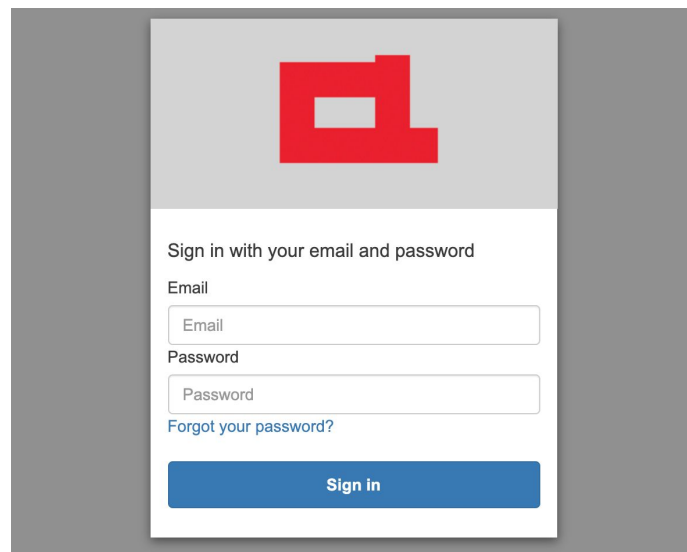


Step 0: Make sure you have [registered](#) for ACL2020. After you register, you should receive a welcome email. Please check your spam folder and other email categories as well for the welcome email. If you face any issues, please contact:

acl2020-virtual-helpdesk@googlegroups.com

Step 1: When you go to <https://virtual.acl2020.org>, you will be asked for your username and password (you can find them in the welcome email). **PLEASE NOTE: The username is case-sensitive. Also make sure there are no extra spaces in your password.**



Sign in with your email and password

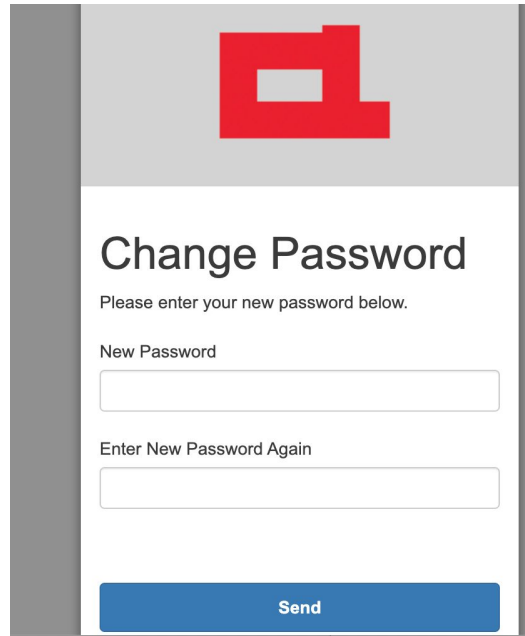
Email

Password

[Forgot your password?](#)

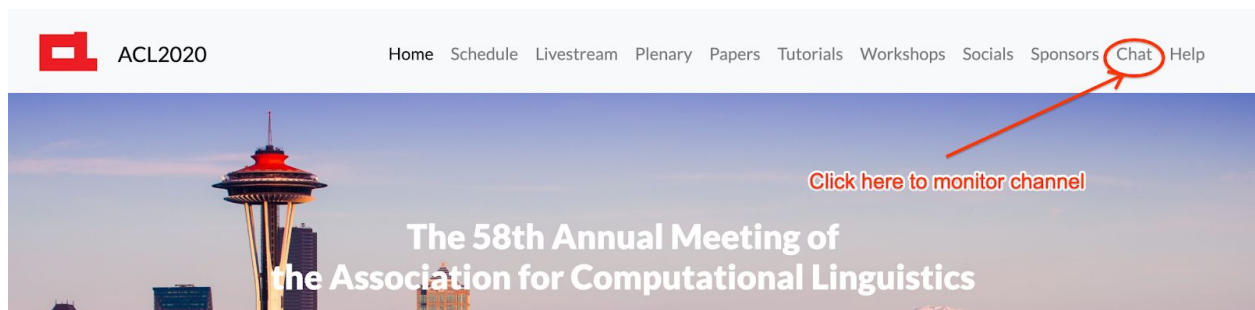
Sign in

Step 2: You will be asked to change your password.

