

# REFERENCING GUIDE



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#### Introduction

#### **Caution: Check for current version**

The ECU *Referencing Guide* is regularly updated. Students are responsible for checking that the content of this document matches the latest version online at http://ecu.au.libguides.com/referencing

#### APA 6th style referencing

At ECU we use the APA referencing style. This guide follows the principles and examples given in the 6th edition of the *Publication Manual of the American Psychological Association* (2010), as well as the *APA Style Guide to Electronic References* (2012). These are subsequently referred to in this document as "*APA 6th*" and "*Electronic References*," respectively. This guide has been developed for undergraduate students and contains examples from commonly asked referencing questions.

#### **Additional reference sources**

For additional information not included in this referencing guide, consult the following:

Publication Manual of the American Psychological Association (6th ed., 2010) which is found in the ECU Library, in both the Reserve and Main Collection areas, at the shelf number 808.06615 PUB.

APA Style Guide to Electronic References (6th ed., 2012), available through the library catalogue: http://library.ecu.edu.au/record=b2276292~S7

#### Need more help?

APA Style website: http://www.apastyle.org/ APA Style Blog: http://blog.apastyle.org/ APA Style Experts: styleexpert@apastyle.org

#### Referencing at ECU

At ECU, all undergraduate and masters students, with the exception of the Bachelor of Laws students, are expected to use the *APA 6th* referencing style for all assignments, theses, and other publications. A Head of School may decide to adopt another referencing format.

Referencing in theses for doctoral studies and master by research courses should be in a style used by a major international journal in the candidate's area of study, to be determined in consultation with the Principal Supervisor. Advice on thesis preparation, formatting and presentation can be obtained from the Graduate Research School.

#### Plagiarism and academic misconduct

In your university work, it is expected that you will support your opinions and arguments by referring to other people's ideas. You will need to acknowledge these sources by correctly referencing them.

Failing to acknowledge other writers' words, ideas or theories, either intentionally, or unintentionally, is called plagiarism.

Intellectual integrity requires that the work of others be duly attributed where it is quoted or used as a source of ideas or paraphrasing.

Plagiarism is a form of academic misconduct and includes, but isn't limited to, failure to acknowledge sources and passing off others' work as one's own.

It isn't plagiarising to use common knowledge. Whether unintentional or deliberate, plagiarism is unacceptable. Plagiarism is a form of academic misconduct and can lead to the rejection of an assignment and exclusion from the course.

## **APA style Crediting Sources**

In the APA style, crediting sources is done both as in-text citations (that is, sources cited in the written text itself) and as end-text references (that is, in the list of references on a separate page at the end of your assignment).

#### In-text citations

Types of in-text citations include direct quotes, paraphrases, summaries and syntheses.

#### **Quotations**

(APA 6th, pp. 92, 170-173)

All direct quotations from published work should be reproduced word for word, keeping the original spelling and internal punctuation, even if it is not correct.

#### **Short quotations (less than 40 words)**

Short quotations must be incorporated into the text and enclosed within double quotation marks. At the end of the quote place the author's surname(s), the year of publication and the page number of the quotation, separated by commas, in parentheses (round brackets).

#### Example 1:

"Psychologists have long observed that the physical act of writing gives birth and shape to thought and is the process by which you truly know what you think" (Putnis & Petelin, 1999, p. 300).

#### Example 2:

According to Putnis and Petelin "Psychologists have long observed that the physical act of writing gives birth and shape to thought and is the process by which you truly know what you think" (1999, p. 300).

#### Example 3:

Putnis and Petelin (1999) assert that "Psychologists have long observed that the physical act of writing gives birth and shape to thought and is the process by which you truly know what you think" (p. 300).

#### Example 4:

Butler (2000) finds the most significant difference is "age and place of origin" (p. 27).

**Note.** In short quotations the full-stop is placed after the brackets of the citation.

## **Example 5:** Short quotations . . . single quotation marks within double quotation marks

(APA 6th, p. 92)

Miele (1993) found that "the 'placebo effect,' which had been verified in previous studies, disappeared when behaviors were studied in this manner" (p. 276).

**Note.** Use single quotation marks to show words/phrases that are presented within double quotation marks in the original source.

### Long quotations (40 words or more)

(APA 6th, p. 92)

Long quotations must be displayed in block format without the use of quotation marks. The quote should start on a new line and be indented by about a 1.2 cm tab space from the left margin. If there are additional paragraphs within the quotation, indent the first line of each additional paragraph by a further 1.2 cm tab space. The entire quotation (in the block format) should be similar to the rest of your document. Do not change the font size or use italics. Use double quotation marks to show words/phrases that were presented within quotation marks in the original.

When citing quotations, supply the author's surname, year and page number. In the case of electronic sources, supply the paragraph number/section heading instead of the page number.

#### **Example:**

Nature should be avoided in such vague expressions as "a lover of nature," "poems about nature." Unless more specific statements follow, the reader cannot tell whether the poems have to do with natural scenery, rural life, the sunset, the untracked wilderness, or the habits of squirrels. (Strunk & White, 2005, p. 80)

**Note.** The full-stop is placed at the end of the quotation in block quotations.

#### **Brackets**

(APA 6th, p. 94)

Use square brackets [ ], not parentheses ( ), for the following alterations to quotations:

- · inserting material
- emphasising words
- correcting errors
- clarifying ambiguous place names

## Omitting material from a quotation

(APA 6th, p. 172)

Use an ellipsis (. . .) to indicate that some material has been omitted from the original text. An ellipsis, consists of three points with a space before and after each point. To show you are omitting material between sentences, use a full-stop at the end of a sentence followed by an ellipsis (typing four periods in total). Only use an ellipsis at the beginning or end of a quotation to show that the quotation begins mid-sentence. This will prevent misinterpretation.

#### **Example:** Omitting material from a quotation

The . . . APA system . . . adopted in social science writing by way initially of anthropology, sociology and psychology, has certain advantages. By using an abbreviated form of citation in the text it obviates most of the labour and unsightliness of giving complete citations in individual footnotes. As it does not require citations to be numbered it enables references to be added or removed in the course of drafting with the minimum of inconvenience. It automatically provides every article or chapter or book with a formal list of sources referred to in the text. (Parker, 1978, p. 9)

#### Inserting material into a quotation

Use square brackets [ ] to show material inserted into a quotation by some person other than the original author. You may need to do this to make a sentence read properly or be understandable.

#### **Example:**

In discussing the advantages of cooperative small group learning, Jongeling (1988, p. 76) stated that "one would expect children to modify their attitudes [toward other ethnic groups] through participating in cooperative small group learning."

#### **Example:**

"[W]ho will write the . . . history of the 'examination' – its rituals, its methods, its characters and their roles, its play of questions and answers, its system of marking and classification?" (Foucault, 1978, p. 183).

#### **Emphasising words within a quotation**

Use *italics* to emphasise specific words in a direct quotation. At the end of the emphasis add '[italics added]'.

#### **Example:**

Jongeling (1990) indicated that "although the GHQ [General Health Questionnaire] was designed primarily as a *measure of minor psychiatric disturbance* [italics added], the instrument has been used in several studies to measure psychological stress" (p. 4).

#### Correcting a quote

Sometimes you may quote a passage that contains a typing or grammatical error. Do not correct the error; copy it as in the original words and add the word [sic] italicised and in square brackets to indicate the error.

#### **Example:**

It was emphasised that "a reel [sic] distinction must be made between goal structures and reward structures" (Jones, 1993, p. 6).

#### **Ambiguous place names**

If referring to the name of a place where the precise location is ambiguous, use square brackets to clarify the matter.

#### **Example:**

They spent that winter in Perth [Scotland].

### Paraphrases, summaries, or syntheses

(APA 6th, p. 171; See also p. 177 for a table of basic intext citation styles.)

When paraphrasing, summarizing, or synthesising an idea contained in another work, you must provide the author's surname, and year of publication. If you are discussing an entire work, no page numbers are necessary. However, you are encouraged to provide a page number (or in the case of electronic sources, a paragraph number, or section heading) if this information will help the reader locate the relevant passage in a long, or complicated text. It will also help you to keep track of your sources.

Here are some examples of paraphrasing:

## Citing the author's name in parentheses ( ) (APA, 6th, p. 174)

#### **Example:**

A recent publication indicated a potential connection between DNA damage and the immunostimulatory cytokine IL-12 (Schwarz, 2002).

#### **Example:**

A recent publication (Schwarz, 2002) indicated a potential connection between DNA damage and the immunostimulatory cytokine IL-12.

Citing the author's name as part of a sentence (APA 6th, p. 174)

#### **Example:**

A potential connection was found between DNA damage and the immunostimulatory cytokine IL-12 in a recent study by Schwarz (2002).

#### Example:

In his recent study, Schwarz (2002) indicated a potential connection between DNA damage and the immunostimulatory cytokine IL-12.

#### Variations in in-text citations

(*APA 6th*, pp. 174-179. See also p. 177 for a table of basic in-text citation styles.)

#### A source written by one author

Insert the surname of the author, and the year of publication into the text at the appropriate point.

#### **Examples:**

In a recent study of the effects of high protein diets (Jones, 2001) . . .

Jones (2001) also found . . .

**Note.** When both the name and the year are in parentheses, include the year in subsequent citations within the paragraph.

### Author as part of the sentence

(APA 6th, pp. 174-177)

#### Example: First mention in a paragraph

In-text citation:

Jones (2001) examines the effectiveness of . . . In 2001, Jones's study of high protein diets found that . . .

**Note. For subsequent mentions:** If the citation is part of the text, date the source in the first citation in a paragraph. You need not include the year in subsequent citations in the same paragraph. If you start a new paragraph then again include the year in the first citation in that paragraph. (*APA 6th*, p. 174)

#### **Example:** Subsequent mentions

End-text reference:

In a recent study of reaction times, Brown (2002) described the method . . . Brown also finds . . .

## A source with multiple authors

(APA 6th, pp. 175, 177)

#### Citing multiple authors in-text: 'and' or '&'?

(See APA 6th, p. 178 for more examples.)

