RESUME

4/499,Vivekanandhar 4th cross str,

Thasildhar Nagar,

Anna nagar,

Madurai – 625 020

E-mail :rmanikandan6014[@gmail.com](mailto:udhayakumartj@gmail.com) Ph.no :97871 83669.

# R. MANIKANDAN

**Objective:**

Looking for an innovative environment where my technical,communicative and interpersonal skills can be utilized all over the growth of the organization and myself

**WORK EXPERIENCE**

|  |  |
| --- | --- |
| **1. Company** | **Source HOV India pvt ltd – Madurai** |
| **EXPERIENCE** | 1 YEAR |
| **Description and Responsibilities** | * To handled keyer,clarify process. * To handled audit process. * To handled quality checking analyser process . |
| **Role** | Processor |

|  |  |
| --- | --- |
| **2. Company** | **SUNDARAM BNP PARIBAS – Madurai** |
| **EXPERIENCE** | 1 YEAR |
| **Description and Responsibilities** | * To handle with purchase and SIP (systematic investment plan) and redemption application processing. * To maintain the records of whole our SIP process * To inward the all our applications FT and NFT * To maintain our client details * To handle the banking query in SIP team * To generate the letters for our SIP clients |
| **Role** | Process Executive – Operation team |

|  |  |
| --- | --- |
| **3. Company** | **HDB FINANCIAL SERVICES – Madurai** |
| **EXPERIENCE** | 1 YEAR |
| **Description and Responsibilities** | * Tele marketing * Field marketing * Gold loan * Home loan * Personal loan * Business loan * Vehicle loan |
| **Role** | SSO - Senior sales officer |

|  |  |
| --- | --- |
| **4. Company** | **Kerala Transport company – Madurai** |
| **EXPERIENCE** | 2 YEAR |
| **Description and Responsibilities** | Accounts and billing process |

**ACADEMIC QUALIFICATION**

|  |  |
| --- | --- |
| **BSC (computer science)** | MADURAI KAMARAJ UNIVERSITY/ SOURASHTRA COLLEGE – MADURAI |
| **+2** | SEVENTHDAY ADVENTIST MATRICULATION HIGHER SECONDARY SCHOOL |
| **10th** | SEVENTHDAY ADVENTIST MATRICULATION HIGHER SECONDARY SCHOOL |

**Personal Details:**

Father’s Name : C.Ramamoorthy,

Mother’s Name : R.indhira

Address : 4/499,vivekanandha Street, Thasildhar Nagar, Anna nagar,

Madurai, 625020

Place of Birth : Madurai, Tamil Nadu

Date of Birth : 20.09.1990

Sex : Male.

Marital Status : Single.

Religion : Hindu

Languages Known : Tamil, English.

Nationality : Indian.

I here by declare that all the above given information is true to my knowledge and confidence.

Place: Madurai Your’s Faithfully

Date:

**(R.Manikandan)**