TRIPP CREEK CAMPGROUP

By: Jayce Tsang, Vidur Kumar, Eric Newcombe

Booking System User's Manual

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Preface

Jayce Tsang   Vidur Kumar   Eric Newcombe

Tripp Creek Campground Booking System is a program designed to allow the user to book campsites on a computer whether the user is connected to a network or not. It will also have a record and information of the previous campers, as well as the cost that the campers paid based on how many camp sites booked and the nights the campers spent. The option to add and delete campsites are also available for user, since the business is growing, it eventually will have more campsites on the campground. The following pages will guide the user through on how to use the program.

Step 1. ~ Opening the Program

To use the Tripp Creek Campground Booking System, simply locate where the program is placed in the computer and find the "BookingSystem.jar" file inside the folder. Double Click to open the program. If a red and grey user's interface with nine big buttons is shown, the user is on the right track to use the Tripp Creek Campground Booking System.
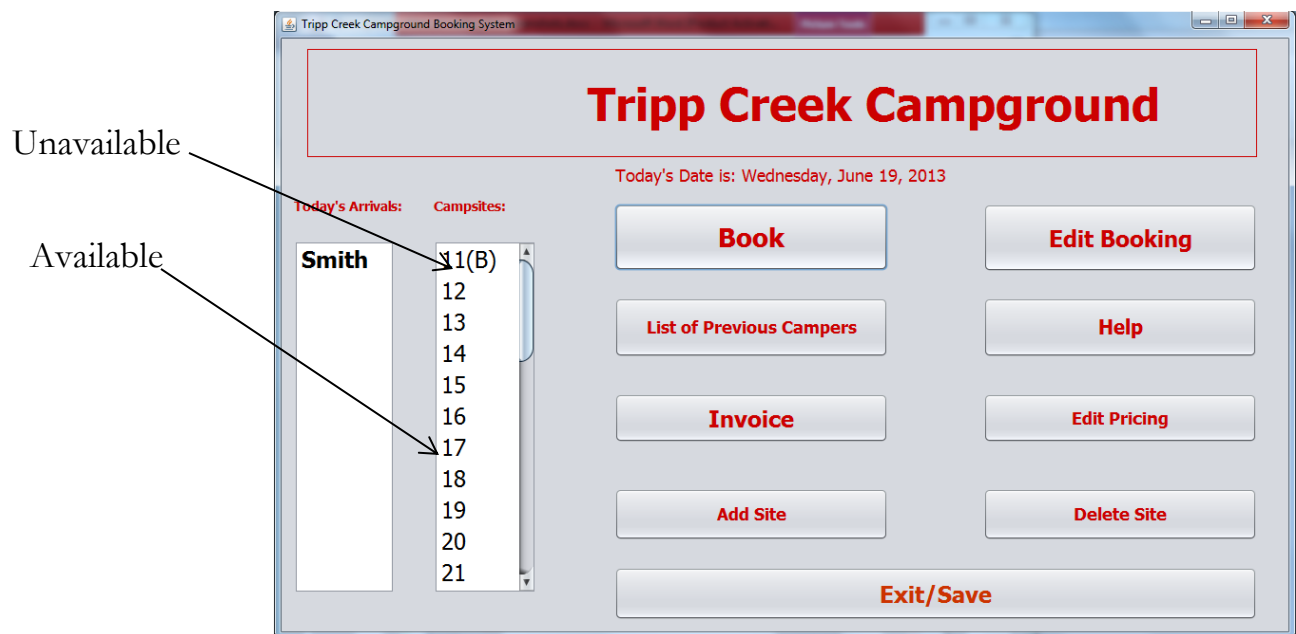
Warning: Do not edit or change any information or numbers inside the text files, or else the program will not work properly.

Warning: Do not rename any files within the folder or else the program will not work properly.