When the names in a multiple-author citation occur within the **text** (or **narrative**) they should be joined by using the word 'and', but if they occur within **parentheses** (round brackets) captions to tables/diagrams, or in the reference list, they must be joined by an ampersand (&).

#### **Example:** Authors in the text or narrative

In-text citation:

Davidson and Porter (1996) demonstrated that . . .

Note. Use 'and' within a sentence.

#### **Example:** Authors in parentheses

In-text citation:

These findings support the view that . . . (Davidson & Porter, 1996).

Note. Use an ampersand (&) within parentheses.

#### Two authors

(APA 6th, pp.174-177)

When a source has **two** authors, cite both names every time the source is cited in-text.

When both the name and the year are in parentheses, include the year in subsequent citations within the paragraph

#### Two authors as part of the sentence

Example: 'and'

Wallace and Alenby (2004)

#### Two authors in parentheses

Example: '&'

(Wallace & Alenby, 2004)

#### Three, four or five authors

(APA 6th, pp. 174, 175, 177)

When a source has **three**, **four** or **five** authors, cite all authors the first time the source occurs in the document, but in subsequent citations include only the surname of the first author followed by "et al." Include the year of publication at the first mention in a paragraph.

## Three, four or five author/s as part of the sentence (APA 6th, pp. 174, 177)

a. First mention in a paragraph: for the first in-text citation, if the authors are part of the **sentence**, cite the **year** in parentheses.

#### **Example:**

In-text citation:

Smith, Grierson, Malthus, and Nicholson (2000) found . . .

b. Subsequent mention in a paragraph: Once this source has been cited in a paragraph you need not include the year for subsequent citations within that same paragraph, unless it causes confusion with other cited sources.

#### **Example:**

In-text citation:

Smith et al. found that . . .

c. Mention in new paragraph (include date): for citations of this source within any **new paragraph**, after the first citation in the document, include date in parentheses:

#### **Example:**

In-text citation:

Smith et al. (2000) suggest . . .

d. If both author and year are given as part of the sentence: do not include parenthetical citations

#### **Example:**

In-text citation:

In 2000, a study conducted by Smith, Grierson, Malthus, and Nicholson concluded . . .

## 3-5 authors in parentheses (round brackets)

(APA 6th, pp. 174, 177)

When the citation is placed within parentheses: include all the authors' names. Separate each author and the year with a comma. Include the year in **all** parenthetical citations within a paragraph.

#### **Example:**

In-text citation: First mention

According to evidence . . . (Smith, Grierson, Malthus, &

Nicholson, 2000)

In-text citation: Subsequent mention within the same

paragraph

The study concluded ... (Smith et al., 2000)

## 3 or more authors exception to the rule (APA 6th, p. 175)

If two references of more than three surnames, published in the same year, shorten to the same form, cite the first surname, and as many of the subsequent authors' surnames as necessary to differentiate the two references, followed by a comma and et al.

**Example:** First mention

In-text citation:

Ireys, Chernoff, De Vet, and Kim (2001) . . . Ireys, Chernoff, Stein, De Vet, and Silver (2001) . . .

As an in-text-citation, both shorten to Ireys et al. (2001), which does not distinguish between the two references intext.

**Example:** Subsequent mention

In-text citation:

Ireys, Chernoff, De Vet, et al. (2001) Ireys, Chernoff, Stein, et al. (2001)

**Note.** To tell the references apart, cite as many authors as necessary.

#### Six or more authors

(APA 6th, pp. 175-177)

#### **General rules**

Note: The rules governing **in-text** citations for six or more authors differ from those for end-text referencing. When a work has 6 or more authors, at the first mention, cite only the surname of the first author followed by "et al." and the year. In subsequent mentions, you need not include the year within the same paragraph *unless it causes confusion with other cited sources*.

#### Six authors as part of the sentence

(APA 6th, pp.175-177)

Example: First mention

In-text citation:

According to Abercrombe et al. (2008) . . .

**Example:** Subsequent mentions within the same paragraph

In-text citation:

Abercrombe et al. conclude . . .

#### Six authors in parentheses

#### **Example:**

In-text citation:

(Abercrombe et al., 2008)

End-text reference:

Bentley, M., Peerenbom, C. A., Hodge, F. W., Passano, E. B., Warren, H. C., & Washburn, M. F. (1929). Instructions in regard to preparation of manuscript. *Psychological Bulletin*, *26*(2), 57-63. doi:10.1037/h0071487

#### **Groups as authors**

(APA 6th, pp. 176-177; APA Style Blog 'Group Authors')

The names of groups that serve as authors (e.g. corporations, associations, government agencies, and so on) are usually written in full each time they occur in an intext citation.

If you wish to abbreviate names, write the name in full the first time it occurs, and place the abbreviated form in either square brackets [], or parentheses (round brackets) next to it, depending on the style of in-text citation you use. (See the following examples.)

In subsequent citations then, you can just use the abbreviation. In the end-text reference, only include the abbreviation, or acronym, if it is an integral part of the title.

Example: Group author/s: In-text as part of the sentence

In-text citation: First mention: Full name and abbreviation According to the Australian Broadcasting Corporation (ABC, 2000) . . .

In 2000, the Australian Broadcasting Corporation (ABC)...

*In-text citation:* Subsequent mentions: Abbreviation only According to the ABC (2000) . . .

Example: Group author/s: In-text, in parentheses

In-text citation: First mention: Full name and abbreviation (Australian Broadcasting Authority [ABC], 2000)

*In-text* citation: *Subsequent mentions: Abbreviation only* These results . . . (ABC, 2000).

**Example:** Group author: Abbreviation is not included in the end-text

In-text citation: ABC included in-text

(Australian Broadcasting Corporation [ABC], 2000).

End-text reference: ABC is not included end-text
Australian Broadcasting Corporation. (2012). Annual
report. Retrieved from http://about.abc.net.au/wpcontent/uploads/2012/10/ABC-AR-2012-combinedweb-revised-17-Oct.pdf

Note. ABC does not appear in the end-text reference, as it is not part of the official title. However, do include the abbreviation in the end-text reference if the acronym is an official part of the title.

#### Author as publisher

(APA 6th, p. 187)

When the author is also the publisher, use *Author* to indicate the publisher.

#### Example:

In text citation:

(Australian Broadcasting Authority [ABA], 2000)

Australian Broadcasting Authority (ABA, 2000)

End-text reference:

Australian Broadcasting Authority. (2000). Commercial radio inquiry: Final report of the Australian Broadcasting Authority. Sydney, Australia: Author.

### **Anonymous as author**

(APA 6th, p. 177)

When an author is given as "Anonymous," cite in-text the word *Anonymous* followed by a comma and the date.In the reference list, the work is listed alphabetically by the word *Anonymous*.

**Example:** Anonymous

In-text citation: (Anonymous, 2013).

#### **Example:**

End-text reference:

Anonymous. (2013). Dealing with the unpredictable. *The Clinical Teacher*, *10*(6), 409–410. doi:10.1111/tct. 12068

#### Works with no author

(APA 6th, p. 176)

When a work has no author, cite in-text the first few words of the reference list entry (usually the title) and the year.

## Referring to the titles of books and articles in-text

(APA 6th, pp. 91, 101, 103, 104, 176; Electronic References, p. 32. See also APA Style Blog: "How to Capitalize and Format Titles in APA Style")

#### Stand-alone sources: General rules

For books, reports, brochures, periodicals, films, videos, YouTube, artwork, TV series, microfilm publications, and any source that stands alone.

When referring to the titles of sources in the **body of your document**, capitalize each major word in the title (i.e. use title case) and *italicise* the words.

**Note.** This is different from the way you reference book titles in a reference list. For end-text, stand-alone titles, use italics and sentence case. E.g. *Gone with the wind.* 

## Title of a book, brochure, report, periodical or any stand-alone source: in narrative

**Examples:** Capitalise and italicise all major words of titles in the narrative

(APA 6th, pp. 101, 104, 176.)

In-text citations:

In the book, History of Science . . .

The publication, Patients Voices (2004) . . .

A comparison of *Gone With the Wind* and *The Sound and the Fury* . . .

## Title of any stand-alone source: In parentheses (no author)

(APA 6th, pp. 101, 104, 176.)

**Example:** Capitalise and italicize all major words of titles in parentheses

In-text citation:

(Patients Voices, 2004)

## Sources that are part of a greater whole

(APA 6th, pp. 91, 101, 103, 104, 172, 176)

For journal articles, book chapters, e-book chapters, newspaper articles, magazine articles, blog posts, television episodes, webisodes, webpages, tweets, Facebook pages and so on.

#### General rules for in-text citations

Place article titles in double quotation marks, capitalise all main words (title case) but **do not** italicise.

#### Title of an article or chapter

#### **Example:**

*In-text citation*: Article titles within the body of the text The point of the article, "Studies of Patient Satisfaction" . . .

#### **Example:**

*In-text citation*: Article title within parentheses (round brackets):

... these findings ("Studies of Patient Satisfaction," 2003)

**Note.** Article titles in the body of the text are written differently from the way you reference article titles in a reference list. For end-text article titles, use sentence case, but **do not** italicise and do not enclose in quotation marks. **End-text example**: Studies of patient satisfaction.

## Authors with the same surname

(APA 6th, p. 176)

If the reference list includes publications by two or more primary authors with the same surname, include the first author's initials in all in-text references, even if the year of publication differs. This helps avoid possible confusion for the reader.

#### Authors as part of the text

#### **Example:**

J. King (1995) and C. King (1999) also found . . .

#### **Example:**

K. A. Walker and Watson (1987) and P. L. Walker and Jamieson (2000) state that . . .

#### **Authors in parentheses (round brackets)**

#### **Example:**

Recent studies (K. A. Walker & Watson, 1987; P. I. Walker & Jamieson, 2000)

## Multiple authors cited in-text

(APA 6th, pp. 177-178)

## Multiple works by the same authors cited in the same parentheses

Order the citations of two or more works by the same author(s) in the same order in which they appear in the reference list, i.e. by year of publication and provide the authors' surnames once only.

