



Indian Institute of Logistics

MASTER OF BUSINESS ADMINISTRATION (MBA)

STUDENT APPLICATION **NAME.....**

TERMS & CONDITIONS

- ① IIL is an approved Institution of Bharatiyar University, Coimbatore. Offering MBA Course under CPP (Center for Participatory programme).
- ② For legal purposes, the students is deemed to have been enrolled in IIL for the entire duration of the course. Under CPP, For Jurisdiction purpose, the chennai court shall have exclusive jurisdiction in the matter and the laws prevailing in India shall apply.
- ③ Enrollment for the course, together with payment of the required deposits or first installment of fees creates a binding agreement to follow the course and pay the full fees. Even if a student subsequently decide not to complete the course, further no refunds can be made as a seat has been committed to the student for the duration of the programme and IIL will not entertain any request for refunds.
- 04 IIL offers tuition on a 'per course' basis and not based on number of hours of instruction which may vary, IIL further requires all students to attend lectures, classes, test and to submit written work as assigned by lecturers and tutors regularly, no classes will be scheduled on public holidays.
- ⑤ Students will be charged a late fee of Rs.1, 500 per week per installment if he/she failed to pay the tuition fee as per installment structure agreed.
- 06 The students will be liable for all legal expenses incurred in recovering late or non-payment of tuition fee on an indemnity basis. In the event of such legal action taken by the training centre against you, IIL reserve the right to claim full amount due from the student.
- ⑦ IIL reserves the right to instruct the student from the dismissal of the course at any state if the student fails to fulfill the above requirements or if a student's continued presence would, in the opinion of the IIL be detrimental to the well- being of the students and the staff in general. The refund of fees of and excluded students is wholly at the discretion of IIL.
- 08 The student shall indemnify IIL for any loss or damages occurred as a result of his / her negligence or willful misconduct during practical visits or during the process of training.
- ⑨ If student changes his / her course of study during the term, no refund will be given for the revised courses if the number of subjects involves less than that for which original enrollment was accepted, additional conversion fees will be charged if the change involves an increases in the number of subject over that of the original enrollment.
- ⑩ It is the responsibility of the student to ensure that he / she fully comply with the entrance requirements and do the necessary examination registration with the relevant university / examining body. In this respect IIL will endeavour to assist the student in whichever way necessary, and for the student to be changed separately for these services.
- 11 All representation made by IIL regarding the awarding university / examining body and the external programme are based on information made available by the university / examining body and are comprehensively contained in IIL printed information or on IIL websites. As the university reserves, the right to change programme details without any notice to the student, IIL shall not be liable for any representations made about the university / examining body which will therefore not be deed as a term of enrollment.
- 12 IIL reserves the right to cancel a course on two weeks notice prior to the commencement date of the course where upon any fees paid will be refunded in full.
- ⑬ IIL Do Not Provide 'PARKING' to the students in any of its premises.
- ⑭ IIL reserves the right to withdraw a subject up to four weeks after commencement date. If it is considers that the subject is not viable whereupon an alternative subject will be offered or a pro – rated refund of the course fees given.