CLICK THIS TO OPEN
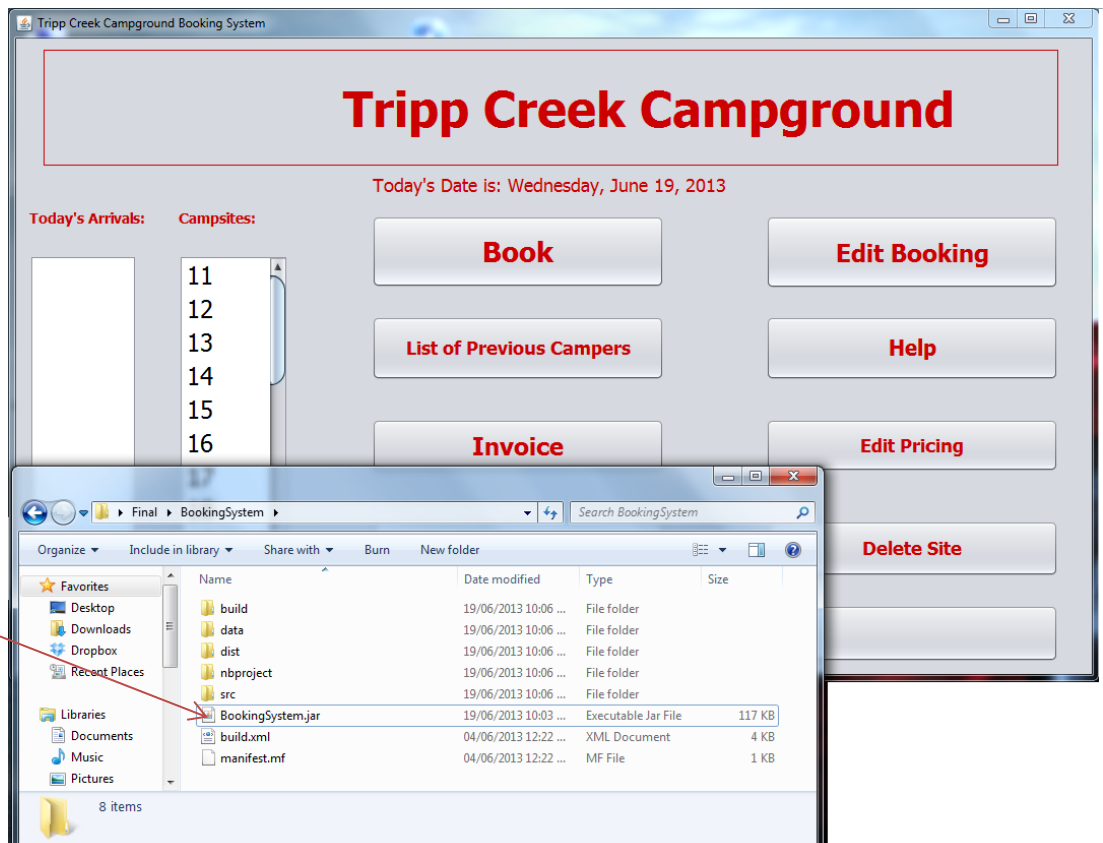
Unavailable

Available

Step 2. ~ Identifying Which Campsites Are Available

In this section, the user will learn about identifying which campsites are available to book and which are not, due to other customers have already booked it.

1. Locate where the lists are on the left side of the main user's interface, look at the list on the right. TIP Inside the list there should be numbers from 11 to 44, and some should have "(B)" beside it.

2. TIP Each numbers inside the list represents each campsite in the campground. From campsite 40-44, they were made a little smaller than the other ones; they can only accommodate motorhomes or trailers that are less than 32 feet in length.

3. If there is a "(B)" beside the campsites, that means it is booked, if not, then it's open for booking.

4. See picture above to help clarify.

Step 3. ~ Booking a Campsite

To book a campsite for the customers, the user will have to choose a number that does not have "(B)" from the list and click the button "Book".

After clicking the "Book" button, a smaller pop-up screen will appear shortly. This interface is made for the user to enter-in the customers' information when the customer is ready to book the campsite.

The information that are required to be entered by the user are the First Name, Last Name, Address, City, Province, Postal Code, License Plate, Email Address, Campsite, Amount of People, Arrival Date, Departure Date and a Note section.

After the information is filled out, simply click the "Book" button to finish the process.
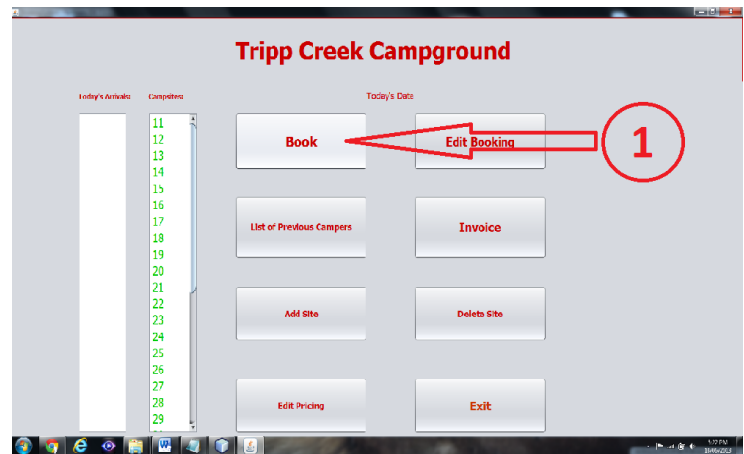
If there is a "(B)" beside the campsite that was booked inside the list, then the campsite has successfully been booked.