#### **Examples:**

In-text citations:

Past reports (Department of Foreign Affairs and Trade [DFAT], 2005, 2007, 2009) indicate . . . Previous studies (Holland & Nicholson, 1995, 1999) . . .

## Multiple works by the same author and same publication date

(APA 6th, p. 176)

Identify works by the same author(s) with the same publication date by using the suffixes a, b, c, and so forth after the year, repeating the year in each case. These suffixes should also appear in the reference list entries, where these references are ordered alphabetically by title.

#### **Examples:**

In-text citations:

Several studies (Smith, 1998a, 1998b, 1998c) found . . . Past research (Thornlie & Winters, 2009a, 2009b)

#### End-text reference:

Smith, J. (1998a). *Title . . .*Thornlie, S., & Winters, J. (2009a). *Title* . . .

## Multiple works by different authors cited in-text (APA 6th, p. 178)

You can discuss multiple works either within the same set of parentheses or within the narrative.

#### **Examples:** Within parentheses ( )

List the citations in **alphabetical order** by the first author's surname, as they would appear in the reference list, and use a **semicolon** to separate each citation

#### In-text citation:

Several studies (Jones & Williams, 2009; Muller, 2010; Steiner et al., 2005)

#### In-text citation:

Studies of reading in childhood have produced mixed results (Albright, Wayne, & Fortinbras, 2004; Gibson, 2011; Smith & Wexwood, 2010).

#### **Example:** Within the body of the text (narrative):

Mention studies in whatever order you wish

#### In-text citation:

Smith and Wexwood (2010) reported an increase in the number of books read, whereas Gibson (2011) reported a decrease. Albright, Wayne, and Fortinbras (2004) found no significant results.

## Author referred to by another author

(APA 6th, p. 178,)

Where you have quoted an author referred to by the author whose work you actually read, the reference list will show only the name and title of the work actually read. Use this type of reference sparingly.

#### **Example:**

In-text citation:

Beaty (cited in Gibbs, 1981, p. 73) asserts . . .

#### **Example:**

In-text citation:

In discussing the different approaches students take toward their university study, Beaty cited in Gibbs (1981, p. 73) claims:

Students come to University with ideas of what it will be like and with aims of various stages of development. Through interaction with others and experience of the University and course they develop a study strategy, tentative at first, which is consistent with their aims and self-identity.

#### **Example:**

End-text reference:

Gibbs, G. (1981). *Teaching students to learn*. Milton Keynes, England: Open University Press.

### No publication date available

(APA 6th, p. 180)

When a work has no publication date, cite in-text the author's name, followed by a comma and 'n.d.' to indicate that the source has no date.

#### **Example:**

In-text citation:

These strategies have been successfully used . . . (Browning, n.d.).

In-text citation:

Browning (n.d.) used a number of successful strategies

## Citing specific parts of a source (chapter, pages, paragraphs etc.)

(APA 6th, pp. 179, 200; Electronic References, pp. 14, 17)

To cite a specific part of a source, indicate the page, chapter, figure, table, or equation at the appropriate point in the text.

#### Page number

#### **Examples:**

In-text citations:

This shows . . . (Davies & Johnson, 1999, p. 312).

According to Gibbs (2009, pp. 34-35) . . .

Note. The word "page" is abbreviated but not italicized.

#### Chapter

(APA 6th, p. 172, 179; Electronic References, p. 17)

#### Example:

In-text citation:

A case in point . . . (Jamieson, 2000, Chapter 2). Thompson argues . . . (2013, Chapter 3). Verbunt, Pernot and Smeets (2008) found . . . (Discussion section, para. 1).

#### Electronic document, no pagination

(APA 6th, pp. 171, 172; Electronic References, p. 17)

For electronic sources that do not provide page numbers, use the paragraph numbers, if they are visible, preceded by the abbreviation 'para'.

#### **Example:**

In-text citation:

This suggests . . . (Clarkson, 2001, para. 2).

#### Section and paragraph

(APA 6th, pp. 171, 172; Electronic References, p. 17)

If neither paragraph nor page numbers are visible, cite the section heading and the number of the paragraph if it is useful.

#### **Example:**

In-text citation:

General consensus . . . (Butler, 2002, Conclusion section, para. 1).

#### **Example:**

In-text citation:

It was found that . . . (Jones & Avery, 2002, Results section).

#### **Personal communications**

(APA 6th, p. 179; Electronic References, p. 31)

Personal communications may be letters, memos, interviews, telephone conversations, lecture material from course management software such as **Blackboard** or electronic communications such as email or messages from non-archived discussion groups, or electronic bulletin boards. As personal communications are not recoverable, they are not included in the reference list – they are cited in-text only. You must provide the initials and surname of the communicator, as well as a date that is as exact as possible.

#### **Example:**

In-text citation:

A. S. Parkinson (personal communication, May 15, 2004) notes that . . .

#### **Example:**

In-text citation:

This is a commonly used technique within the therapeutic setting (T. W. Willis, personal communication, August 10, 2002).

#### **Interviews**

(APA 6th, p. 179: treat as personal communications)

A remark quoted from a formal or informal conversation is acknowledged by an explanatory note following the quotation.

#### **Example:**

In-text citation:

(K. A. W. Crook, personal communication, April 18, 1971).

The same referencing style would apply when acknowledging a tape, a personal letter, or a transcript of a speech, or dialogue. These references are **not** included in the reference list.

In transcribing conversation or dialogue it is customary to mark the beginning of each speaker's contribution by starting it on a new line. Most publishers set conversation in single quotation marks, indented. Scripts, however, do not use quotation marks for speech.

When a speech that is quoted extends over more than one paragraph, the quotation marks are repeated at the beginning of each paragraph, but the final quotation marks appear only at the end of the whole quotation — each individual paragraph is left open to indicate the continuity of the quotation.

Where one speaker quotes another, then the double and single quotation marks are alternated.

#### **Example:**

"What did Sue tell John?" "She said, 'Get lost'."

**Note.** If any part contains matter not quoted, the final period comes outside the quotation marks.

#### **Example:**

He replied, "She said, 'Get lost".

**Note.** In general, periods are not duplicated, except where they are differently distinguished.

#### **Example:**

Did he hear the Speaker call, "Order!"? He said, "Do you think I am mad?".

End-text reference: Personal communications
Personal communications are not included in the end-text references.

#### End text references

#### How references are constructed

(APA 6th, pp. 180-224; Electronic References, p. 2)

In general, all APA style references are made up of four elements:

• Who: author's name

When: date of publication

• What: title of the work

Where: source information

The four elements always appear in the same order:

Author, A. A. (year). Title. Source.

For traditional materials, these components are straightforward. However, especially in web-based sources, the elements can be difficult to identify.

#### Reference list format

(APA 6th, pp. 37, 49-51, 180-192, 193-215; Electronic References, p. 2)

All in-text sources need to be recorded in full detail at the end of the text in a reference list. At ECU, use single line spacing within each reference, but use a double space between references in the list. (See "Sample reference list" in Appendix F of this guide.)

#### **Example:**

End-text reference:

Moore, T. I. (1971). *Social patterns in Australian literature*. Sydney, Australia: Angus & Robertson.

**Note.** You must observe the rules governing layout, order of data, spacing, punctuation, italicising and capitalisation.

## More than one item by the same author

If more than one item by the same author is cited in-text, the end-text references are listed chronologically. If more than one of these references has the same date then use lower case letters of the alphabet (a, b, c, etc.) to distinguish them both in the in-text citation and in the end-text reference list.

#### Example:

(APA 6th, p. 178)

In-text citation:

(Jones, 1971, 1975a, 1975b)

Studies by Jones (1971, 1975a, 1975b)

End-text reference:

Jones, T. T. (1971). *Social patterns*. Sydney, Australia: Angus & Robertson.

Jones, T. T. (1975a). *Australian poetry*. Sydney, Australia: Angus & Robertson.

Jones, T. T. (1975b). *New Zealand poetry*. Sydney, Australia: Angus & Robertson.

### **Group / Corporate author's name**

(APA 6th, pp. 176-177)

If you use the abbreviation or acronym of a corporate author's name in the body of the text, do not include the acronym in the end-text reference, unless it is an official part of the title.

**Examples: AIHW** 

In-text citation: First mention

(Australian Institute of Health and Welfare [AIHW], 2012) Australian Institute of Health and Welfare (AIHW, 2012)

In-text citation: Subsequent mentions

(AIHW, 2012) AIHW (2012)

End-text reference:

Australian Institute of Health and Welfare. (2012). *A picture of Australia's children, 2012*. Retrieved from http://www.aihw.gov.au/publication detail/?id=10737423343

## **Group or Corporate author as publisher**

(APA 6th, p. 205)

The author may be a corporation, an institution or a government agency. When the group author and publisher are the same, use the word 'Author' as the name of the publisher.

#### **Example:**

End-text reference:

American Psychological Association. (2007). *APA style guide to electronic references*. Washington, DC: Author.

#### Authors with 'Jr.' or 'numbers'

(See *APA 6th*, pp. 184, 204; *Electronic References*, p. 18; APA Style Blog, "Jr., Sr., and Other Suffixes")

#### Quick summary

"Jr.," "III," or other suffixes are not included with in-text citations, but they are included in the reference list entries.

### 'Junior' in the name

**Example:** Book with edition

In-text citation: Do not include Jr. or numbers

(Mitchell & Larson, 1987)

End-text reference: Use commas to separate initials and

suffixes

Mitchell, T. R., & Larson, J. R., Jr. (1987). People in organizations: An introduction to organizational behavior (3rd ed.). New York, NY: McGraw Hill.

**Note.** For **in-text** citations use **surnames only**. Do not include Jr. or numbers.

#### A number in the name

**Example:** Suffix following initials

In-text citation:

(Roediger & Butler 2008)

End-text reference:

Roediger, H. L., III, & Butler, A. C. (2011). The critical role of retrieval practice in long-term retention. *Trends in Cognitive Science*, *15*, 20-27.