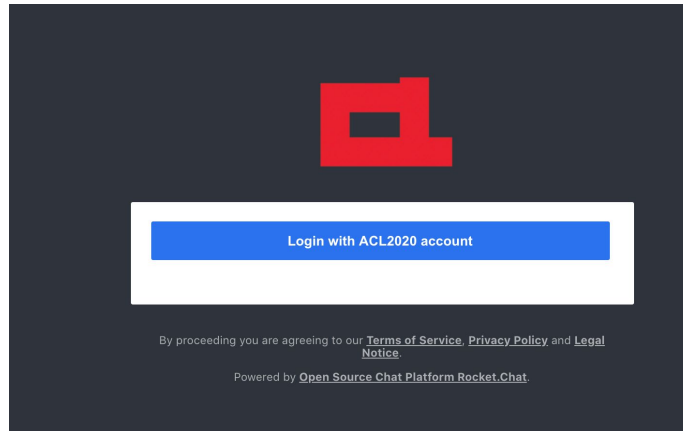


A screenshot of a 'Change Password' form. At the top is a red logo consisting of a square with a smaller square inside, offset to the top-left. Below the logo, the title 'Change Password' is centered. Underneath the title is the instruction 'Please enter your new password below.' followed by two input fields: 'New Password' and 'Enter New Password Again'. At the bottom of the form is a blue button labeled 'Send'.

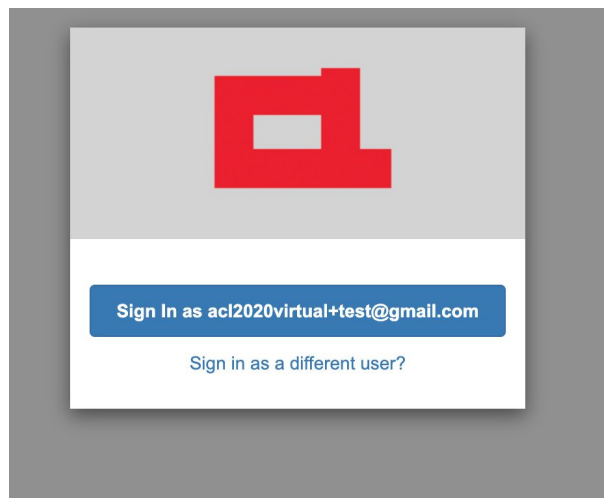
Step 3: Now you will be redirected to our website. Go to the “Chat” page to access RocketChat.



Step 4: Please click the “Login with ACL2020 account” button.
(Note: This window can sometimes be blocked. Click the “allow pop-up window” to unblock)



You need to confirm your login information by clicking the “Sign In as {{email}}” button.



Step 5: You need to set up your username.

REGISTER USERNAME

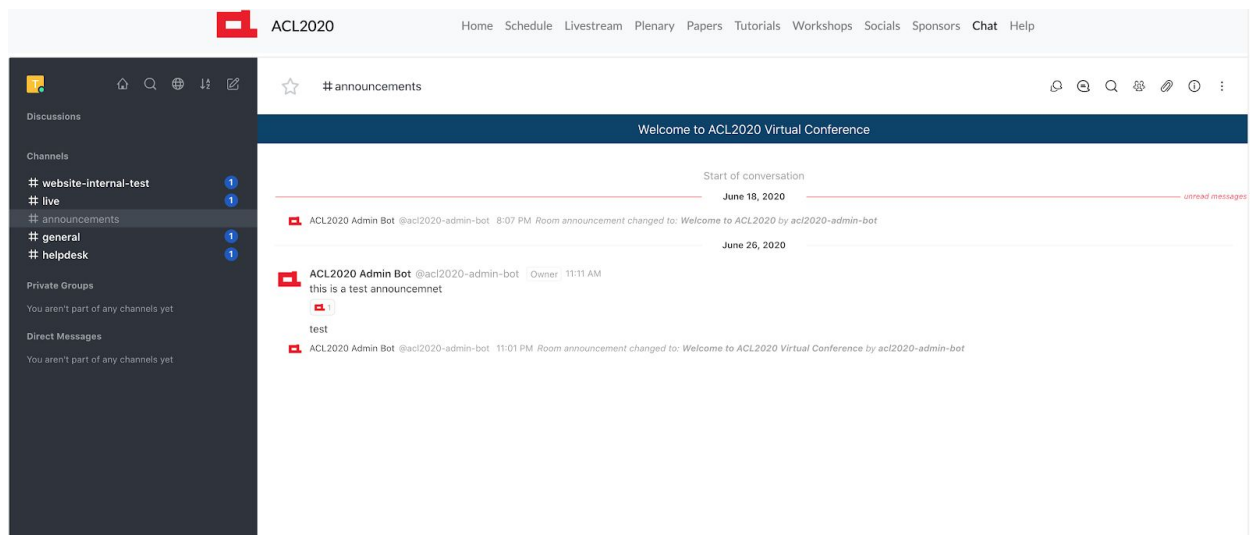
The username is used to allow others to mention you in messages.

