Continuous improvement, Battle with your mind



harithakaviya@gmail.com

6369196164

1/11/3,surya nivas, keelakottai,chinnalapatti, Dindigul, India

EDUCATION

Master's Degree Madurai school of management

2018 – Present

Madurai, CGPA 7.4%

Courses

• MBA (HR and Finance)

Bachelor's Degree Lady Doak college

06/2013 - 04/2016

Madurai CGPA-5.3%

Courses

 B.Sc.Information Technology and management

Higher secondary school

Vidya sikshaa matric higher secondary school

2011 - 2013

Dindigul CGPA-60.2%

SSLC

Vidya sikshaa matric higher secondary school

2010 - 2011

Dindigul, CGPA-80.0%

IT SKILLS

Ms word, Ms PowerPoint, Ms excel

Spss(statistical packages for the social sciences

Tally ERP9

Ability to explain Complex information in clear and simple way, Good persuasion skill, ability To work with team player effective, good at people management skill and leadership skill

PERSONAL PROJECTS

Summer internship (06/2019 – 06/2019)

HI-Tech Arai pvt ltd

Web based community project (2016 – 2016)

Lady Doak college

CERTIFICATES

Vibrant Tamilnadu Promoting Domestic And Export Business (08/2019)

volunteering membership

Tamilnadu state blood transfusion council (2017 – Present)

Blood Donation

Rangering (2013 - 2014)

Tally erp 9 (05/2016 - 11/2016)

national computer college, chennai.

HR and Wrkforce analytics (08/2019)

workshop

LANGUAGES

Language

Full Professional Proficiency

AREA OF INTERESTS

Human resources management

Technology

Pschology

Marketing