In-text citation:

(Highfill & Kuzczaj, 2007)

End-text reference:

Highfill, L. E., & Kuczaj, S. A., II. (2007). Do bottlenose dolphins (*Tursiops truncatus*) have distinct and stable personalities? *Acquatic Mammals*, 33(3), 380-389. doi:10.1578/AM.33.3.2007.380

**Note**. In the end-text, place a comma between an author's initials and a suffix such as Jr., III, Sr., and so on.

**Example:** Suffix following surname

In-text citation: (Bjork, 1989)

End-text reference:

Bjork, R. A. (1989). Retrieval inhibition as an adaptive mechanism in human memory. In H. L. Roediger III & F. I. M. Craik (Eds.), *Varieties of memory & consciousness* (pp. 309-330). Hillsdale, NJ: Erlbaum.

**Note** In the end-text, **do not** place a **comma** between a surname and a suffix such as Jr, III, Sr, and so on.

## A number in the name & chapter in an edited book

#### **Example:**

End-text reference:

King, D. (n.d.). The devil is in the detail: Referencing pitfalls. In I. C. Wright III & U. R. Smart (Eds.), *The vagaries of style* (pp. 105-112). Perth, Australia: Fantasy Press.

**Note.** There is **no comma** separating a **surname** and **suffix**.

## Different types of referencing sources

There are a wide variety of sources in various formats that you may need to quote or acknowledge. This may require you to vary the standard form of the reference. Below are several examples of common referencing types.

#### Journals/articles

(APA 6th, pp. 198-202; Electronic References, pp. 11-14)

#### General form of end-text reference

Periodicals are published on a regular basis such as journals, magazines, newspapers, and newsletters. The title of an article is **not** italicised and is written in **sentence case**. This means that only the first word of the title, subtitle and proper nouns are capitalised. However, the title of the journals or newspapers that the article is found in are italicised and written in **title case** which means that the main words are capitalised.

#### Journal article without a DOI (Print)

(APA 6th, pp. 198-202; Electronic References, pp. 11-14)

Author, A. A., Author, B. B., & Author, C. C. (Date). Title of article. *Title of Journal, xx*(x), pp-pp.

Roberts, B. W., & Mroczek, D. (2008). Personality trait change in adulthood. *Current Directions in Psychological Science*, *17*(1), 31-35.

#### Journal article with a DOI (Print or Online)

(APA 6th, pp. 187-192; Electronic References, pp. 5-12)

Brown, G. L., Manglesdorf, S. C., & Neff, C. (2012). Father involvement, paternal sensitivity, and father-child attachment security in the first 3 years. *Journal of Family Psychology*, 26(3), 421-430. doi:10.1037/a0027836

#### Journal article with one author

#### **Example:**

In-text citation:

(Giroux, 2000)

Giroux (2000)

End-text reference:

Giroux, H. (2000). Public pedagogy as cultural politics: Stuart Hall and the 'crisis' of culture. *Cultural Studies*, 14(2), 341-360.

Note. The volume number is italicised, but not the issue.

#### Journal article with two authors

(APA 6th, pp. 174, 177)

If a work has two authors, include both names in-text every time the citation is mentioned.

When both the name and the year are in parentheses, include the year in subsequent citations within the paragraph.

**Example:** In parentheses

First in-text citation:

(Lock & Jongeling, 1994)

Subsequent in-text citations: (Lock & Jongeling, 1994)

Example: In the narrative

First in-text citation:

Lock and Jongeling (1994)

Subsequent in-text citations:

Lock and Jongeling . . .

**Note.** Within the narrative, you need not include the date in subsequent mentions, as long as this does not give rise to confusion.

End-text reference:

Lock, G., & Jongeling, S. (1994). Maximising return rates in school based research. *Issues in Educational Research*, *4*(2), 109-115.

#### Journal article with three to five authors

#### Example:

First in-text citation:

(Ganster, Mayes, Sime, & Tharp, 1982) Ganster, Mayes, Sime, and Tharp (1982)

Subsequent in-text citations:

(Ganster et al., 1982)

End-text reference:

Ganster, D. C., Mayes, B. T., Sime, W. E., & Tharp, G. D. (1982). Managing organizational stress: A field experiment. *Applied Psychology*, *67*(5), 533-542.

#### Journal article with six authors

**Note.** The rules for in-text citations for six or more authors differ from those for end-text referencing.

In the **in-text** reference, use the first author, followed by 'et al.' In the **end-text** reference, all six authors must appear.

#### **Example:**

In-text citation:

(Kernis et al., 1993)

End-text reference:

Kernis, M. H., Cornell, D. P., Sun, C. R., Berry, A., Harlow, T., & Bach, J. S. (1993). There's more to self-esteem than whether it is high or low: The importance of stability of self-esteem. *Journal of Personality and Social Psychology*, 65(6), 1190-1240. doi:10.1037/ 0022-3514.65.6.1190

#### **Example:**

In-text citation:

(Al-Awadi et al., 1986)

End-text reference:

Al-Awadi, S. A., Naguib, K. K., Moussa, M. A., Farage, T. I., Teebi, A. S., & El-Khalifa, M. Y. (1986). The effect of consanguineous marriages on reproductive wastage. *Clinical Genetics*, *29*(5), 384-388. doi: 10.1111/j.1399-0004.1986.tb00509.x

#### Journal article with seven authors

**Note.** With two to seven authors, use an ampersand (&) before the last author in the end-text reference.

If there are seven authors, use the first author followed by 'et al.' **in- text,** and include all seven authors in the end-text reference.

#### **Example:**

In-text citation:

(Berry et al., 1999)

End-text reference:

Berry, N., Charmeil, C., Goujon, C., Silvy, A., Girard, P., Corcuff, C., & Montastier, C. (1999). A clinical, biometrological and ultrastructural study of xerotic skin. *International Journal of Cosmetic Science*, *21*(4), 241–252. doi:10.1046/j.1467-2494.1999.196570.x

**Note.** With two to seven authors, use an ampersand (&) before the last author in the end-text reference.

#### Journal article with eight or more authors

(APA 6th, pp. 189, 198-199; Electronic References, p. 12)

If there are eight or more authors, include the **first six authors**, followed by an ellipsis (. . .) then the last author's name.

**Note.** There is a space before and after each of the three dot points in the ellipsis.

#### Example:

In-text citation: (White et al., 2008)

End-text reference:

White, K. M., Robinson, N. G., Young, R. M., Anderson, P. J., Hyde, M. K., Greenbank, S., . . . Baskerville, D. (2008). Testing an extended theory of planned behaviour to predict young people's sun safety in a high risk area. *British Journal of Health Psychology*, 13(3), 435-448. doi:10.1348/135910707X210004

#### Magazine article

(APA 6th, p. 200; Electronic References pp. 13-14) Give specific date of publication in addition to volume number (if available).

#### **Example:**

In-text citation: (Kandel & Squire, 2000)

End-text reference:

Kandel, E. R., & Squire, L. R. (2000, November 10). Neuroscience: Breaking down scientific barriers to the study of brain and mind. *Science*, 290(5494), 1113-1120.

#### **Newspaper article**

(APA 6th, p. 200; Electronic References, p. 14)

If the article has no author, list the article alphabetically using first significant word in the title (i.e., omit 'A', 'The', or 'An') and use a short title for in-text citation placed in quotation marks. In the end-text reference, use 'p.' or 'pp.' to refer to the source page(s).

**Example:** Author

In-text citation: (Aisbett, 1995).

End-text reference:

Aisbett, N. (1995, January 7). Secret war still baffles veteran. *The West Australian*, pp. 14-15.

**Note.** In the end-text reference, use 'p.' or 'pp.' **only** for newspaper articles **not** journal articles.

**Example:** No author

In-text citation: ("R-movies," 1995)

End-text reference:

R-movies rated as abuse. (1995, January 7). *The West Australian*, p. 5.

**Note.** The quotation mark goes **after** the comma in the intext citation.

#### **Article or lecture published independently**

(APA 6th, pp. 212-213; Electronic References, pp. 30-31)

#### Example:

In-text citation: (Brieger, 2006).

End-text reference:

Brieger, W. (2006). Lecture 2: Approaches to training and learning [PowerPoint slides]. Retrieved from Johns Hopkins Bloomberg School of Public Health OpenCourseWare website: http://ocw.jhsph.edu/courses/trainingmethodscontinuingeducation/PDFs/Lecture2.pdf

### Books, brochures and book chapters

#### General form of end-text reference

(APA 6th, pp. 198, 202; Electronic References, pp.15-18)

Author, A. A., & Author, B. B. (Date). *Title of book*. Location: Publisher.

Author, A. A., & Author, B. B. (Date). Title of chapter. In A. Editor & B. Editor (Eds.), *Title of book* (#th ed., pp. xx-xx). Location: Publisher.

## Publication details (city and publisher)

(APA 6th, p. 187)

For books, reports and non-periodical material published within the **United States**, follow the name of the city with the two official US postal service abbreviations. For all other publications, follow the name of the city with the name of the country. End with the name of the publisher.

**Note.** If the author and publisher are the same, write 'Author' as the name of the publisher.

#### Publication details: U.S.

(APA 6th, pp. 186-187)

#### **Examples:**

New York, NY: Harper & Row. Washington, DC: Author. Cambridge, MA: MIT Press.

#### Publication details: Outside the U.S.

(APA 6th, p. 187)

### **Examples:**

London, England: Wildwood House. Melbourne, Australia: Puffin. Cambridge, England: Author.

#### Book with one author

(APA 6th, p. 174, 204)

#### **Example:**

In-text citations:

(Moore, 1971)

Moore (1971)

In his 1971 book, Moore focuses on social patterns which occur in Australian literature raising the question that . . .

#### End-text reference:

Moore, T. I. (1971). *Social patterns in Australian literature*. Sydney, Australia: Angus & Robertson.

#### **Example:** Book with one author (continued)

In-text citations: (Sacks, 1985)

Sacks (1985) states that ....

End-text reference:

Sacks, O. (1985). The man who mistook his wife for a hat and other clinical tales. New York, NY: Harper & Row.

#### **Book with two authors**

(APA 6th, p. 175)

If a work has two authors, cite both names every time the reference occurs in the text and include both names in the end-text reference.

#### **Example:**

In-text citations:

(Lincoln & Guba, 1971)

As Lincoln and Guba (1971) discuss ...