- 15 IIL also reserves the right to vary the subject offered, the time – table programmes scheduled and teaching staff so as to provide better services to the students or as may be required by the university / examining body or by the Ministry of Education.
- 16 All notes / handouts, class video tapes and other materials given to students are the intellectual property right of IIL and are given to the registered students of the class as consideration for enrollment who agree to respect the intellectual property right of IIL.
- 17 Students who have enrolled for Gulf Plan for IIP / Project work and the event of the student being rejected by Immigration Authority of UAE for VISA, Institute's responsibility is limited to arranging for the student to continue with the programme in India.
- 18 By Becoming the Student of IIL / signing this Application, you are termed to have accepted with free and full consent all the agreements and contract between you and the institution. And that you have also agreed and accepted all contracts and agreements concluded between IIL and other Institutions / Companies, for the betterment of the course for which you have registered yourself.
- ⑰ "This training is not meant for 'JOB', This is for a "CAREER" and the student is expected to pursue this career for best results.
- ⑳ Diploma / Advanced Diploma / PG Diploma / MBA in Logistics, IIL conducts its own programs in Logistics and Related Subjects. IIL does not teach any Foreign Institute course Bharathiyar University, Coimbatore / Good Ocean Maritime (Institute of Logistics) award its renowned certificates in Recognition of Excellence of IIL PROGRAMME. The certification is conferred by Bharathiyar University / Good Ocean Maritime (Institute of Logistics). IIL / Good Ocean Maritime (Institute of Logistics) does not come under the purview of AICTE.
- 21 Incase the students discontinues the course at any stage or he / she been dismissed from the course, the fees once paid by him / her will not be refunded. If the student is paying the fees in parts, then only after the payment of full fees of the course he / she shall be relieved from the course.
- 22 Admission to the course is subject to OAT conducted by IIL at its various centers and the right of admitting a student in a course is reserved to the institution.
- 23 The Student, by filling and duly signing this application, states and declares his / her consent to abide by all the rules and regulations framed by the institution which may be amended from time to time for the betterment of the course / student community.
- 24 The institution reserves the right to make new policy and take decisions at any time for the betterment of the course / student community.
- 25 The student is expected to follow utmost discipline in both inside and outside the campus, failing which he / she shall be liable to be dismissed from course immediately.
- ⑳ Enrollment for MBA (Logistics & Shipping) course is subject to University's Acceptance.
Dress Code:
- ㉑ IIL (Indian Institute of Logistics) will interact / deal with the current batch students only, when the students are in Formal attire like Uniform with Tie, Shoes and ID Card from Monday to Friday. On Saturday Smart Casuals with ID Card and Shoes.
- ㉒ Minimum Attendance required by University and UGC is 70%
- ㉓ Students who are placed shall pay a Lump-sum condonation fee of Rs.5000 to regularise the attendance.
- ㉔ Any student having less than 60% attendance but above 50% shall pay a condonation fee of Rs.1000/- (Rupees one thousand only) for every 1% shortage.
- ㉕ Any student whose Attendance is Less than 70% but, 60% and above shall pay a condonation Fee of Rs.500/- (Rupees Five hundred only) for every 1% shortage.
- ㉖ IIL reserves right of admission to the courses / programmes offered

