

Indian Institute of Logistics

(A Professional Vocational Training Centre)

MASTER OF BUSINESS ADMINISTRATION (MBA)

Student ID No. _____

[illegible]

STUDENT APPLICATION

IMPORTANT INSTRUCTIONS

Please complete the application form throughout in full, Please state N.A. if not applicable.

Tick (✓) boxes or circles wherever appropriate.

All applications must be accompanied by copies of supporting documents.

Campus : ☐ Chennai ☐ Kochi

Intake Month : ☐ June / ☐ August / ☐ January

Gulf Plan : ☐ ☐
With Without

Specialization :

- ☐ Logistics & Shipping
- ☐ Logistics & Port Operations
- ☐ Logistics & Supply Chain

Affix
Photo Graph

Personal Details

[illegible]

Underline Surname (BLOCK LETTERS) if applicable

[illegible][illegible]

Date of Birth:

D	D	M	M	Y	Y	Y	Y

Age:

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Home Address : _____

Tel : _____ Mobile : _____ E-mail : _____

Highest Qualification Passed : _____ Awarding Body : _____

No. of year of working experience :

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Next of KIN Details

Next of KIN Details					
NAME	RELATIONSHIP	DATE OF BIRTH	ADDRESS	TELEPHONE	OCCUPATION

PRIVACY POLICY : The institute assures that all information submitted by you remains confidential and will be used internally only for administrative and academic reasons. The institute does not release any of the information provided to third parties and strives in safeguard such information.

DECLARATION		HIGHEST QUALIFICATION	COUNTRY	PERIOD OF STUDY		YEAR AWARDING
AWARDING INSTITUTION				FROM	TO	
1.						
2.						
3.						
4.						

List all academic honours, scholarships, awards and certificates, including year obtained		
NAME & COUNTRY OF AWARDING INSTITUTION	AWARD OBTAINED	YEAR OBTAINED

Employment HISTORY (Including present position)		COUNTRY	DESIGNATION	EMPLOYMENT PERIOD		LAST WITHDRAWN SALARY
NAME OF COMPANY				FROM (Month / Year)	TO (Month / Year)	



FEES Structure

Master of Business Administration

Tuition Fees	Installment	Full Payment
Installment - 1 (prior to admission)	Rs. 1,00,000/-	Rs. 2,75,000/-
Installment - 2 (with in 3 months of admission)	Rs. 1,00,000/-	
Installment - 3 (with in 6 months of admission)	Rs. 1,00,000/-	
Sub - Total	Rs. 3,00,000/-	Rs. 2,75,000/-

Special Benefits

- ☒ 100% Genuine Placement Assistance
 ☒ 24 - Practical Visits
 ☒ Books + Safety Gear + Group Insurance
☒ 100% Guaranteed Industrial Internship Programme
 ☒ 6 - Industrial Visit
 ☒ Min-1 Out Station Practical visit

★ ★ If the student fails to pay fee in TIME, special benefits are withdrawn.

CAREER PLANNING

Please complete the following to help us understand your career plans and to enable us to guide you in achieving your goals.

☐ India Which Port / Place _____ ☐ Others (Please specify) : _____

Please state your preferred Job " Locations "

	" LOCATION "
1 st option	
2 nd option	
3 rd option	

Current skills (please indicate number of years of experience)

DESCRIPTION	NO. OF YEAR	DESCRIPTION	NO. OF YEAR
Word Processing Skills		Legal Drafting	
Use of Internet / e-mails		Basic / Advanced Programming	
Books - Keeping / accounts		Sales / Marketing / Events Mgt.	
Human Resource Management		Teaching / Training	
Others _____		Others _____	

State languages / dialects you are currently able to write and / or speak

S/N.	LANGUAGES / DIALECTS	SPOKEN (Please tick (✓) where appropriate)	WRITTEN
1.			
2.			
3.			
4.			

List all business / professional or voluntary associations, memberships and services, including years and any offices held

S/N.	NAME / INSTITUTION	LAST POSITION HELD	FROM (YY)	TO (YY)
1.				
2.				
3.				

ENROLLMENT CHECKLIST

- ☐ 6 Recent passport size photographs of applicant in formals
- ☐ 2 Attested copies of Voter ID / Driving License / Passport / Family Ration Card
- ☐ Signed and initialed next to clauses 1,2,4,6,8,9,13 & 17

