

# KARTHICK S.T.

## CONTACT

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## ADDRESS:

237, Pillayar Kovil street, semannagar.  
Karuppayurani - 625020

## OBJECTIVE

“ Desire to work and grow in the field of Cost. Accounts. Tax.

- Seeking - A position in the field of Accounts,  
Cost, Finance, Tax.
- Aim - To gain practical experience and expertise in  
handling various Accounts, Cost, Finance, Tax.
- To achieve professional excellence with the best  
utilization of my knowledge, potential and skills  
thereby contributing my best toward the field of  
Accounts, Cost, Tax and the organization.”

## ABOUT ME

- Name - Karthick
- D.O.B - Nov 07, 1991
- Nationality - Indian
- Experience – 4.3 Years
- Availability - Full Time
- Interests -
  - › Taking tuition
  - › Gardening

## WORK EXPERIENCE

Finance & commercial executive - KMC construction., Theni. 1 Yr

GD Groups ., Theni. 0.7 Yr

Bala - Auditor office., Theni. 0.6 yr

Hi-Tech Arai. Pvt. Ltd., Madurai - 1yr

Sunlan Pvt Ltd., - 0.7 Yr ( due to lockdown company is layoff)

VCA – Auditor Office – 0.3 Yr

## Roles and Responsibilities:

Costing, Finance, Accounts, Banking, Debtors Management, Commercial executive, Accounts maintenance, GST , TDS, Site Accounts (Using ERP., Tally, Word, Excel), Planning and execution of Plan, Making sure all SO s Report on daily basis and also self Joint working to be Reported, Stock Maintenance, Achieving business plan targets whilst maximizing profits at the desired margin.

## EDUCATION

### The Institute of Cost and Management

#### Accountants of India

SEMI QUALIFIED

(Final pursuing)

### The Institute of Chartered

#### Accountants of India

Integrated Professional Competency Course

(Pursuing)

### HSC., - 83.5%

N.S.BOYS.Hr.Sec.School – Theni - 2009

### SSLC., - 87.6%

N.S.BOYS.Hr.Sec.School – Theni - 2007

## SKILLS

#### ▪ Computer proficiency

› MS-Office - Word, Excel, PowerPoint, Tally.

› Internet and e-mail Operations

#### ▪ Possesses good

› Communication, Interpersonal & Organizational skills

## ADDITIONAL QUALIFICATIONS

Successfully completed

- Certificate course in Type Writing both higher.
- Certificate course in Computer On Office Automation.

## LANGUAGES

- English (Fluent)
- Tamil (Native)

Date : 17.11.2020

Place : Madurai

(KARTHICK S.T.)