

# Calvin LifeWork

## Experiential Requirement Learning Contract

### DETAILS

Intern Name:	<hr/>		
Email:	<hr/>	Phone:	<hr/>
Employer:	<hr/>		
Employer Address:	<hr/>		
Job Title:	<hr/>	Department:	<hr/>
Supervisor Name:	<hr/>		
Supervisor Email:	<hr/>	Supervisor Phone:	<hr/>
Date:	<hr/>		

### JOB DESCRIPTION & SUPERVISION

1. Describe in detail your experiential role and responsibilities.
2. How does what you'll be doing in this role relate to your program of study and/or your career aspirations?
3. Describe the supervision that will be provided. What kind of direction and assistance will you receive, and who will provide it?
4. Who will evaluate your work performance?

## LEARNING OBJECTIVES

Learning objectives should be:

**S** – Specific    **M** – Measurable    **A** – Achievable    **R** – Realistic    **I** – Time Bound

### OBJECTIVE/GOAL 1

**Describe the objective/goal:**

**Describe how your work will enable you to meet this objective/goal:**

**Describe the measurement you'll use to evaluate if it has been met:**

### OBJECTIVE/GOAL 2

**Describe the objective/goal:**

**Describe how your work will enable you to meet this objective/goal:**

**Describe the measurement you'll use to evaluate if it has been met:**

### OBJECTIVE/GOAL 3:

**Describe the objective/goal:**

**Describe how your work will enable you to meet this objective/goal:**

**Describe the measurement you'll use to evaluate if it has been met:**

## ADDITIONAL ITEMS TO DISCUSS

1. Starting and ending dates of employment
2. Schedule/hours worked each week
3. Compensation
4. Scheduled breaks and/or vacation time
5. Dress code

Intern Signature:

Supervisor Signature:

Typing your name  
indicates a signature.