

# VICTORY ONUOHA

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## AGILE PROJECT MANAGER

**Experienced & Strategic Project Manager** with **4 years** of experience leading cross-functional teams, I am **skilled in project management** and design thinking to deliver both consumer-facing and enterprise-grade products. With a strong ability to leverage my **operations, project management, customer service**, and technical experience to drive business success.

## QUALIFICATIONS SUMMARY

Business	Project Management, Risk Management, Stakeholder Management, KPI tracking, Budget Management, Change Management, Sprint Planning, Lean Six Sigma, Waterfall, Agile methodologies, Process Improvement, Project Planning
Soft Skills	Communication, Organization, Time Management, Negotiation, Problem Solving, Leadership, Team Management, Cross functional collaboration, Teamwork
Software	Jira, Trello, Figma, Balsamiq, Slack, MS Project
Technology	HTML5, CSS3, SASS, JavaScript, Bootstrap, Node JS, Git, SQL
Education	<b>Bachelor of Science:</b> Neuroscience & Psychology Diploma: <b>Web Development</b> Certificate & License: <b>Google Project Management: Professional Certificate</b>

## WORK EXPERIENCE

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Appletree Medical Group

September/2022 – Present

### Medical Affairs Manager

- **Collaborated** with **cross functional team** to build an enterprise grade EHR (Electronic Health Record) product that serviced over 200+ clients with **revenues of \$3M annually**.
- **Spearheaded** the vision and strategy for **3 to 5 projects** simultaneously, using **Trello and Waterfall Methodologies** and customer relationship management (CRM) techniques to manage and **track tasks and enhance collaboration**.
- **Oversaw** the onboarding of **10+ clients** each month, utilizing exceptional **communication and problem-solving skills** to enhance customer retention by **45%**

**Executive Admin Assistant**

- Created **support and training documentations** for over **30+ cross functional teams** on existing projects.
- Implemented **data queries** using Microsoft excel and various analytic tools to **track metrics** and **budget** for over 8 projects.
- **Advised** internal and external stakeholders on priority data points and metrics leading to a **decrease of project operating cost** by 40%
- Contributed to **project roadmap** and requirements to support project manager in executing effective **project vision** for over **3** projects using **Lean Six Sigma** and **Agile** techniques.

**Medical Admin Assistant**

- **Resolved** customer complaints for 50+ clients daily, **utilizing strong communication and problem-solving skills** to promptly address concerns and ensure high customer satisfaction.
- **Collaborated** closely with stakeholders to identify key areas for improvement and **implement effective solutions** to enhance the customer experience and drive **business success using KPI's and Metrics**.

**PROJECTS**

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Scrum Master & Web Developer["IN WHOLENESS WEB APP"](#)

- **Designed and developed** a responsive 7-page website optimized to stakeholder requirements using **Node.js, React, JavaScript and CSS**
- **Collaborated** with over 4 cross functional team members to execute and **implement project** strategic vision including using JavaScript for testing and Firebase for deployment.
- **Implemented SEO optimization** techniques, increasing organic traffic to website by 25%

## Web Developer &amp; Designer

["VICTORY FOLIO"](#)

- **Utilized** web technologies such as **React, JavaScript and CSS** to create responsive user interfaces to help over **1,500 users view** portfolio website.
- **Designed** and implemented **custom UI/UX mock-ups** with **Figma**, using design & SEO principles.
- **Improved** website **performance** by optimizing images, **minifying** CSS, and JavaScript code, resulting in a 20% increase in page load speed and a 15% reduction in bounce rate.