End-text reference:

Lincoln, Y. S., & Guba, E. G. (1985). *Naturalistic inquiry*. Newbury Park, CA: Sage.

#### Book with three to five authors

(*APA* 6<sup>th</sup>, pp. 175, 184)

If a work has three, four or five authors, cite all authors the first time the reference occurs in-text and in subsequent citations, only include the surname of the first author followed by et al. Include all names in the end-text reference.

#### **Example:**

*In-text citation: First mention* (Quinlan, Bohle, & Lamm, 2010).

Quinlan, Bohle, and Lamm (2010) stated that...

In-text citation: Subsequent mention

(Quinlan et al., 2010).

Quinlan et al. (2010) stated that...

End-text reference:

Quinlan, M., Bohle, P., & Lamm, F. (2010). *Managing occupational health and safety: A multidisciplinary approach* (3rd ed.). South Yarra, Australia: Palgrave Macmillan.

#### Book with six or seven authors

(APA 6th, pp. 175, 184)

For *all* in-text citations, if a work has six or seven authors, cite only the surname of the first author, followed by et al. and the year of publication. Include all names in the endtext reference.

#### **Example:**

In-text citation:

(Hoffnung et al., 2013)

End-text reference:

Hoffnung, M., Hoffnung, R. J., Seifert, K. L., Burton Smith, R., Hine, A., Ward, L., & Pause, C. (2013). *Lifespan development: A chronological approach* (2nd Australasian ed.). Milton, Australia: Wiley.

#### Book with eight or more authors

(*APA 6th*, pp.175, 177, 184, 198, *Electronic References*, p. 12)

If a work has eight or more authors, cite the surname of the first author followed by et al. and the year of publication for *all* in-text citations. For end-text reference, include the first six authors, followed by an ellipsis (3 dot points . . . with a space before and after each dot) followed by the last author's name.

#### **Example:**

In-text citation:

(Loxey et al., 2004).

End-text reference:

Loxey, W., Toumbourou, J. W., Stockwell, T., Haines, B., Scott, K., Godfrey, C., . . . Williams, J. (2004). *The prevention of substance use, risk and harm in Australia: A review of the evidence*. Canberra, Australia: Department of Health and Ageing.

#### **Edited book**

(APA 6th, p. 184)

Place the editor or editors' names in the author position, and enclose abbreviation Ed. or Eds. in round brackets after the last editor's name.

#### **Example:**

In-text citation:

(Robinson, 1992)

End-text references:

Robinson, D. N. (Ed.). (1992). Social discourse and moral judgment. San Diego, CA: Academic Press.

#### **Example:**

In-text citation:

(Headon, Hooton, & Horne, 1992)

#### **Example:**

End-text citation:

Headon, D., Hooton, J., & Horne, D. (Eds.). (1995). *The abundant culture: Meaning and significance in everyday Australia*. Sydney, Australia: Allen & Unwin.

#### No date, classical work, or date uncertain

#### No publication date

(APA 6th, p. 185)

Substitute 'n.d.' (no date) after the name of the author.

Example: No date

In-text citation:

(Southey, n.d.)

End-text reference:

Southey, R. (n.d.). *The life of Nelson*. London, England: Blackie.

#### **Classical work**

(APA 6th, p. 178)

Cite the year of the translation or version you used.

**Example:** Classical work, translation

In-text citation:

(Plato, trans. 1947)

Example: Classical work, version

In-text citation:

(Bunyan, version 1969)

Example: Classical work, known original publication date

Add original publication date before the translation/version

date, if it is known. *In-text citation:* 

(Bunyan, 1684/1969)

#### Republished book

(APA 6th, p. 203; Electronic References, p.17, APA style Blog, "Republished Book")

In-text citation:

(Lewin, 1941/1999)

End-text reference:

Lewin, K. (1999). Personal adjustment and group belongingness. In M. Gold (Ed.), *A Kurt Lewin reader: The complete social scientist* (pp. 327–332). Washington, DC: American Psychological Association. (Original work published 1941)

#### No author

(See *APA 6th*, pp. 176, 200; *Electronic References*, pp. 14, 32; APA Style Blog, "How to Capitalize and Format Reference Titles in APA Style.")

When a work has no identified author, the title, or an abbreviated form of the title, is used.

#### In-text citation: General rules

Within the text use the first few words of the title, or all of the title if it is short, and the year. Use double quotation marks around the title of an article, a chapter, or a web page, but do not italicize. For a book, periodical, brochure, or report, do italicise the title, but do not use quotation marks.

#### End-text reference: General rules

(Electronic References, p. 16)

Use the full title in place of the author, followed by the date. The reference is listed alphabetically by the first significant word of the title.

#### No-author: Stand-alone source

(APA 6th, pp. 101, 176)

Books, periodicals, journals, reports (technical, government . . . ) magazines, brochures etc. *In-text*: Use italics and title case. Do not use quotation marks around the title

#### Example: Dictionary, no author

In-text citation: Italicise and title case

... (The Penguin Pocket English Dictionary, 1968, p. 89)

End-text reference: Italicise and sentence case

The Penguin pocket English dictionary (2nd ed.). (1987). London, England: Penguin Books.

#### Example: Book, no author

In-text citation: Italicise and title case ... (The Bluebook, 2005, p. 89)

End-text reference: Italicise and sentence case
The bluebook: A uniform system of citation (18th ed.).
(2005). Cambridge, MA: Harvard Law Review
Association.

### No-author: Source that is part of a greater whole

(APA 6th, pp. 176, 200)

An article, a chapter, a web page, a television episode, webisode, tweet, Facebook and so on.

#### In-text:

- Use double quotation marks around the title that is part of a larger work
- Use title case: That is, capitalise all the main words
- Do not italicize

#### **Example 3:** Newsletter article, no author

(See APA 6th, p. 200; Electronic References, pp. 14)

In-text citation:

("Six Sites Meet," 2006)

End-text reference:

Six sites meet for comprehensive anti-gang initiative conference. (2006, November/December). *OJJDP News* @ *a Glance*. Retrieved from https://www.ncjrs.gov/html/ojjdp/news at glance/216684/topstory.html

## Book whose title includes the title of another work

Distinguish the included title by double quotation marks.

#### **Example:**

In-text citation:

(Whitley, 1970)

End-text reference:

Whitley, J. S. (1970). *Golding: "Lord of the flies."* London, England: Edward Arnold.

#### **Book with foreign title**

(APA 6th, pp. 199, 204-205)

If you have used a non-English language reference, cite the original title and give the English translation in square brackets after the original title. If you have used the English translation you only cite the English version.

#### **Example:**

In-text citation:

(Traversa, 1981)

End-text reference:

Traversa, V. P. (1981). Parola e pensiero: Introduzionealla lingua Italiana moderna [Word and thought: An introduction to modern Italian language] (3rd ed.). New York, NY: Harper & Row.

## Editor or translator named in addition to author (APA 6th, p. 204)

Name the translator or editor only in the end-text reference, immediately following the title. In the case of translated works, cite the title in its translated form, not in its original form.

#### **Example:**

In-text citation:

(Genet, 1966, p. 61)

End-text reference:

Genet, J. (1966). *The balcony* (2nd ed.). (B. Frechtman, Trans.). London, England: Faber.

### Book chapter or article in an encyclopedia

(APA 6th, pp.180, 202, 203; Electronic References, pp. 16-18)

If there are no page numbers, the chapter or entry title is sufficient.

Author, A. A., Author, B. B., & Author, C. C. (year). Title of chapter or entry. In A. A. Editor (Ed.), *Title of reference work* (pp. xx–xx). Location: Publisher.

Author, A. A., Author, B. B., & Author, C. C. (year). Title of chapter or entry. In A. A. Editor & B. B. Editor (Eds.), *Title of book* (pp. xx–xx). doi.org/xxxxx

Author, A. A., Author, B. B., & Author, C. C. (year). Title of chapter or entry. In A. A. Editor, B. B. Editor, & C. C. Editor (Eds.), *Title of book* (pp. xx–xx). Retrieved from http://xxxxx

#### Chapter in an edited book with one editor

(APA 6th, pp. 180, 184, 204)

Use the word 'In' before the name of the editors. Use editor's initials before surname and indicate pages by 'p.' or 'pp.'

#### **Example:**

In-text citation:

(Kiernan, 1976, p. 462)

End-text reference:

Kiernan, B. (1976). The novels of Patrick White. In G. Dutton (Ed.), *The literature of Australia* (Rev. ed., pp. 461-484). Ringwood, Australia: Penguin.

#### Chapter in a book with two or more editors

Use ampersand (&) to connect the name of the last editor.

#### **Example:**

In-text citation:

(Mandler, 1993, p. 41)

End-text reference:

Mandler, G. (1993). Thought, memory, and learning: Effects of emotional stress. In L. Goldberger & S. Bregnitz (Eds.), *Handbook of stress: Theoretical and clinical aspects* (2nd ed., pp. 40-55). New York, NY: The Free Press.

### Reference works

### Entry in an encyclopedia

**Example:** Entry in an encyclopedia, no editors

In-text citation: (Robinson, 1994)

End-text reference:

Robinson, A. (1994). The principles of genetics and heredity. In *The new encyclopedia Britannica* (Vol. 19, pp. 699-740). Chicago, IL: Encyclopedia Britannica.

Example: Entry in an encyclopedia, one editor

In-text citation: (Purcell, 2010)

End-text reference:

Purcell, L. (2010). Abdominal injuries. In L. J. Micheli (Ed.), Encyclopedia of sports medicine (pp. 2-4). doi:10.413 5/9781412961165.n1 **Example:** Entry in an encyclopedia, two editors

In-text citation: (Pulkkinen, 2001)

End-text reference:

Pulkkinen, L. (2001). Antisocial behavior in childhood and adolescence. In N. J. Smelser & P. B. Baltes (Eds.), *International encyclopedia of social the & behavioral sciences.* Retrieved from http://www.sciencedirect.com/science/referenceworks/9780080430768

**Note.** If there are no page numbers, the chapter or entry title is sufficient.

#### **Diagnostic and Statistical Manual-DSM-5**

(See also APA 6th, p. 93; Electronic References, p. 18; APA Style Blog)

Example: DSM-5 (Entire book)

There is no DOI for the entire *DSM-5*; individual chapters and other sections have their own DOIs.

