

Course Name: English for Professional Purposes- I
Course Code: BELH 2003

Credit: 3

L-T-P 2-2-0

Semester III

Objectives: The objectives of the course are as follows:

1. To develop the strategies and skills to enhance the ability of the students to read and write different types of texts.
2. To allow students to gain key skills and expressions for effective communication by comprehending exercises and practice.
3. To develop students' speaking skills to get expertise in delivering presentations, participating in group discussions and presenting arguments.
4. To enhance students' reading and writing through practice sheets and different exercises of grammar.
5. To strengthen students' listening skill, that will help them to comprehend lectures and talks of their respective areas of specialization.

Module	Content	Hours
I	<p>Verbal Ability</p> <p>Determiners Predeterminers, Central and Post determiners</p> <p>Phrases and Clauses Noun Phrase, Adjective phrase, Adverb Phrase, Verb Phrase Prepositional Phrase Independent Clause Subordinate clause- Noun Clause, Adjective clause, Adverb Clause</p> <p>RC Enabler Jumbled Paragraph QBL</p>	26
	<p>Communication Skills</p> <p>Evaluative and Extrapolative Reading Drawing Inferences Extending Ideas Beyond the Text</p> <p>Articulation Skills Syllabification, Stress, Intonation, Pronunciation</p> <p>Paragraph Writing</p>	

	<ul style="list-style-type: none"> • Unity, coherence, cohesion • Inductive, Deductive Paragraph Writing Presentation Skills Planning, structuring, Audience Analysis, Locale, Kinesics, Utilizing visual aids and Preparing slides Mind Mapping One Word Substitution	
Module	Content	Hours
II	<p style="text-align: center;">Verbal Ability</p> Mid Term Examination Question Paper discussion Verbs- Auxiliary, Main, Transitive, Intransitive, Finite, Non-Finite Sentences Declarative, Interrogative, Imperative, Exclamatory Complex and Compound Subject-verb Agreement Error Correction Reading Comprehension <p style="text-align: center;">Communication Skills</p> Expressing opinion on a short argumentative text <ul style="list-style-type: none"> • justifying one's opinion/stance; focus • on the use of appropriate conventions of formal and polite speech, and managing bias Collaborative Writing & Presentation Speaking Skill <ul style="list-style-type: none"> • Debate in Pairs Information Transfer Corporate Vocabulary	27

Suggested Readings:

Randolph Quirk, Sidney Greenbaum, Geoffrey Leech, Jan Svartvik, *A Comprehensive Grammar of the English Language*, India: Dorling Kindersley (India) Pvt. Ltd. 2010

Douglas Biber, Susan Conrad, Geoffrey Leech, *Student Grammar of Spoken and Written English* : Pearson Education Limited 2002

M.A Yadugiri, *Making Sense of English*, New Delhi: Viva Books Private Ltd. 2019

M. A. Rizvi, *Effective Technical Communication*, New Delhi: Tata McGraw Hill, 2005.

Expected outcomes of the Prescribed Syllabus:

The students will be able to:

1. create structurally effective, grammatically accurate and contextually appropriate written and spoken pieces for communication both independently and collaboratively.

2. display competence in all aspects of language learning not limited to listening, speaking, reading and writing.
3. develop independent perspectives and points of view and express them in a cohesive and in a meaningful way.
4. produce a repertoire of register-specific and academic vocabulary appropriate in both oral and written communication.
5. use language as an effective tool of communication for various contexts in both academic and professional setting, enhance articulation skills through improved pronunciation and acquire comprehensive presentation skills,