

SECTION 2:

Essential Terms and Concepts

07

Jira Terms You Need to Know

Understanding Jira for
Users, Managers, and Admins

Jira terms you need to know

Issues

Projects

Jira terms you need to know

Issues

Projects

Issues in Jira are...

Issues in Jira are...

Issues in Jira are...

...now called “work items”

or sometimes just “work”
depending on the context

Workspaces May 2025 - Work Board

danlefeb.atlassian.net/jira/software/c/projects/LEFEBVRE/boards/426

LeFebvre LLC

Search + Create

For you Recent Starred Apps Projects Recent LeFebvre Work Board

LeFebvre LLC Website (Team-Manager) Based on a True Story Company-Managed Project Team-Managed Project View all projects Filters Dashboards Teams Goals Customize sidebar

May 2025 - Work Board

Search board Epic Type Quick filters Complete sprint Group: Stories

Projects / LeFebvre Work Board

Summary Timeline Backlog Active sprints Calendar Reports List Forms Goals All work Components Development Code More

TO DO 22 TODAY'S TASKS 1 PRODUCTION DONE 4

Research Letters from Iwo Jima with Jon Parshall (Battle of Iwo Jima Series...) **BATTLE OF IWO JIMA SERIES** BOATS-1468 2d

Editing 01-02 How to Use This Course Successfully **UNDERSTANDING JIRA (2025 V1)** TUTS-325 3h

Research Flags of Our Fathers with Jon Parshall (Battle of Iwo Jima Series...) **BATTLE OF IWO JIMA SERIES** BOATS-1469 2d

Remaster: Saving Private Ryan BOATS-1447 1w 2d

Titanic with Mark B. Perry BOATS-1519 1w 2d

BOATS Newsletter for May 11 BOATS-1482 3h

BOATS Newsletter for May 18 BOATS-1483 3h

Sprint insights

View your sprint health and progress towards your goals.

Sprint: May 2025

Work items for attention

There are no work items for attention right now. Once you have stuck, blocked or flagged work items, this is where you'll find them. [Learn more](#)

Sprint progress

6% done

Done In progress Not started

6% 2% 92%

Sprint burndown

We don't currently support your estimation setting. This insight only supports story points, or work item count. [Learn more](#)

Epic progress

This sprint is working towards 2 epics

TUTS-228 Understanding Jira (2025 v1) 14% done

BOATS-1518 Battle of Iwo Jima Series 0% done

Give feedback

Old Interface with Issues

The screenshot shows the Jira Work Board interface for the 'LeFebvre' project. On the left, a sidebar titled 'PLANNING' includes 'Work Board' (selected), 'Timeline', and 'Backlog'. The main area displays a 'Sprint Name' of 'Sprint Name' with a duration of '12 days'. It features a search bar, filters for 'Epic', 'Type', and 'Quick filters', and a 'GROUP BY' dropdown set to 'Stories'. Below these are four horizontal bars representing work status: 'TO DO 11', 'TODAY'S TASKS 1', 'PRODUCTION 3', and 'DONE 10'.