Parent / Guardian's Signature _____

Student's Signature _____



MASTER OF BUSINESS ADMINISTRATION (MBA)

STUDENT APPLICATION

[illegible]

Please furnish all the details in the application form in Capital Letter. Please state N.A. if not applicable.
Tick (✓) boxes or circles wherever appropriate.
All applications must be accompanied by attested copies of supporting documents.

Specialization :

☐ Logistics & Shipping

Affix Photo Graph

No. of year of working experience :

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Next of KIN Details					
NAME	RELATIONSHIP	DATE OF BIRTH	ADDRESS	TELEPHONE	OCCUPATION

PRIVACY POLICY : The institute assures that all information submitted by you remains confidential and will be used internally only for administrative and academic reasons. The institute does not release any of the information provided to third parties and strives in safeguard such information.

Parent / Guardian's Signature _____

Student's Signature _____

DECLARATION

AWARDING INSTITUTION	HIGHEST QUALIFICATION	COUNTRY	PERIOD OF STUDY		YEAR AWARDING
			FROM	TO	
1.					
2.					
3.					
4.					

List all academic honours, scholarships, awards and certificates, including year obtained

NAME & COUNTRY OF AWARDING INSTITUTION	AWARD OBTAINED	YEAR OBTAINED

Employment HISTORY

(Including present position)

NAME OF COMPANY	COUNTRY	DESIGNATION	EMPLOYMENT PERIOD		LAST WITHDRAWN SALARY
			FROM (Month / Year)	TO (Month / Year)	

FEES Structure

Master of Business Administration

Tuition Fees

	Installment	Single Payment
Installment - 1 (prior to class commencement)	Rs. 1,00,000/-	Rs. 2,75,000/-
Installment - 2 (with in 3 months of class commencement)	Rs. 1,00,000/-	
Installment - 3 (with in 6 months of class commencement)	Rs. 1,00,000/-	
Installment - 4 (with in 9 months of class commencement)	Rs. 50,000/-	
Sub - Total	Rs. 3,50,000/-	Rs. 2,75,000/-

Special Benefits

✓ 100% Genuine Placement Assistance

✓ 18 - Practical Visits

✓ Books + Safety Gear + Group Insurance

✓ 100% Assured Unpaid Industrial Internship Programme

✓ 6 - Industrial Visits

✓ Min-1 Outstation Practical visit

★ ★
Special benefits will be withdrawn if the student fails to pay fees on TIME

ENROLLMENT CHECKLIST

☐ 6 Recent passport size photographs of applicant in formals

☐ 2 Attested Photo copies of Voter ID / Driving License / Passport / Family Ration Card / Aadhaar Card

☐ Signed and initialed next to clauses 1,2,3,5,7,9,10,13,14,19,20,26,27,28, 29,30,31 & 32

2 Attested Copies of the following :-

☐ SSLC, HSLC

☐ Transfer / Migration Certificate

☐ Provisional Certificate / Mark Sheets

☐ Degree certificate

Parent / Guardian’s Signature_____

Student’s Signature_____

CAREER PLANNING

Please complete the following to help us understand your career plans and to enable us to guide you in achieving your goals.

☐ India Which Port / Place _____ ☐ Others (Please specify) : _____

Please state you preferred Job “Locations”

“LOCATION”
1 st option
2 nd option
3 rd option

Current skills (please indicate number of years of experience)

DESCRIPTION	NO. OF YEAR	DESCRIPTION	NO. OF YEAR
Word Processing Skills		Legal Drafting	
Use of Internet / e-mails		Basic / Advanced Programming	
Books - Keeping / accounts		Sales / Marketing / Events Mgt.	
Human Resource Management		Teaching / Training	
Others _____		Others _____	

State languages / dialects you are currently able to write and / or speak

S/N.	LANGUAGES / DIALECTS	SPOKEN	WRITTEN
		(Please tick (✓) where appropriate)	
1.			
2.			
3.			
4.			

List all business / professional or voluntary associations, memberships and services, including years and any offices held

S/N.	NAME / INSTITUTION	LAST POSITION HELD	FROM (YY)	TO (YY)
1.				
2.				
3.				

OFFICIAL USE ONLY

Fees			Receipt No.	Date	Mode*	D.D. No.	Bank
Registration & Application Fee	Rs.	15,000/-	_____	_____	<input type="checkbox"/>	_____	_____
Master of Business Adminstration							
Single Payment	Rs.	2,75,000/-	_____	_____	<input type="checkbox"/>	_____	_____
Installment Payment							
Installment 1	Rs.	1,00,000/-	_____	_____	<input type="checkbox"/>	_____	_____
Installment 2	Rs.	1,00,000/-	_____	_____	<input type="checkbox"/>	_____	_____
Installment 3	Rs.	1,00,000/-	_____	_____	<input type="checkbox"/>	_____	_____
Installment 4	Rs.	50,000/-	_____	_____	<input type="checkbox"/>	_____	_____

COUNSELLOR:- _____ *Payment Mode : ☐ 1 Cash ☐ 2 DD

OAT Remarks :- _____

MANAGER _____ DATE _____

DECLARATION

I declare that the information furnished by me is accurate to the best of my knowledge. I have read and fully understood the above terms and conditions and that oral terms are not binding. I further understand that I will not be entitled to any refunds and will be required to pay fees in full.

Applicant’s Signature _____ Guardian’s / Parent’s Signature _____ Date _____

Parent / Guardian’s Signature _____ Student’s Signature _____