Picture below for more instructions.

Step 4. ~ Editing a Camper

To change the information of the previous campers, the user will have to access the option through the main panel. Locate the button "List of previous campers" and click it.

By clicking the button on the main panel, it will bring up another mini-sized screen. A list of campers' last name will show up on the left side of the screen. Simply type the last name of the campers' and click "Search Camper" or click the camper's last name on the list then hit "Load Info" to display the camper's information.

The "Reset" button will refresh the list to the initial settings. "Save Camper" will save the information that the user left off with.
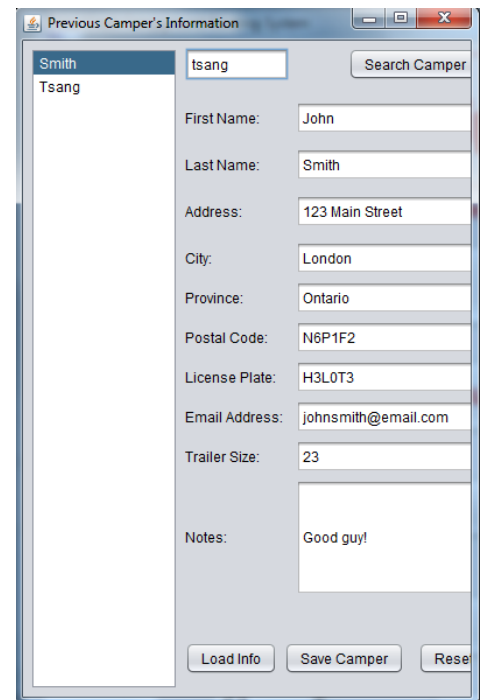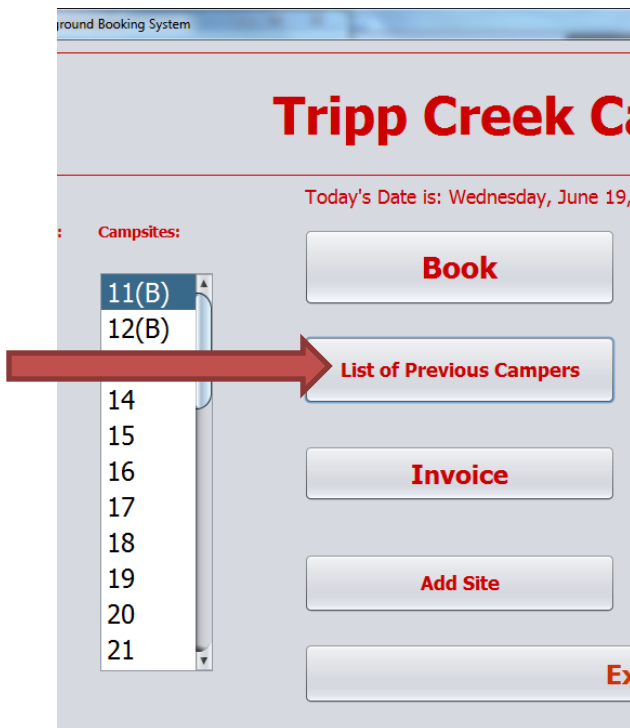
Step 5. ~ Invoice