New Interface with Work

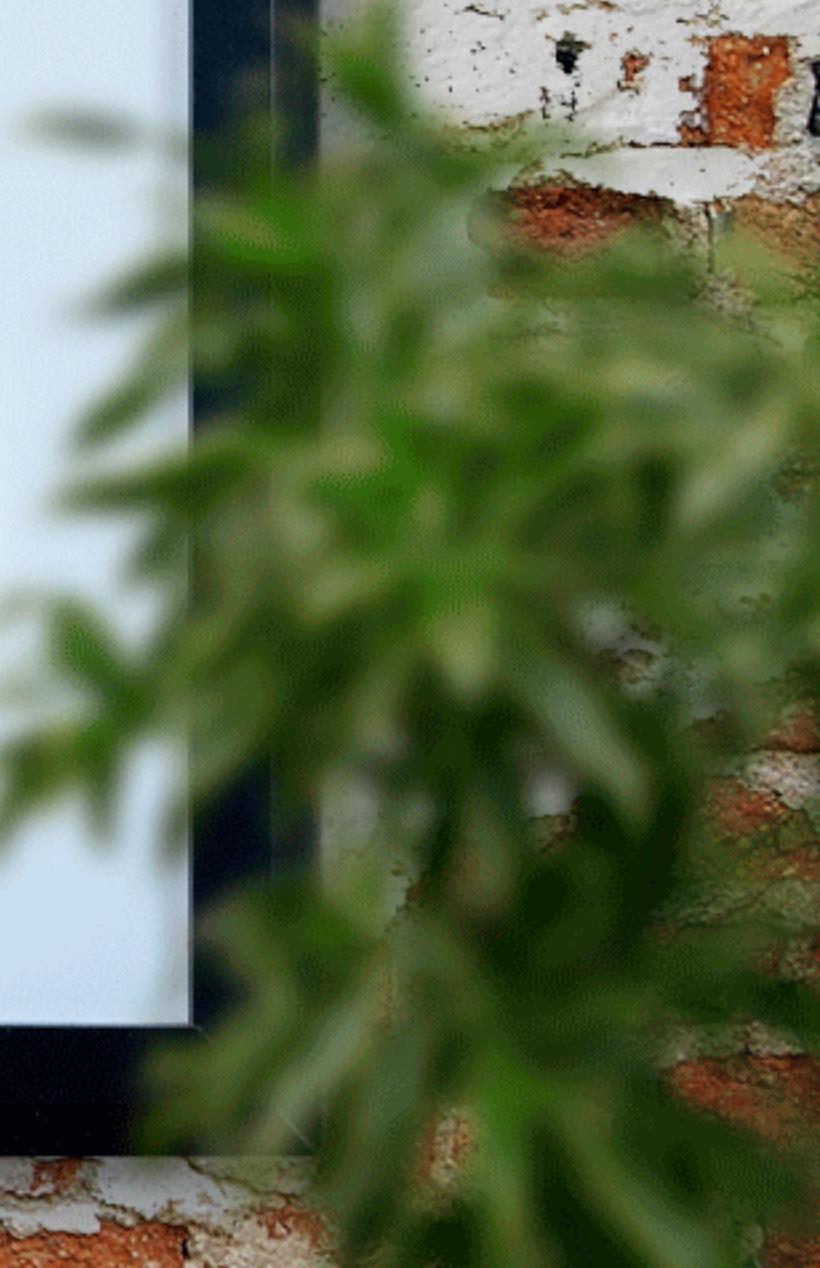
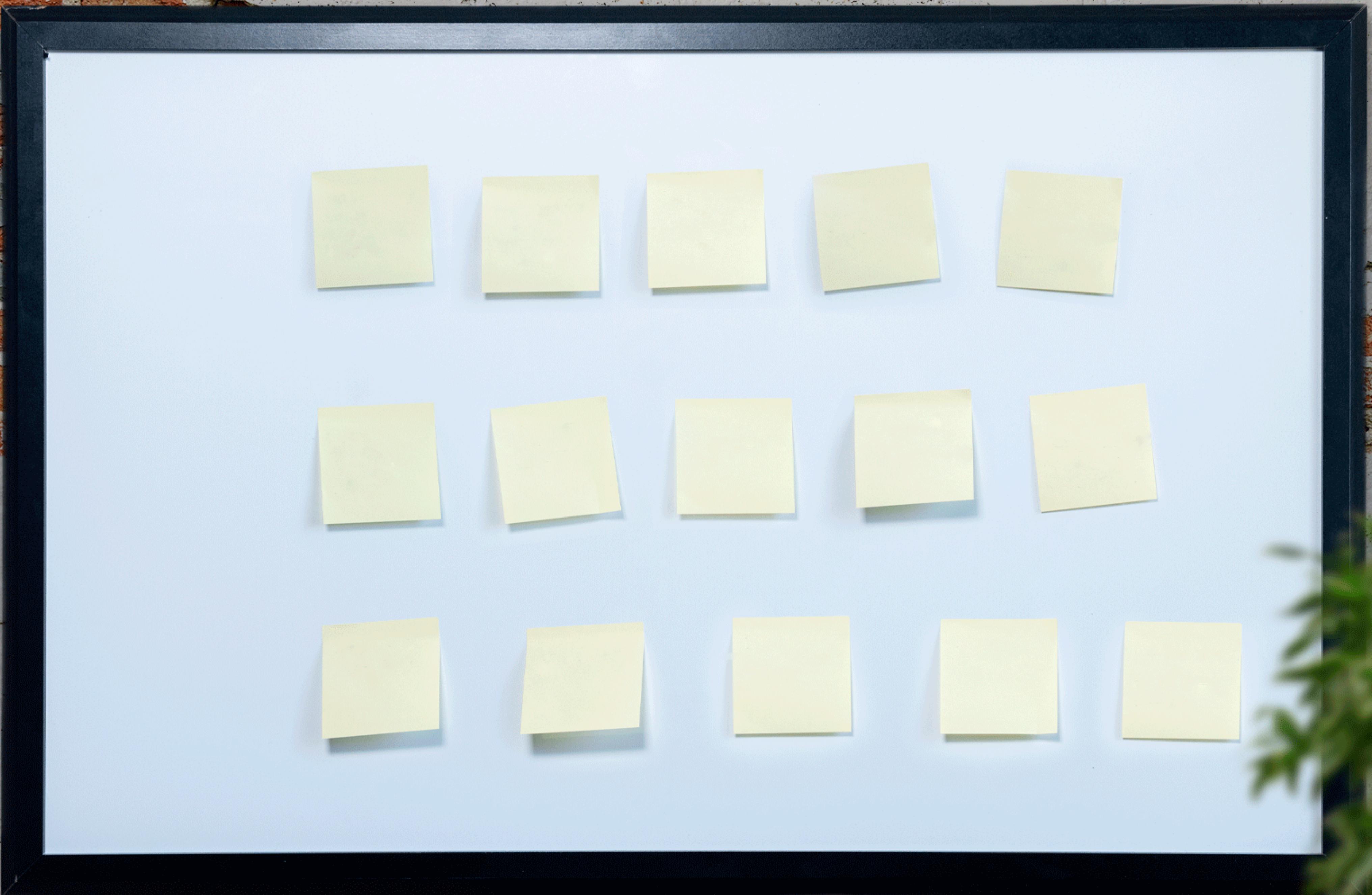
The screenshot shows the updated Jira Work Board interface. The left sidebar now includes 'For you', 'Recent', 'Starred', 'Apps', and 'Projects' sections. The main area shows a 'Work Board' for the 'LeFebvre' project, with tabs for 'Summary', 'Timeline', 'Backlog', 'Active sprints' (which is selected), 'Calendar', 'Reports', 'List', 'Forms', 'Goals', 'All work', 'Components', 'Development', 'Code', and 'More'. A 'Complete sprint' button is visible. The interface also includes a 'Search board' bar, filters for 'Epic', 'Type', and 'Quick filters', and a 'Group: Stories' button. At the bottom right, there's a 'Sprint insights' section with the text 'View your sprint health and progress towards your goal'.

