**BALAJI KUMAR. D**

MADURAI, INDIA

E-mail: balajikumar8@gmail.com

Mobile No: **+91- 9566842027**

To deliver my duties to the fullest satisfaction of the superiors and

Subordinates and to reach responsible position in future, work for the betterment of the

Company in any circumstances.

**SKILLS PROFILE:**

 To use my educational skills in the best possible way for achieving the company’s

Goals

 To enhance my professional skills in a dynamic and stable workplace.

 To solve problems in an effective/creative manner in a challenging position.

**PROFESSIONAL EXPERIENCE:**

**Holiday Inn Atrium Singapore**

**01 August 2013.**

**Melting Pot Café & Room Services**

 **Maintain upscale environment for all hotel guests and conference patrons**

 **Worked as buffet runner in Melting Pot Café**

 **24 hrs. Room service and problem solving with guest.**

 **Had practical training in all department at EASB.**

**31 January 2014**

**JA RESORTS & HOTEL DUBAI UAE.**

**21/ December -2014- to – 21 /December /2016**

**Worked in International & theme nights’ buffet, room service, café via, banquet**

**Events, Barman and barista in (F&B)**

**CROSS TRANING**

**FRONT OFFICE: RECEPTION**.

**SKILLS SETS:**

 **Operating System: - Opera Software, Micros, pos, portal, word,**

**Micro soft XL, power point & windows.**

**SKILLS WHICH I HAVE COMPLHOTEL BOOPATHI MADURAI**

**WORKED AS GM IN HOTEL BOOPATHI MADURAI.**

**INCHEARGE OF ENTIRE PROPERTY.**

**1ACCOUNTS**

**2MARKETING**

**3BOOKINGS**

**4REVENUE**

**5COSTCONTROLE**

**6STAFF MANAGEMENT**

**7SALE**

**8BUSINESS DEVELEPEMENT**

 **Have Completed Food Hygiene training.**

 **Have Completed Fire Training skills and certified as basic level fire fighter.**

 **Have Completed Telephone Skills.**

 **Have Completed HACCP Training.**

 **Have completed bar training from MMI Bar academic.**

**EDUCATIONAL QUALIFICATION:**

 **Diploma In Hospitality And Tourism Management (DIH&TM )**

**At East Asia Institute of Management, Singapore in 2012.**

 **Advance Diploma In Hospitality And Tourism Management**

**(ADIH&TM) at East Asia Institute of Management, Singapore in 2013**.

 **Bachelor of Arts in International Hospitality and Tourism Management**

**from Queen Margaret University – UK at East Asia Institute of**

**Management, Singapore in 2014.**

**PERSONAL PROFILE:**

Date of Birth : 16-09-1993

Nationality : Indian

Marital Status : MARRIED

Languages Known : English, Tamil, Hindi ,Telugu & Malayalam.

Passport No. : J7687290

Permanent Address : No T-24, Ellisnagar TNHB Madurai – 625016