In-text citation:

(American Psychiatric Association, 2013)

End-text reference:

American Psychiatric Association. (2013). *Diagnostic and statistical manual of mental disorders* (5th ed.). Arlington, VA: American Psychiatric Publishing.

**Example:** *DSM-5* (Online: Each section has a DOI)

In-text citation:

(American Psychiatric Association, 2013)

End-text reference:

American Psychiatric Association. (2013). Cautionary statement for forensic use of *DSM-5*. In *Diagnostic and statistical manual of mental disorders* (5th ed.). doi:10.1176/appi.books.9780890425596.744053

#### DSM-5

This reference work has a common abbreviation (*DSM*–5). To introduce this acronym in your **narrative**, use the following format:

Example: In-text: First mention: introduce the acronym

The *Diagnostic and Statistical Manual of Mental Disorders* (5th ed.; *DSM–5;* American Psychiatric Association, 2013) does not provide treatment guidelines for any given disorders.

**Example:** In-text: Subsequent mentions (use DSM-5)

The *DSM-5* is intended to be used by clinical, or appropriately qualified medical professionals. (American Psychiatric Association, 2013)

#### **Dictionary**

(APA 6th, p. 204)

**Example: Editor** 

In-text citation: (VandenBos, 2007)

End-text:

VandenBos, G. R. (Ed.). (2007). *APA dictionary of psychology.* Washington, DC: American Psychological Association.

**Example:** No author or editor

(see APA 6th, pp. 79, 256)

In-text:

(Merriam-Webster's Collegiate Dictionary, 2005)

End-text:

Merriam-Webster's collegiate dictionary (11th ed.). (2005). Springfield, MA: Merriam-Webster.

Example: Entry in an online dictionary

(See APA 6th, p. 205)

In-text citation:

(Electronic References, p. 18)

("Ontology," n.d.)

End-text reference:

Ontology. (n.d.). In *Merriam-Webster's online dictionary* (11th ed.). Retrieved from http://www.merriam-webster.com/dictionary/ontology

### **Brochure/Fact sheet/Template**

Treat brochures, fact sheets, templates etc. like books. As with any reference list entry, the four elements you'll need are the *author*, the *date*, the *title* and the *source*. Indicate the type of publication in square brackets after the title, *unless the publication type is included in the title*.

**Note.** When the publisher is the same as the author, write 'Author' as the name of the publisher.

#### **Brochure**

**Example:** Edith Cowan University as author

End-text reference:

Edith Cowan University. (n.d.). *The joint achievement project* [Brochure]. Perth, Australia: Author.

#### **Fact sheet**

**Example:** "Fact sheet" not included in the title

End-text reference:

Florek, S. (2003). *Megafauna extinction: Patterns of extinction* [Fact sheet]. Retrieved from http://www.austmus.gov.au/factsheets/megafauna.htm

Example: "Fact sheet" included in the title

End-text reference:

Office of the Australian Information Commissioner. (2011). FOI fact sheet 3: What information does the government hold? Retrieved from http://www.oaic.gov.au/freedom-of-information/foiresources/freedom-of-information-fact-sheets/foi-fact-sheet-3-what-information-held

**Example:** "Template" not included in the title

End-text reference:

Microsoft Office. (n.d.). *Infant feeding log* [Template]. Retrieved from http://office.microsoft.com/en-us/templates/infant-feeding-log-TC010217886.aspx

Example: "Template" included in the title

End-text reference:

The Student Nurse Forum. (n.d.). *Care plan template*. Retrieved from http://kcsun3.tripod.com/id225.htm

#### **Play**

Treat plays like books.

#### **Example:**

In-text citation: (Wedekind, 2007)

End-text reference:

Wedekind, F. (2007). *Spring awakening*. (J. Franzen, Trans.). New York, NY: Farrar, Straus & Giroux.

#### **Poem**

Place the title of the poem in double quotation marks.

#### **Example:**

In-text citation

"Macavity" (Eliot, 1939)

"He always has an alibi, and one or two to spare." ("Macavity," Eliot, 1939).

End-text reference:

Eliot, T. S. (1962). "Macavity." In T.S. Eliot, *Old Possum's book of practical cats* (pp. 41-42). London, England: Faber.

**Note.** For a more accurate reference to plays and poetry use the following forms:

#### **Examples:**

"The Lady of Shallot," verse 3, lines 1-3. "Julius Caesar," act 2, scene 1, line 21.

#### **Music scores**

#### **Example:**

End-text reference:

Sibelius, J. (2001). *Concerto in D minor, op. 47* [Score]. New York, NY: International Music Co.

#### **Music liner notes**

If you wish to refer to the liner notes rather than a recording then use the following form.

#### **Example:**

In-text citation:

(Obiera, 1998)

End-text reference:

Obiera, P. (1998.) Lyricism and exotic colour. In *The pearl fishers* [CD liner notes]. Germany: Philips Classics.

Note. Use country of origin if city is not known

**Note.** If the liner notes do not have a title, add a one or two word description and place this in square brackets to indicate that the material is a description not a title itself.

#### **Example:**

In-text citation:

(Kimball, 1979)

End-text reference:

Kimball, R. (1979). [Synopsis]. In Sweeney Todd: The demon barber of Fleet Street: A musical thriller [CD liner notes]. New York, NY: RCA.

#### Audiovisual media

(APA 6th, p. 209-210; Electronic References, pp. 24-28)

Audiovisual media include motion pictures; audio or television broadcasts, including podcasts; and static objects such as maps, artwork, or photos.

List the primary contributors in the author position and use parentheses to identify their contribution, if you know it.

**Note.** For an episode from a television or radio series, use the same format as for a chapter in a book, but list the script writer and director in the author position and the producer in the editor position.

**Note**: For location details, if the **city is not known**, use country of origin.

#### **Music recording**

#### General form for end-text referencing:

Writer, A. (Copyright year). Title of song [Recorded by B. B. Artist if different from writer]. On *Title of album* [Medium of recording: CD, record, cassette, etc.]. Location: Label. (Recording date if different from copyright date.)

**Example:** No author

In-text citation:

"Over the waterfall" (Shocked, 1992, track 5)

End-text reference:

Shocked, M. (1992). Over the waterfall. On Arkansas traveler [CD]. United States: PolyGram Music.

#### Video recording / film / motion picture

#### General form for end-text referencing:

Producer, A. A. (Producer), & Director B. B. (Director). (Year). *Title of motion picture* [Motion picture]. Country of origin: studio

#### Example:

In-text citation:

(Williams & Bell, 1998)

End-text reference:

Williams, S. (Producer), & Bell, A. J. W. (Director). (1998). Lost for words [Video]. UK: Yorkshire Television.

#### **Example:**

In-text citation:

(Deeley, York, & Scott, 1984)

End-text reference:

Deeley, M., & York, B. (Producers), & Scott, R. (Director). (1984). *Bladerunner* [Motion picture]. United States: Warner Brothers.

## Video recording / film / motion picture (no author) (APA 6th, pp. 209-210; Electronic References, p. 26)

When audiovisual materials have no named author; use an abbreviated form of the title in both in-text and end-text references.

The end-text reference should contain a description of the medium and include the roles of the various participants involved in the production (e.g., director, producer) if this information is available.

**Example: Video** 

In-text citation:

(Decisions, Decisions, 1976)

End-text reference:

Decisions, decisions: How to reach them, how to make them happen [Video]. (1976). London, England: Video Arts.

Example: Film or motion picture

In-text citation:

(Early Mathematical Experiences, 1976)

End-text reference:

Early mathematical experiences [Film]. (1976). State of play series, 7. London, England: BBC.

### **Electronic media**

#### **General information**

(APA 6th, pp. 187-189; Electronic References, pp. 1-10)

Where possible, reference articles from the PDF or print version of the journal.

When including a reference, you need to provide readers with the details that will enable them to locate the information used. Texts on the Internet may challenge this expectation as some texts can be accessed by many people and easily changed, often without knowledge of who the author(s) is/are.

An end-text reference for an Internet text includes:

- Who: author (where possible)
- When: date (publication date, update date, or date accessed)
- What: title (or description of the text)
- Where: DOI (Digital Object Identifier): or URL

**NOTE:** *if a DOI is unavailable*, include a web address: URL (Uniform Resource Locator)

Where there is a tendency to update information on the Internet (e. g., Wikis), the retrieval date will give the reader the actual date on which the document was accessed. Later versions of the document (if still available) may not be the same. (*APA 6th*, p. 192.)

**Note.** No retrieval date is necessary for content that is **unlikely** to be changed or updated (e.g., journal articles, or books).

#### **Digital Object Identifier (DOI)**

(APA 6th, pp. 187-191; Electronic References, pp. 5-10)

The DOI is now the preferred electronic retrieval format. No further information is needed to identify the document.

Some publishers assign a Digital Object Identifier (DOI) to digital documents. The DOI, is a unique code which identifies that document with a permanent link to its location on the internet. The DOI began as an inactive alphanumeric string, but has been updated to a URL which provides an active link to the document. Either DOI format is acceptable. There is no full stop after the DOI.

**Note**. Use the DOI format on the source material. It is safest to copy and paste the DOI into your reference.

**Examples: DOI** 

Use these formats for the DOI in references:

DOI as an inactive alphanumeric string:

(See APA 6th, p. 191) doi:10.xxxx/xxxxxx

doi:10.1234/NP5678

doi:10.5678/ISBN-0-7645-4889-4 doi:10.2224/2004-10-ISO-DOI

DOI as a URL link: (Electronic References, p. 8) http://dx.doi.org/10.xxxx/ http://dx.doi.org/10.1037/a0024996

#### **Article assigned a DOI**

(APA 6th, p. 191; Electronic References, p. 8)

If a DOI is available, include the DOI in the reference list entry regardless of where the article was retrieved. No further retrieval information is necessary.

