## Self- and Peer- Evaluation on Blackboard

As you know, this semester we are using self- and peer- evaluation of workshop submissions in Programming Principles. This document guides you through the process. Please do your best to complete this task properly.

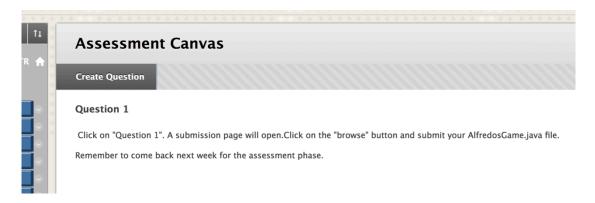
#### Step 1

Log in to Blackboard and click on the **Assessments** tab. Scroll down until you come to the Workshop to be evaluated. It might look like this:



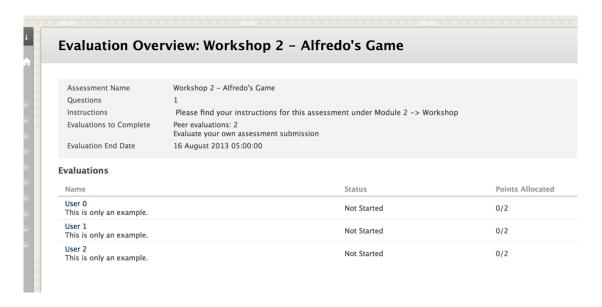
Step 2

Click on **View/Complete Assessment**. This should take you to the page below.



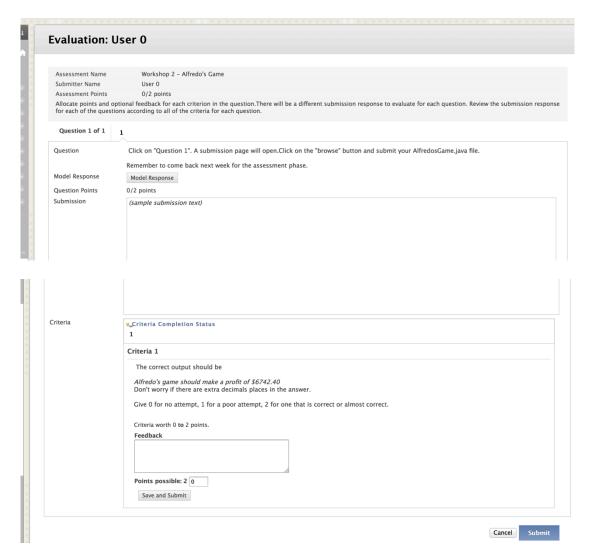
## Step 3

Click on the bold **Question 1**. During the submission period, this will take you to the submission page (where you upload your submission). During the evaluation period, it takes you to the evaluation page, which will look something like this.



# Step 4

Instead of **User 0** you will see your own name. Click on your name to do a self-assessment. You should go to this page:



#### Step 5

Near the Submission box, you should see a link to the .java file that you submitted (or maybe you submitted a zip file). Download that file, and put it into a BlueJ project. There are lots of ways to do this. E.g.

- 1. Create a new BlueJ project. This will create a folder. Drag the .java file into the folder. Close and re-open BlueJ. OR
- 2. Create a new BlueJ project. Create a new class in that project. Replace the contents of that class with the contents of the .java file (cut-and-paste).

If the submitter has submitted a zip file, you will have to unzip it first. In some weeks, the submission might be a whole BlueJ project instead of just one .java file. You should be able to figure it out.

## Step 6

For each of the citeria (in the above example there is only one), type in the score you think the submission is worth (in the above example, 0, 1 or 2). Sometimes there will be a check-box to click on instead of typing a score in.

#### Step 7

Add any feedback you think will be helpful to the submitter.

#### Step 8

Click Submit

#### Step 9

Repeat steps 4-9 for User 1 and User 2.

OK. Thank you. You are done.