|  |  |
| --- | --- |
| M.DINOTH PRABHU | Door No;128,MUTHUMARIYAMMAN KV ST,  ANNANJI PO, THENI TK,  THENI DT, Tamilnadu – 625531,  Phone No: 8760992501  E-Mail :premiereventzdinoth@gmail.com |

**CAREER OBJECTIVE**

Dedicated Person having excellent technical, analytical and communication skills with a 2 years of experience in supervising . My career objective is to work in a leading company, overcome any challenges that my job provides me mature as an individual in the process and in turn help the company grow.

**EDUCATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course** | **Name of**  **the Institution** | **Year of passing** | **% of Marks** |
| **DCE(Diploma in civil Engineering)** | Government polytechnic college covai | 2016 | 60% |
| **10th Std** | Paalam matriculation school theni | 2013 | 80.4% |

**SKILLS& STRENGTHS**

|  |  |
| --- | --- |
| * Basic computer * Microsoft Word, Excel, basics * Strong presentation skills * Prepare Labor Bill * Labor managment | * Team leadership * Quick learner * Positive minded person. * Strong communication skills * I am a self-motivated person. |

***Organization :*** *SAI EVENTZ(Cbe)*

**PROFESSIONAL EXPERIENCE**

***Duration****: August 2016 to september2018*

***Designation****:Ast. Manager*

***Organization:****Sk Automobiles (piaggio)*

***Duration :*** *October2018 to September 2019*

***Designation :***  *Sales $ RTO work*

***Organization:*** *KMA Automotive*

***Duration:*** *sep 2019 to current*

***Designation****: TL$Branch Manager (Valliyoor branch)*

**Work Responsibility**

* Fullfilling the clients satisfaction
* Preparation and Certification of Client Bills.
* Preparation of Subcontractors Bills.
* Developing strong relationships with the clients.
* Documentation and file managment

**LANGUAGES KNOWN**

**TAMIL** : Speak, Read, Write

**ENGLISH** : Speak, Read, Write

**TELUGU** : Speak

**KANNADA** : Speak

**ADDITIONAL INFORMATION**

**DOB**  : 06.04.1996

**Marital Status** : Unmarried

**FATHER'S NAME** : murugesan R

**OCCUPATION** : Farmer

**AREAS OF INTEREST& HOBBIES**

* Bike riding, Surfing Internet, Playing Carom, Listening melody songs, Sports
* Interested in photography
* Interested in SuPervising $ managing labours

**DECLARATION**

I **DINOTH PRABHU**  hereby declare that the above information is true to the best of my knowledge

**Date: 17 : 02 : 2020**

**Place: Theni**  **Signature**