#### **Example:**

In-text citation: (Stultz, 2006)

End-text reference:

Stultz, J. (2006). Integrating exposure therapy and analytical therapy in trauma treatment. *American Journal of Orthopsychiatry*, 76(4), 482-488. doi:10.1037/0002-9432.76.4.482

Note. There is no full stop at the end of the DOI.

#### Article not assigned a DOI

(APA 6th, pp. 191-192; Electronic References, pp. 6, 8, 9)

Where there is no DOI, provide the home page URL of the journal/periodical. You may need to search the web for this information.

#### **Example:**

In-text citation: (Miretti & Beck, 2008)

End-text reference: Give the URL of the journal home page Miretti, M. M., & Beck, S., (2008). Immunogenomics:

Molecular hide and seek. Human Genomics, 2(4), 244-255. Retrieved from http://www.henrystewart.com/human\_genomics/online.html

#### **Example:**

In-text citation:

(Panoyan, Lee, Arar, Abboud, & Arar, 2008)

End-text reference: Give the URL of the journal home page Panoyan, L., Lee, S., Arar, R., Abboud, H., & Arar, N. (2008). The informed consent process in genetic family studies. *Genomics, Society and Policy, 4*(2), 11-20. Retrieved from http://www.gspjournal.com/

**Note.** You may need to do a quick web search to find the URL of the journal home page.

#### **Articles from a database**

(*APA 6th*, pp. 191-192; *Electronic References*, p. 9; APA Style Blog, "Databases")

#### If there is a DOI

If there is a DOI, no further retrieval information is necessary.

#### If there is no DOI (open access article)

Give the exact URL of the article (if the content is open-access).

## If there is no DOI (article from a subscription journal database)

If the content is accessible by subscription only try to provide the URL of the home page of the Journal publisher (search the web for this information).

## If there is no DOI (article found in an archival database)

If the journal is discontinued and can only be found in archival databases such as JSTOR and ERIC, give the home page URL for the online database. For example:

- JSTOR URL: http://www.jstor.org
- ERIC URL: http://www.eric.ed.gov/

### Cochrane database report using DOI

(See APA Style Blog: "Databases," 2013)

Material found in the Cochrane Database of Systematic Reviews is often original content written by members of the Cochrane Collaboration. Consequently, the articles function as an online journal despite being published in a Database form. Numbered issues are published 12 times a year, and each article has its own DOI.

Note that the year of publication does double duty as the volume number. The issue number is needed because the journal is not continuously paginated.

Because we have a DOI, neither the URL nor the Cochrane-assigned ID number is needed.

Example: Cochrane Database: 4 authors and DOI

In-text citation:

(Shaw, O'Rourke, Del Mar, & Kenardy, 2005)

#### **Example:**

End-text reference:

Shaw, K., O'Rourke, P., Del Mar, C., & Kenardy, J. (2005). Psychological interventions for overweight or obesity. *Cochrane Database of Systematic Reviews*, 2005(2), 1-74. doi:10.1002/14651858.CD003818. pub2

#### Article from JSTOR or ERIC database

Example: URL of ERIC database home page

In-text citation:

(Langdon & Preeble, 2008)

End-text reference:

Langdon, S. W., & Preble, W. (2008). The relationship between levels of perceived respect and bullying in 5th through 12th graders. *Adolescence*, *43*(171), 485-503. Retrieved from http://www.eric.ed.gov/

Example: URL of JSTOR database home page

In-text citation: (Gregor, 1891)

End-text reference:

Gregor, W. (1891). The Scotch fisher child. *Folklore*, *2*(1), 73-86. Retrieved from http://www.jstor.org

**Note.** If the document is not easily located through its primary publishing channels, give the home or entry page URL for the online database. E.g. JSTOR or ERIC.

#### Citing PsycTESTS database

(*Electronic References*, p. 30; <u>APA Style Blog, "Citing a Test Database."</u>)

Because records from PsycTESTS can only be retrieved from PsycTESTS database, include the database name in the reference. PsycTESTS records include DOIs which provide a persistent link to the RECORD not the test.

**Example:** PsycTESTS

In-text citation:

(Hodson, Rush, & MacInnis, 2010)

End-text reference:

Hodson, G., Rush, J., & MacInnis, C. C. (2010). Cavalier Humour Beliefs Scale [Database record]. Retrieved from PsycTESTS. doi:10.1037/t00810-000

## Electronic media: in-text entries (APA 6th, p. 171-172).

With in-text entries for electronic sources, follow the same format for printed matter. That is, the in-text citation must include the author's details, year of publication, and, where appropriate, page numbers.

### **Chapter or sections in a Web document**

(APA 6th, pp. 171-172; Electronic References, pp. 16-17)

Some electronic texts have page numbers and some don't. If the text you are quoting from has paragraph numbers, use the abbreviation 'para.' to indicate the location of your quote. When the paragraphs are not numbered on an electronic document, cite the heading/subheading/section heading, as a marker for the reader, and also, if necessary, the number of the paragraph in that section.

Example 1: Chapter, section, paragraph (para.)

In-text citation: section and paragraph information included 'Writing productively is a skill, not a genetic gift' (Silvia, 2007, Preface section, para. 3).

End-text reference: section and paragraph not included Silvia, P. J. (2007). How to write a lot: A practical guide to productive academic writing [Kindle DX version]. Retrieved from http://www.amazon.com

Example 2: Corporate author and chapter

In text citation:

(Benton Foundation, 1998, Chapter 2)

End-text citation:

Benton Foundation. (1998). Barriers to closing the gap. In Losing ground bit by bit: Low-income communities in the information age. Retrieved from http://benton.org/archive/publibrary/losing-ground/ home.html

### E-journal article

Where a journal article is unavailable in print:

Example: http: online article, no pagination

In-text citation"

(Greggi, 2008, section 4)

End-text reference:

Greggi, M. (2008). Avoidance and abus de droit. The European approach in tax law. eJournal of Tax Research, 6(1). Retrieved from http://www.austlii. edu.au/au/journals/eJTR/2008/2.html#Heading

Example: DOI: online article, no pagination

*In-text citation: Include section and paragraph details* (Fredrickson, 2000, Current Perspectives on Emotion section, para. 2)

End-text reference: Do not include section and paragraph Fredrickson, B. L. (2000). Cultivating positive emotions to optimise health and well-being. Prevention & Treatment, 3(1), Article 0001a. doi:10.1037/1522-3736.3.1.31

Example: DOI: article in institutional repository

In-text citation:

(Allen & Innes, 2013)

End-text reference:

Allen, J. M., & Innes, M. (2013). Using appreciative inquiry to frame the appraisal of an Australian initial teacher education program. *Australian Journal of Teacher Education*, 38(11), 1-16. doi:10.14221/ajte.2013 v38n11.8

#### Web document (not a journal)

Multipage document created by an organisation, no date, but has a URL.

Example: Web document (corporate author)

End-text reference:

StatSoft Inc. (n.d.). *Electronic statistics textbook*. Retrieved from http://www.statsoft.com/textbook/stathome.html

**Example:** Web document (information brochure)

End-text reference:

Financial Planning Association of Australia Limited. (2003). Budgeting: Ways to handle money. Retrieved from http://www.fpa.asn.au/files/PubDSUnit2.pdf

**Note.** Include acronym in End-test reference if the acronym is an official part of the title.

Example: Web document (report)

In-text citation: First mention: Introduce acronym ... (World Health Organization [WHO], 2012)

The World Health Organization report (WHO, 2012) . . .

In-text citation: Subsequent mention: Use acronym ... (WHO, 2012)

End-text reference: Acronym is not included

World Health Organization. (2012). Prioritizing areas for action in the field of population-based prevention of childhood obesity. Retrieved from http://www.who.int/dietphysicalactivity/childhood/Childhood\_obesity\_Tool.pdf

#### Lecture notes or PowerPoint online

(Electronic References, p. 31)

Some lecturers may require you to reference lecture material that they have compiled for your use.

## Material only available on an intranet or Blackboard

Treat hand written notes and material from **Blackboard**, as *personal communication*. Material retrieved from an intranet, or from an on a course management system such as **Blackboard**, are not recoverable by other researchers. Cite in-text only. Do not include an end text reference.

#### **Example:**

In-text citation: Cite initials, surname, and as precise a date as possible:

(P. A. Abernathy, personal communication, May 19, 2014) *No end-text reference for personal communications* 

#### Material which is available publically online

#### General form:

Author, A. A. (Year). *Title of presentation* [Lecture notes or PowerPoint slides]. Retrieved from University name, Faculty name, or School name website: http://xxxxxx

#### **Example:**

*In-text reference:* (Oppenheim, 2011)

End-text reference:

Oppenheim, A. (2011). Lecture 14: Demonstration of amplitude of modulation [Lecture notes].Retrieved from MIT OpenCourseWare, Signals and Systems website: http://ocw.mit.edu/resources/res-6-007-signals-and-systems-spring-2011/lecture-notes/MITRES\_6\_007S11\_lec14.pdf

## Daily newspaper article, electronic version

(APA 6th, p. 200; Electronic References, pp. 13-14)

#### Example:

In-text citation: (Hilts, 1999)

End-text reference:

Hilts, P. J. (1999, February 16). In forecasting their emotions, most people flunk out. *New York Times*. Retrieved from http://www.nytimes.com

**Note.** Cite newspaper articles retrieved from databases such as Factiva or ProQuest by giving the URL of the **newspaper's** homepage.

#### **eBooks**

(APA 6th, pp. 203-204; Electronic References, pp. 16-17)

These are available in a variety of formats such as PDF, ePub, online only, and many more. They may be viewed page-by-page from a website, or be downloadable, in part, or completely, from an online database (e.g., The Internet Archive, Gutenberg Project and so on.) For an electronic copy of a print book include the 'version' where possible.