To print out the receipt of the invoice, click the "Invoice" button on the main screen. From doing the previous step, the program will pop up a file selector. With the file selector, the user may go to the Book System folder, then go into the "data" folder to "invoices", and from here, the user may choose any of the receipt to be displayed.
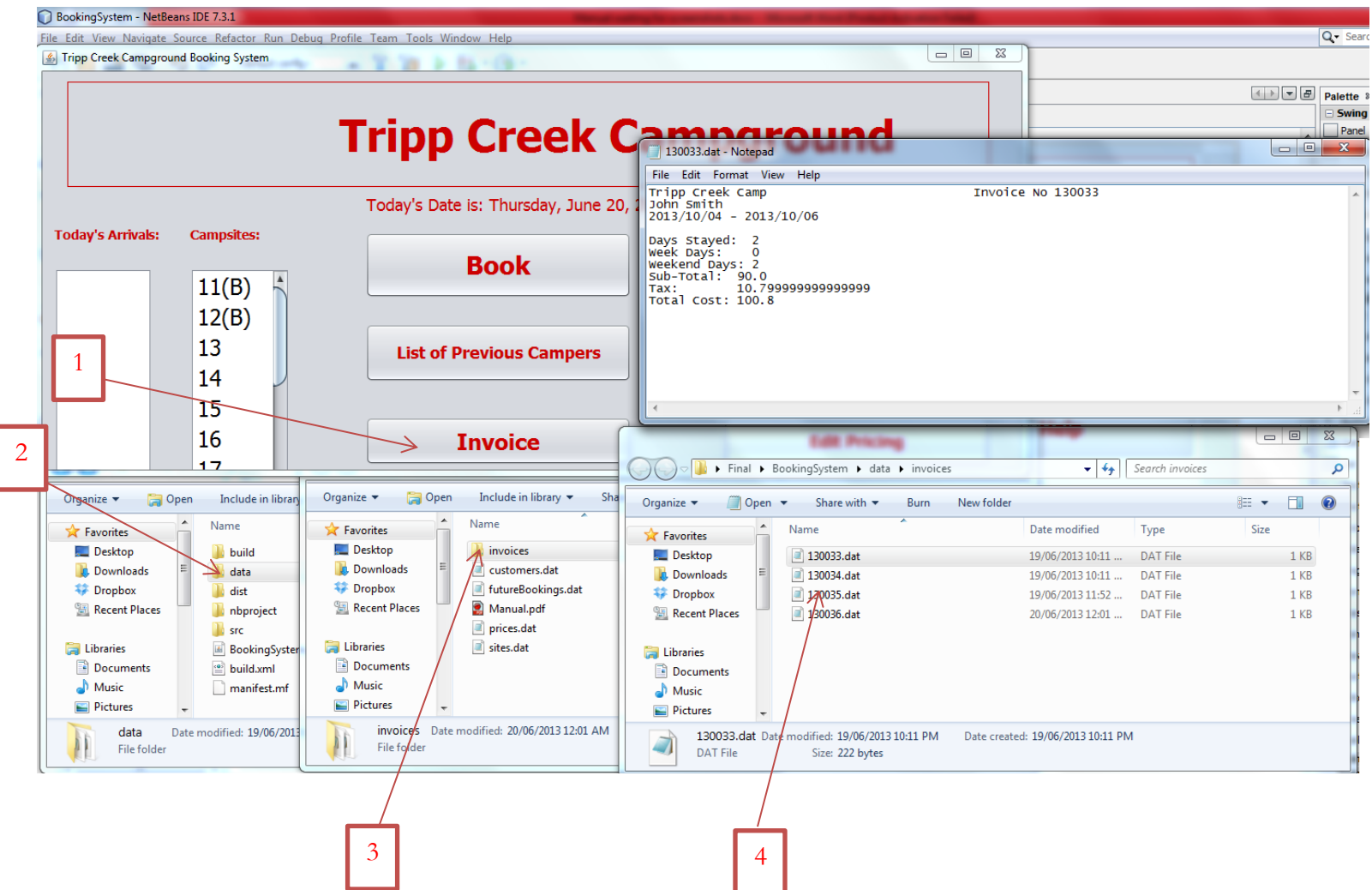
Step 6. ~ Adding and Deleting Campsites

Since the Tipp Creek Campground business is growing, they will be having more campgrounds built in the future.

The booking system has included the option to add campsites to the list in the main panel. Simply by clicking the button "Add sites" will add a campsite to the bottom of the list. Relaunch the program to see the results. If the user accidently added too many campsites, it also has the option to delete them. Simply click the button "Delete sites" to take them out.

Step 7. ~ Editing the Pricing

The developers of this program have also included the option to edit the pricing for the booking system.

1. Click the button "Edit Pricing" on the main panel to change the cost of the campsites.

2. A mini-sized screen wills pop-up shortly after. From this, the user may change the cost of the campsites on weekdays and on weekends. The option to change the tax rate is also available.

3. Just type in the amount you want to change it to in the textbox and click the "Save Changes" to save.

⚠ Warning: There is no need to add dollars signs in the textbox, just type in the number the user wants to change.