2 Attested Copies of the following :-

- ☐ SSLC, HSLC
- ☐ Transfer / Migration Certificate

TERMS & CONDITIONS

01. For legal purposes, the student is deemed to have been enrolled in IIL, for the entire duration of the course, and any portion of study in IIL, shall be deemed to have been completed with Bharathiyar University, with the training being contracted out to its academic partner @ IIL elsewhere. For Jurisdiction purpose, the Chennai court shall have exclusive jurisdiction in the matter and the law prevailing in India shall apply.
02. Enrollment for the course, together with payment of the required deposits or first installment of fees creates a binding agreement to follow the course and pay the full fees. Even if a student subsequently decide not to complete the courses, further no refund can be made as a space has been committed to the student for the duration of the programme and the Professional Vocational Training Centre will not entertain any request for refunds.
03. The Professional Vocational Training Centre offers tuition on a 'per course' basis and not based on numbers of hours of instruction which may vary, the Professional Vocational Training Centre further requires all students to attend lectures, classes, test and to submit written work as assigned by lecturers and tutors regularly, no classes will be scheduled on public holidays.
04. Student will be charged a late fee of Rs. 1,500 per installment per week in the addition to the fee balance as on date.
05. The students will be liable for all legal expenses incurred in recovering late or non - payment of tuition fee on an indemnity basis. In the event of such legal action taken by the training centre against you, the Professional Vocational Training Centre reserves the right to claim the full amount due from the student.
06. The Professional Vocational Training Centre reserves the right to instruct a student to leave the course at any stage if the student fails to fulfill the above requirements or if a student's continued presence would, in the opinion of the Professional Vocational Training Centre be detrimental to the well - being of the students and the staff in general. The refund of fees of an excluded student is wholly at the discretion of the Professional Vocational Training Centre.
07. The Student shall indemnify the Professional Vocational Training Centre for any loss or damages occurred as a result of his / her negligence or willful misconduct during practical visits or during the process of training.
08. If student changes his / her course of study during the term, no refund will be given for the revised courses if the number of subjects involves less than that for which original enrollment was accepted, additional fees will be charged if the change involves an increase in the number of subject over that of the original enrollment.
09. It is the responsibility of the student to ensure that he / she fully comply with the entrance requirements and do the necessary examination registration with the relevant university / examining body. In this respect, the Professional Vocational Training Centre will endeavor to assist the student in whichever way necessary, and for the student to be charged separately for these services.
10. All representation made by the Professional Vocational Training Centre regarding the awarding university / examining body and the external programme are based on information made available by the university / examining body and are comprehensively contained in the Professional Vocational Training Centre printed information or on IIL websites. As the university reserves, the right to change programme details without any notice to the student, the Professional Vocational Training Centre shall not be liable for any representations made about the university / examining body which will therefore not be deemed as a term of enrollment.
11. The Professional Vocational Training Centre reserves the right to cancel a course on two weeks notice prior to the commencement date of the course where upon any fees paid will be refunded in full.
12. The Professional Vocational Training Centre reserves the right to withdraw a subject up to four weeks after commencement date. If it is considers that the subject is not viable whereupon an alternative subject will be offered or a pro - rated refund of the course fees given.
13. The Professional Vocational Training Centre also reserves the right to vary the subjects offered, the time - table programmes scheduled and teaching staff so as to provide better services to the students or as may be required by the university/ examining body or by the Ministry of Education.
14. All notes / handouts, class video tapes and other materials given to students are the intellectual property right of The Professional Vocational Training Centre and are given registered students of the class as consideration for enrollment who agree to respect the intellectual property right of the Professional Vocational Training Centre.
15. In the event of the student being rejected by Immigration authority of UAE for a VISA, Institute's responsibility is limited to arranging for the student to continue with the programme in India.
16. By Becoming the Student of IIL / signing this Application, you are termed to have accepted with free and full consent all the agreements and contract between you and the institution. And that you have also agreed and accepted all contracts and agreements concluded between IIL and Other Institutions / Companies, for the betterment of the course for which you have registered yourself.
17. Diploma / Advanced Diploma / PG Diploma / MBA in Logistics, IIL conducts its own programs in Logistics and Related Subjects (A Professional Vocational Training Centre) and does not teach any Foreign Institute courses. Bharathiyar University, Coimbatore / Good Ocean Maritime (Institute of Logistics) award its renowned certificates in Recognition of Excellence of IIL PROGRAMME. The certification is conferred by Bharathiyar University / Good Ocean Maritime (Institute of Logistics). IIL / Good Ocean Maritime (Institute of Logistics) does not come under the purview of AICTE.
18. In case the students discontinues the course at any stage or he / she has been dismissed from the course, the fees once paid by him / her will not be refunded. If the student is paying the fees in parts, then only after the payment of full fees of the course he / she shall be relieved from the course.
19. Admission to the course is subject to OAT conducted by IIL at its various centers and the right of admitting a student in a course is reserved to the institution
20. The Student, by filing and duly signing in this application, states and declares his consent to abide by all the rules and regulations framed by the institution which may be amended from time to time for the betterment of the course / student community.
21. The institution reserves the right to make new policy and take decisions at any time for the betterment of the course / student community.
22. The student is expected to follow utmost discipline in both inside and outside the campus, failing which he / she shall be liable to be dismissed from course immediately.

DECLARATION

I Declare that the information furnished by me is accurate to the best of my knowledge. I have read and fully understood the above terms and conditions and that oral terms are not binding. I further understand that I will not be entitled to any refunds and will be required to pay fees in full.

Applicant's Signature

Guardian's / Parent's Signature

Date

OFFICIAL USE ONLY**FEES**

REGISTRATION & APPLICATION FEE

Rs. 10,000/-

Receipt No.

Date

Mode

D.D. No.

Bank

Master of Business Administration

Full Payment

Rs. 2,75,000/-

INSTALLMENT PAYMENT

Installment 1

Rs. 1,00,000/-

Installment 2

Rs. 1,00,000/-

Installment 3

Rs. 1,00,000/-

COUNSELLOR :-

Payment Mode Legend : ☐ 1 Cash☐ 2 DD

OAT Remarks :-

MANAGER

DATE