionalities based on feedback.	Finalized advanced filtering and search options.
Friday	3/5/2024						
Saturday	4/5/2024						
Sunday	5/5/2024						
			Total	16			

WEEK 11 6/5/2024 - 12/5/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	6/5/2024	10:00 AM	6:00 PM	7	Begin implementing discussion functionality.	Start adding discussion capabilities to enhance collaboration.	Basic discussion functionality implemented.
Tuesday	7/5/2024	10:00 AM	2:00 PM	6	Test and debug discussion functionality.	Ensure discussion features work as expected.	Discussion functionality debugged and refined.
Wednesday	8/5/2024	3:30 PM	4:30 PM	7	Test advanced filtering and search functionalities.	Ensure advanced functionalities work as expected.	Feedback received and action plan created.
Thursday	9/5/2024	9:00 AM	12:00 PM	7	Refine discussion functionality based on feedback.	Improve features based on client and user feedback.	Finalized discussion features.
Friday	10/5/2024						
Saturday	11/5/2024						
Sunday	12/5/2024						
			Total	27			

WEEK 12 13/5/2024 - 19/5/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	13/5/2024	10:00 AM	6:00 PM	8	Begin implementation of the code sample review page for moderators.	Add functionality for moderators to approve or delete code submissions.	Basic review page implemented.
Tuesday	14/5/2024	10:00 AM	2:00 PM	7	Test and debug the review page functionality.	Ensure that the review functionalities work as expected and are bug-free.	Review page debugged and refined.
Wednesday	15/5/2024	3:30 PM	4:30 PM	1	Participate in ninth client meeting to gather feedback.	Present discussion functionality and gather feedback.	Feedback received and action plan created.
Thursday	16/5/2024	9:00 AM	12:00 PM	8	Refine and finalize the review page based on feedback.	Improve and finalize the review page for moderators.	Finalized review page.
Friday	17/5/2024	2:00 PM	7:00 PM	5	Refine and finalize the review page based on feedback.	Improve and finalize the review page for moderators.	Finalized review page.
Saturday	18/5/2024						
Sunday	19/5/2024						
			Total	29			

WEEK 13 20/5/2024 - 26/5/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	20/5/2024	3:30 PM	4:30 PM	1	Participate in tenth client meeting to present the review page.	Gather feedback on the review functionality from clients.	Feedback received and plan for enhancements created.
Tuesday	21/5/2024	10:00 AM	2:00 PM	4	Test and debug customization and filtering functions.	Ensure the new functionalities work as expected and are bug-free.	Customization and filtering functionalities debugged.
Wednesday	22/5/2024	10:00 AM	6:00 PM	8	Start implementing customization and filtering functions.	Add functionality to allow users to customize levels, languages, and code types.	Basic customization and filtering functionalities implemented.
Thursday	23/5/2024	9:00 AM	12:00 PM	3	Refine and finalize customization and filtering features.	Improve features based on client and user feedback.	Finalized customization and filtering features.
Friday	24/5/2024	10:00 AM	2:00 PM	4	Test and debug customization and filtering functions.	Ensure the new functionalities work as expected and are bug-free.	Customization and filtering functionalities debugged.
Saturday	25/5/2024						
Sunday	26/5/2024						
			Total	19			

WEEK14 27/5/2024 - 2/6/2024

Day	Date	Time In	Time Out	Total hours	Task	How does it fit in project plan?	Outcome/Next action
Monday	27/5/2024	3:30 PM	4:30 PM	1	Participate in eleventh client meeting to showcase new features.	Gather client feedback on customization and filtering functionalities.	Feedback received and plan for further improvements created.
Tuesday	28/5/2024	10:00 AM	2:00 PM	4	Test and debug the new features.	Ensure that the new features work as expected and are bug-free.	New features debugged and refined.
Wednesday	29/5/2024	10:00 AM	6:00 PM	8	Implement additional features based on feedback from previous meetings.	Enhance the platform with additional requested features.	Additional features implemented.
Thursday	30/5/2024	9:00 AM	12:00 PM	3	Make final adjustments and polish the platform.	Finalize all features and ensure the platform is ready for deployment.	Final adjustments made and platform polished.
Friday	31/5/2024	10:00 AM	6:00 PM	8	Demo presentation	Prepare the demo presentation script	2 pages presentation script
Saturday	1/6/2024	10:00 AM	6:00 PM	8	Demo presentation	Prepare the demo presentation slides	slides prepared
Sunday	2/6/2024						
			Total	32			

WEEK 15 3/6/2024 - 9/6/2024

Day	Date	Time In	Time Out	Total hours	Task: Participate in twelfth client meeting to present the finalized features.	How does it fit in project plan? Get final feedback on all implemented features.	Outcome/Next action: Plan for final tweaks created.
Monday	3/6/2024	10:00 AM	6:00 PM	8	Prepare my part for demo presentation	Practice the introduction and presentation flow	Practice the introduction and presentation flow
Tuesday	4/6/2024	10:00 AM	2:00 PM	4	Rehearsal for demo presentation with team group	Rehearsal for demo presentation with team group	Rehearsal for demo presentation with team group
Wednesday	5/6/2024	3:30 PM	4:30 PM	1	Demo presentation	Final review for the MIT project	Final review for the MIT project
Thursday	6/6/2024	9:00 AM	12:00 PM	3	Final report for the MIT project	Final report for the MIT project	Final report for the MIT project
Friday	7/6/2024	10:00 AM	2:00 PM	4	Final report for the MIT project	Final report for the MIT project	Final report for the MIT project
Saturday	8/6/2024						
Sunday	9/6/2024						
			Total	22			

Total 366