**CURRICULUM VITAE**

**Mobile: +919688611484 IRFAN S E-mail: sirfan1216@gmail.com**

**CARRIER OBJECTIVE:**

Looking for the best opportunity in your esteem organization where I would be able to utilize and enhance my potential while being resourceful innovative and flexible.

**PROFILE SUMMARY:**

* Having complete knowledge about the production supervising and QA aspects
* Known about the leather development from Raw to Finish
* Have more than 3 years experience in leather industry
* Having knowledge about GST
* Having 1 year experience in marketing fild

**PERSONAL QUALITIES:**

* Highly motivated and eager to learn new things.
* Strong motivational and leadership skills.
* Ability to produce best result in pressure situation.
* Excellent communication skills.
* Ability to work as individual as well as in group.
* Easily get involved with the new people.
* Good explanation skills.

**ACADEMIC CREDENTIALS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | **Institute/School** | **Percentage** | **Year of Passing** |
| B COM (CS) | C Abdul Hakeem Of Arts & Science College, Melvisharam, Tamilnadu, India. | 66 % | 2011-2014 |
| HSC | Islamiah Boys Higher Secondary School Melvisharam, Tamilnadu, India. | 65 % | 2011 |
| SSLC | Islamiah Boys Higher Secondary School Melvisharam, Tamilnadu, India. | 58% | 2009 |

**TECHNICAL SKILLS:**

* **Operating Systems** : All Windows.
* **Software Known** : MS Office, Adobe Photoshop, Total video converter, & Tally ERP 9.

**PROJECTS:**

* MiniProject in during studies about Institution Training at K H Export India Pvt Ltd. [With Certificate] .

**WORK EXPERIENCE:**

* Duration : three years and Six month

**Company Name: K.H. Exports India Private Limited, Leather Goods Division**

Designation : Supervisor – III QA

Job Description:

Taking care of all types of quality from the production lines to FG.

Quality checking in store department before issuing the material to production team.

Set a QA team by developing the workers by their efficiency and performance

Generating QA report to update the data to Managers with appropriate remarks if any for development

Ensuring Material received with Quality and correct quantity mailing daily status to Manager about receipt and issued

* Duration : One years 2 months

**Company Name: Sarojini green Park Pioneer Home**

Designation : Senior marketing Executive officer

Job Description:

Marketing staff flow up and give order and follow up buyers enquiry, meet buyers Agents and brokers discuss our site, Advancement posting legal process on site development dayley update report on KPOST Apps, Follow Up orders on higher officer

**PERSONAL DETAILS:**

* **Name :** S.Irfan
* **Family Name :** Pudur
* **Father’s Name :** K Saleem
* **Date of Birth :** 15/03/1992.
* **Gender :** Male.
* **Permanent Address :** No.8, Nawab C Abdul Hakeem Street,(cross) Kilvisharam - 632509,

Vellore District, Tamilnadu, India.

* **Marital Status :** Married
* **Nationality :** Indian.
* **Religion :** Muslim. (Labbai)
* **Languages Known :** **English** : Read, Write & Speak. **Tamil** : Read, Write & Speak. **Urdu** : Speak. **Hindi** : Speak.

**DECLARATION:**

I hereby declare that the above furnished details are true and correct to the best of my knowledge and belief.

**Yours sincerely,**

**Date :**

**PLACE IRFAN**