

**Murugeshnan Marutha Rajesh**

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Objective

* To continuously enhance my breadth of experience, technical and managerial skill set for the sustenance of competitive advantage, especially in**3PL**, **Warehouse and Stock Management.**
* Excel coordinating task of numerous internal division and external agencies to ensure rapid , accurate delivery of equipment’s, materials and resources.

**Professional experience**

* Worked in Vaighai worldwide (a unit of Vaighai agro products) as **Deputy manager-logistics(exports)**
* Worked in Maersk Global Service Centre as **Senior Specialist-Damco Opreations**
* Worked as **a Executive** in **DHL SUPPLY CHAIN SINGAPORE PTE LTD.**(**3PL for HP SINGAPORE**)
* Having**10 years**work experience in Agro, Chemical, Tyres and Printers manufacturing industries.

##### Summary of Skill Sets

Packages: SAP R/3 (Warehouse management system & Material management Module)

Operating Systems : Windows, Fedora Linux.

Tools : Microsoft Office.

##### Educational Summary

Graduation : M.Sc. (Applied Science),

Thiyagarajar College of Engineering,

Anna University.

B.Sc. (Applied Science),

Thiyagarajar College of Engineering,

Madurai Kamaraj University.

##### Work Experiences:

**A) Vaighai worldwide(Dec 14 – Mar 16)**

**Resposibilities and achievements:**

-Co-ordination with the production house at regular intervals for replenishments and follow-ups, Shipment planning as well as updating customers on regular intervals.  
-Rates comparison on different mode of transport  and deciding the best way to move shipment to mutually benefit the company and the client

-Working towards ensuring a strong bond with the client to ensure faith in our capabilities as their assigned freight forwarder, as well as maintaining a strong client relationship through timely updates on the passage of freight and timely shipment deliveries.

-Working towards having the client satisfaction to a level where we are considered at all times for any new assignment.

-Clean & timely Negotiation of documents resulting with excellent relations with customers.   
-Achieved Freight savings of 10,000 US$ per annum.   
-Brought down receivables from 75 days to 35 days

**B)Maersk Global service Centre : ( Apr 14 – Dec 14 )**

**Responsibilities**

* Challenges and supports direct reports in developing and  
  implementing customer service strategy and adhering to  
  global standards
* Monitors performance against established KPIs and  
  budgets, takes corrective action when necessary and  
  exceed where possible.
* Continuously driver to reduce waste in the CS processes,  
  by analysing (speaking with) data and recommending  
  improvements to relevant parties
* Assist the export CSAs in handling and resolving  
  customer requests where applicable
* Facilitate completion of booking and documentation  
  process
* Work in coordination with local country CSAs and other  
  service departments on needed follow up to secure  
  business as a team.
* Assist customers with their issues keeping close  
  communication with our coworkers  
  locally in order to  
  ensure prompt exception handling.

##### C) DHL SUPPLY CHAIN SINGAPORE PTE LTD – SINGAPORE EXPERIENCE (June 2010 to JULY2013)

**Responsibilities**

• Assisted to raise the manufacture of logistic section by using measures.

• Managed logistic operations of manufacturing department which comprise of various production lines .

• Responsible for receiving, shipping, inventory, production, development of employee and safety and budgetary compliance.

• Produced outstanding logistic supports, consistency, continuation, material administration, cautious and several other responsibilities based on the logistic programs

• Handled the responsibilities of coordinating all purchase issues and transport of goods and supplies like customs clearance, stock management, insurance requirements and asset management

• Responsibilities included resolving quality and warranty issues within manufacturing, suppliers and customer services.

• Extensive Computer use in a fast moving logistics environment

• Ensured that the enough inventory existing in a warehouse that is issued into the order for next section.

* Responsible for every phase day-to-day store operations.

Provided training to employees to ensure quality standards in the distribution functions.

* Assist supervisor in conducting monthly Internal Stocktaking and Annual Stocktaking.
* Assist supervisor in managing warehouse space utilization.

Perform SAP transaction using MM modules.

**D) MRF CHENNAI PTE LTD – INDIA EXPERIENCE (JUNE 2008 to May 2010)**

**Responsibilities**

1 To supervise the IPQC activities of manufacturing plant

2 To review and release the batch after referring Manufacturing and Control Records,.

3 To review SOPs related to quality assurance and manufacturing activities

4 To ensure implementation and compliance of all SOPs.Overall responsibilities of Quality Control Laboratory

* 5 Troubleshooting of common process control problems that arise, driving the investigation of the problem to the root cause and implementing permanent corrective action

6 Handling Quality Control Parameters.

7 Co-ordination with other departments in terms of customer complaints, credit note and rejections.

8 To creates, executes, monitors, and troubleshoots any   
problems for test plans to ensure quality control standards are achieved.

##### E)CHEMPLAST SANMAR PTE LTD. – INDIA EXPERIENCE (June 2005 to May 2008)

**Responsibilities**

1 Handling dispatches worth Rs 20 million per month

2 Assisting in Movement of 600 Containers and 1000 Trucks and Tankers approximately per month.

3 Confirm/verify Sales order for tax, rate etc. updating,

4 Taking print out of invoice and hand-over to loading people,

5 Giving loading advice for the people of transport,

6 Release the trucks with necessary documents,

7 Prepare ARE1, Annexure-C1, letter to Commissioner of Customs, Sample covers,

8 Segregate the documents of previous days dispatches and distribute to concerned Depts./parties

9 Coordinating in Procurement of raw materials, packaging materials and engineering spares,

10 Assisting in taking care of Sub-Contractors and Work Process Area (WPA) issues,

11 Constant follow ups with Sub-Contractors and Suppliers,

12 Valuation of Stocks,

13 Practicing 5S, FIFO and maintaining Min. Stock Levels,

14 Monthly Reconciliation statements of Raw Materials and Scraps.

15 Taking action on non-moving items.

16 Doing all the activities with the help of SAP module.

# Strength

Take Charge Attitude

Develop and maintain the skills and self-confidence to consistently seek responsibility for delivering superior results.

Hard Work/Dedication

Intensity and extraordinary effort are the foundation for me which aspires to build a career with my Organization.

Total Commitment and Unselfishness

Commend myself to demonstrate a sense of loyalty, respect and commitment to the company, to my colleagues and Higher Officials.

Quality Service

Take special care of each and every work with the utmost confidence and uncompromising professionalism.

Key Achivements:

* Achived 99.5% average delivery rate on all assisgments with no loss of materials
* Key player on team that consistently exceed staed objective in all projects
* Led smaller team developing effective stocking and inventory management system

To minimize loss and maximum performance.

###### Personal Details

Date of Birth : 02 February 1981

Father’s Name : Mr.K.M.Murugeshnan

Marital Status : Married

Passport No : G8160511 Valid Up to 04/2018.

Residential Address : D 22 Rajam Road ,

T.V.S.Nagar ,Madurai-03

Hand Phone : 8695801734

I hereby declare that all the details furnished above are true to the best of my knowledge and belief

Date:

Place: Madurai. **(M.M.Rajesh)**