Work items in Jira are...

the heart of everything you track.

Work items in Jira are...

containers that hold all your fields.



Sketch out
a wireframe
for the
layout

Create banner
graphics and
key visuals

As a user,
I want mobile
and desktop
to look similar

Choose fonts
and colors
for branding

Design
wireframe
sketch in
Illustrator

As a user,
I want
responsive
designs for mobile

As a user,
I want service
descriptions to
be easy to read

Build layout
from wireframe
with HTML
and CSS

Implement
image carousel
to showcase
our services

Dropdown
menu overlaps
w/ header text

As an admin,
I want secure
login
functionality

As a user,
I want fast
page loads

As a user,
I want my
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As an admin,
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WordPress
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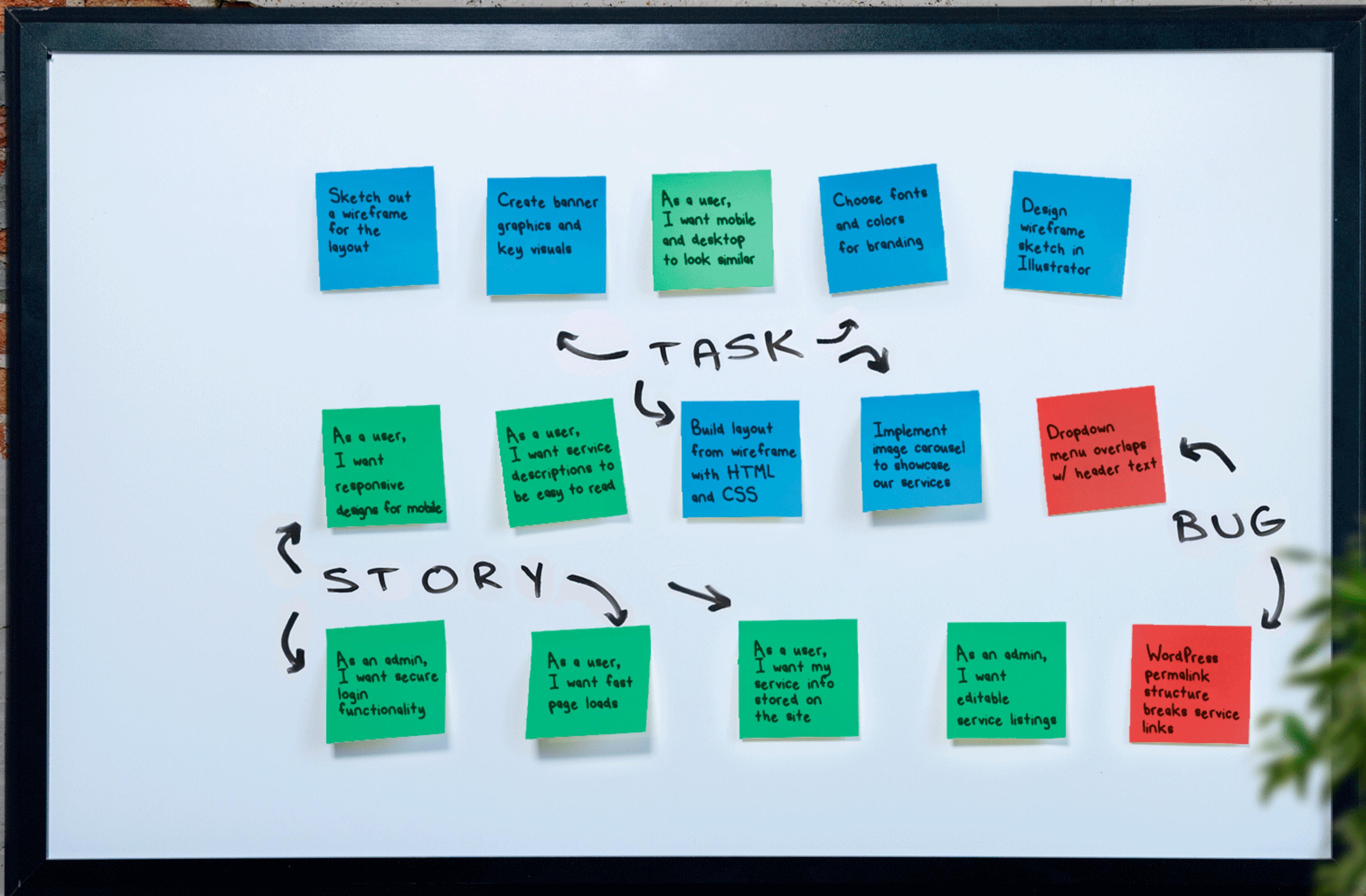
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Jira terms you need to know

Issues
Work

Projects

Jira terms you need to know

Work

Projects

Projects in Jira are...

containers that hold all your work items.

Summary
Wireframe
Due Date
3 days

Summary
Graphics
Due Date
2 days

Summary
Responsive
layout
Label user
Priority 1

Summary
Branding
Due Date
2 week

Summary
Wireframe
Design
Due Date 2d

Summary
Responsive
Label user
Priority 1

Summary
Services
Label user
Priority 3

Summary
Code wireframe
Due Date
2 days

Summary
Image carousel
Due Date
1 week

Summary
Menu bug
Screenshot
menubug.png

Summary
Secure login
Label admin
Priority 1

Summary
Optimized images
Label user
Priority 2

Summary
Service history
Label user
Priority 3

Summary
Editable services
Label admin
Priority 3

Summary
Broken links
Screenshot
image.jpg

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Automated
Email
Notifications
Estimate 5d
- Summary
API for
Services
Estimate 2w
- Summary
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NEW FEATURE

Quick recap

Quick recap

Work items contain the fields
that hold our data

Quick recap

Work items contain the fields
that hold our data

Projects contain work items