



Dhalite Management Services Pvt Ltd

Serenity Plaza, Shyam Karan Rd, Begumpet, Hyderabad, Telangana-500016

Phone no: 040-66360457

Email: info@dhalite.com

Date: 223rd May 2023

OFFER LETTER

Dear **Neela Vijay Kumar,**

We are pleased to offer you employment at **Dhalite Management Services Private Limited**. The position we are offering is that of **Sr. US IT Recruiter** with effect from **23-May-2023** and the proposed CTC will be **7,80,000 per annum**. We feel that your skills and background will be valuable assets to our company.

We are confident you will be able to make a significant contribution to our organization. Please note that this is not the letter of appointment. Your appointment is subject to verification of all your documents and background check.

You will be on probation for a period of 6 months from the date of joining. Subsequent to your probationary period if your performance is found satisfactory your position with the company will be confirmed.

We look forward to welcome you as a new employee at **Dhalite Management services Private Limited**.

Yours sincerely,



Sai Kiran
Human Resource Department
Saikiran@dhalite.com

DHALITE MANAGEMENT SERVICES PVT LTD, Office Address: Serenity Plaza Shyam Karan Rd, Opp Indo US Hospital, Begumpet, Hyderabad, Telangana-500016. Email: info@dhalite.com, Phone no: 040-66360457



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Annexure – I

Compensation Structure		
Name: Neela Vijay Kumar		
Designation: Sr. US IT Recruiter		
Location: Hyderabad		
	Per Month	Per Annum
Basic Pay	32,500	3,90,000
House Rent Allowance	19,500	2,34,000
LTA	9,750	1,17,000
Medical Allowance	-	-
Special Allowance	3,250	39,000
Gross Salary	65,000	7,80,000
Employee Contributions		
Provident Fund	1,800	21,600
Professional Tax	200	2,400
Employees State Insurance	0	0
*Incentives will be added to your net salary based on your performance.		
* Taxes if any will be additionally calculated and deductions made as applicable.		

Yours sincerely,




Sai Kiran
Human Resource Department
Saikiran@dhalite.com