test.account

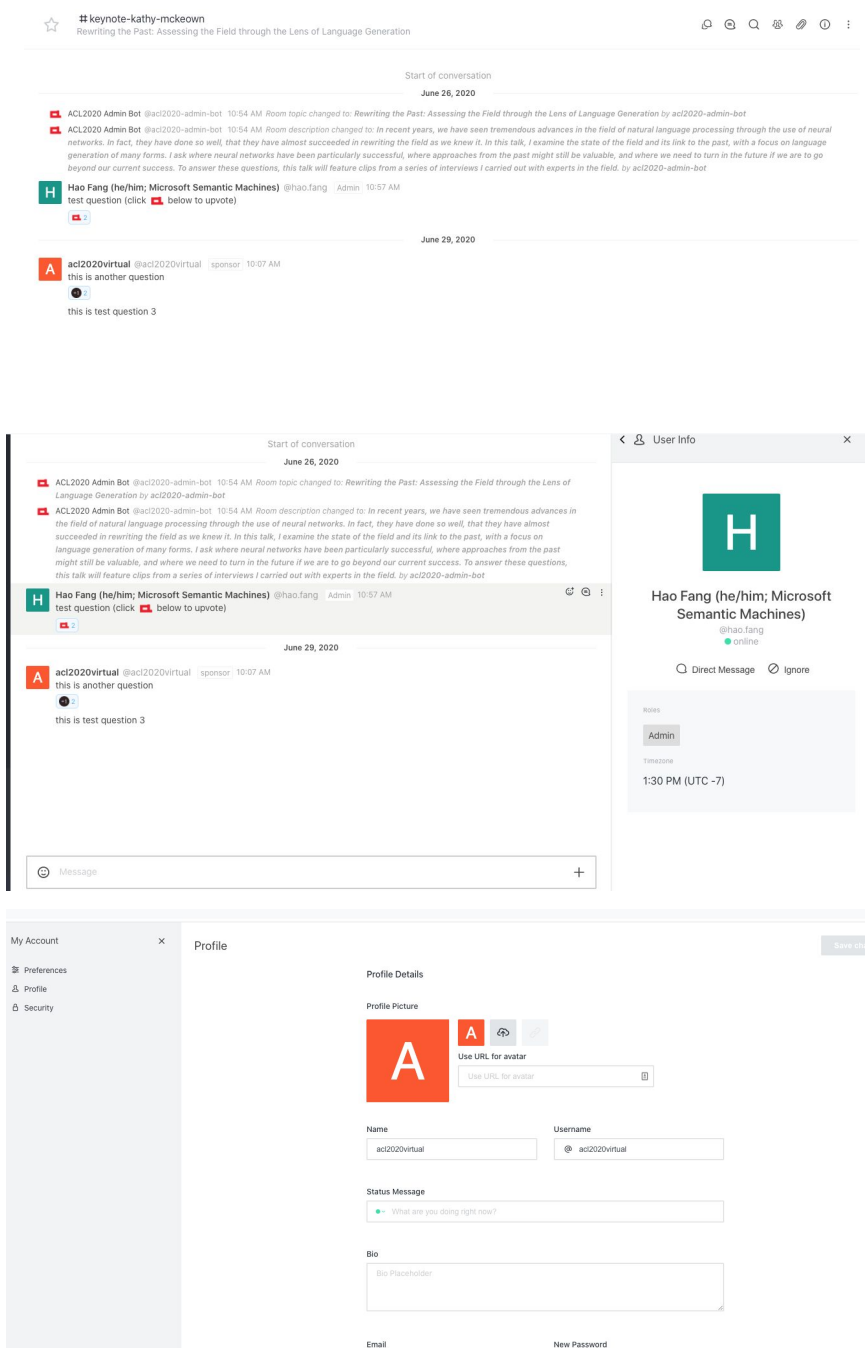
Use this username

Logout

Now you will be able to access the RocketChat space.



[Optional] Step 6: You can edit your RocketChat profile to change your displayed name and include your pronouns. See screenshots below:



Note from ACL2020 Professional Code of Conduct Chairs

On both RocketChat and Zoom, please ensure that your name and affiliation are displayed in a way that matches your ACL registration (i.e. one or more of the name fields, including preferred name, in the ACL registration form). You are also encouraged to include your pronouns. Obfuscating your identity or displaying the name of another attendee instead may be considered harassment under the ACL's anti-harassment policy.