**Note.** Include the DOI in the reference list, if there is one. No further retrieval information is necessary.

#### eBook (electronic only - no print version)

**Example:** Retrieved from http...

In-text citation:

(O' Keefe, n.d., p. 105)

End-text reference:

O'Keefe, E. (n.d.). *Egoism & the crisis in Western values*. Retrieved from http://www.onlineoriginals.com/showitem.asp?itemID=135

**Example:** Retrieved from http...

In-text citation:

(Wilkinson & Marmot, 2003, p. 15)

End-text reference:

Wilkinson, R., & Marmot, M. (Eds.). (2003). Social determinants of health: The solid facts (2nd ed.). Retrieved from http://www.euro.who.int/ document/e81384.pdf

#### eBook (electronic copy of a print book)

(APA 6th, pp. 203-204)

**Example:** Chapter or section

In-text citation:

(Churchill, 1909, p. 68)

End-text reference:

Churchill, W. S. (1909). The record of the government: Liberalism and socialism. In *Liberalism and the social* problem (2nd ed., pp. 67-84). Retrieved from http:// www.gutenberg.org/files/18419/18419-h/18419h.htm#LIBERALISM\_AND\_SOCIALISM

#### eBook from an online (ebook) library

(APA 6th, pp. 202-205; Electronic References, pp. 16-18)

ECU Library subscribes to two key online libraries:

ebrary: http://www.ebrary.com and

eBook Library (EBL): http://www.eblib.com.au

To reference these ebooks, you need to provide the URL for the online library homepage.

Example: eBook Library (EBL)

In-text citation:

(Nobacon & Cox, 2010, p. 24)

End-text reference

Nobacon, D. & Cox, A. (2010). 3 dead princes. Retrieved from http://www.eblib.com.au/

Example: ebrary: no DOI

In-text citation:

(Bonavita, 2011, p. 24)

End-text reference:

Bonavita, H. V. (2011). *Negotiating identities: Constructed selves and others*. Retrieved from http://www.ebrary.com.au

Example: ebrary: DOI

In-text citation:

(Rajkumar, Gaukler, & Tilahun, 2012)

End-text reference

Rajkumar, A. S., Gaukler, C, & Tilahun, J. (2012). Combating malnutrition in Ethiopia: An evidencebased approach for sustained results. doi:10.1596/978-0-8213-8765-8

#### Electronic copy of a print book (version available)

(APA 6th, p. 179; Electronic References, pp. 16 &17

**E-book readers:** (e.g., the Kindle, Nook, Kobo, and so on) include the type of e-book version you read

**DOI:** if there is **no DOI**, include the URL from which you downloaded the book. If there **is a DOI**, do not include the URL.

Example: Kindle-no DOI (include URL)

In-text citation:

"It's reassuring to believe that circumstances are against you and that you would write a lot if only your schedule had a few more big chunks of time to devote to writing" (Silvia, 2007, Chapter 2, Specious Barrier 1 section, para. 2).

End-text reference:

Silvia, P. J. (2007). How to write a lot: A practical guide to productive academic writing [Kindle DX version]. Retrieved from http://www.amazon.com

Example: Adobe Digital Editions-with DOI

In-text citation:

(Schiraldi, 2001, p. 37)

End-text reference: (do not include URL)

Schiraldi, G. R. (2001). The post-traumatic stress disorder sourcebook: A guide to healing, recovery, and growth [Adobe Digital Editions version]. doi:10.1036/007139 372

#### Video files:

(APA 6th, pp, 209-210, 215; Electronic References, pp. 26-28)

**Note.** Include producer or screen name information if it is available.

#### Example 1: Video file [screen name]

Author, A. A. [Screen name]. (year, month day). *Title of video* [Video file]. Retrieved from http://xxxxx

In-text citation:

(Dunning, 2011)

End-Text reference:

Dunning, B. [volleybrian]. (2011, January 12). *inFact:*Conspiracy theories [Video file]. Retrieved from http://www.youtube.com/watch?v=AEijdTeBMRM&list =UUG9DGRmeyQZAlcCD4JGMilQ&index=5&feature = plcp

**Example 2:** Video podcast (author's name)

In-text citation:

(Dunning, 2011)

End-Text reference:

Dunning, B. (Producer). (2011, January 12). *inFact: Conspiracy theories* [Video podcast]. Retrieved from http://itunes.apple.com/

### Streaming video database

(*Electronic References*, p. 30; APA Style Blog <u>"Citing a Streaming Video Database"</u>)

PsycTHERAPY The streaming video content is available exclusively through the PsycTHERAPY database, so include the database name.

**Example:** PsycTHERAPY (a proprietary database)

In-text citation:

(American Psychological Association [APA], 2012)

End-text reference:

American Psychological Association (Producer). (2012). Rational emotive behaviour therapy for coping with divorce transition (Session 1 of 6) [Streaming video]. Retrieved from PsycTHERAPY database.

#### Data set

(APA 6th, pp. 210-211; Electronic References, p. 29)

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Office of Applied Studies. (2013). Treatment episode data set discharges (TEDS-D) -concatenated, 2006 to 2009 [Data set]. doi:10.3886/ICPSR30122.v2

### Software, apps, or programs

(APA 6th, pp. 210-211; Electronic References, p. 28)

Do not italicise the names of software, programs, or languages. Use title case.

#### **General Reference Formats**

Rightsholder, A. A. (year). Title of Software or Program (Version number) [Description of form]. Retrieved from http://xxxxx

#### **Software**

(APA 6th, pp. 210-211; Electronic References, pp. 28-30)

**Example:** Individual authors

In-text citation

(Borenstein, Hedges, Higgins, & Rothstein, 2005)

End-text reference:

Borenstein, M., Hedges, L., Higgins, J., & Rothstein, H. (2005). Comprehensive Meta-Analysis (Version 2) [Computer software]. Retrieved from http://www.meta-analysis.com/index.html

#### Mobile application software

(APA 6th, pp. 210-211; Electronic References, p. 29)

**Example:** Corporate author

In-text citation:

(Skyscape, 2010)

End-text reference:

Skyscape. (2010). Skyscape Medical Resources (Version 1.9.11) [Mobile application software]. Retrieved from http://itunes.apple.com/

**Note.** Reference entries are not required for standard offthe-shelf software and programming languages, e.g., MicroSoft, Adobe, Apple, Java, SPSS).

#### **Blog**

(APA 6th, p. 215; Electronic References, pp. 33-34)

If the author's full name is available then use it, otherwise use the screen name. Provide the exact date of the posting.

**Example:** Blog post

In-text citation: (Borkowski, 2013)

End-text reference:

Borkowski, L. (2013, September 20). CDC classifies three antibiotic-resistant bacteria as urgent threats [Blog post]. Retrieved from http://scienceblogs.com/thepumphandle/2013/09/20/cdc-classifies-three-antibiotic-resistant-bacteria-as-urgent-threats/

**Example:** Blog comment

In-text citation:

(Toxic Reverend, 2013)

End-text reference:

Toxic Reverend. (2013, September 20). Re: CDC classifies three antibiotic-resistant bacteria as urgent threats [Blog comment]. Retrieved from http://scienceblogs.com/thepumphandle/2013/09/20/cdc-classifies-three-antibiotic-resistant-bacteria-as-urgent-threats/

**Note.** The author of the blog comment has adopted a nickname or screen name.

Note. There is no full stop after the URL.

Note. The title is not italicised in the end-text reference.

#### **Email**

(APA 6th, p. 179)

Email is a personal communication.

#### **Example:**

In-text citation:

A. B. Smith (personal communication, December 29, 2005) notes that . . .

... (M. T. Browne, personal communication, November 15, 2004).

**Note.** As these are not available to the reader, they are **not** included in the reference list.

## **Electronic mailing list message**

(APA 6th, p. 215; Electronic References, p. 33)

#### Example:

In-text citation:

(Hammond, 2000)

End-text reference:

Hammond, T. (2000, November 20). YAHC: Handle parameters, DOI games, etc. [Electronic mailing list message]. Retrieved from http://www.doi.org/mail archive/reflink/msg0008.html

#### **Podcasts**

(APA 6th, p. 210; Electronic References, p. 27; APA Style Blog)

For a podcast, the "who" might be a producer, a writer, or a speaker. You can use parentheses to identify the contribution of the person in the "who" position—when you know it.

Use the home page URL rather than the full URL

#### **Example:**

In-text citation: (Saunders, 2007)

End-text reference: Podcast with known producer
Saunders, A. (Producer). (2007, November 17). The
architecture of diplomacy [Audio podcast]. Retrieved
from http://www.abc.net.au/rn/bydesign/

#### **Example:**

In-text citation: (Szoke, 2012)

End-text reference: Podcast with no known producer Szoke, S. (2012, September 12). The anti-racism strategy [Audio podcast]. Retrieved from http://www. humanrights.gov.au/news/podrights/pod-rightspodcasts-australian-human-rights-commission

#### Wiki

(APA 6th, p. 205; Electronic References, p. 19)

**Note.** Only include the retrieval date if the content cited is likely to be changed or updated.

**Example:** Entry in an online reference work, no author, no editor

In-text citation: For the title: Use title case, double quotation marks, no italics ("Stress Testing," 2014 "Stress Testing" (2014)

End-text reference: For the title: Use sentence case, no quotation marks, no italics

Stress testing. (2014). In *Wikipedia*. Retrieved June 20, 2014, from http://en.wikipedia.org/wiki/ Stress\_testing

Note. There is no full stop after the URL.

**Note.** Do not italicise titles of wiki entries in the reference list.

#### Web pages

(APA 6th, pp. 214-215; Electronic References, pp. 31-34)

Include the author if available, the name of the webpage, and the full URL. The title from the browser's title bar may refer to either a section of the website or the entire website. Only reference what you can actually see on the page in question. If the web page is part of a section in a website then identify the website/organisation and the relevant section. Precede the URL with a colon **only** if you identify the website. There is no full stop after the URL.

#### Web page with no author

(APA 6th, p. 176, section 6.15)

**Note.** The title of a web page is **not italicised** in the end-text reference.

If the author is not identified, start the reference with the document title. Cite in-text the first few words of the reference list entry (usually the title) and the year.

#### **Example:**

In-text citation: Use double quotation marks around the title or abbreviated title. Type the title in **title case**. Do not italicise

("Compare iPhone Models," n.d.)
"Compare iPhone Models" ( n.d.)

End-text reference: Do not use quotation marks. Type the title in **sentence case**. Do not italicise.

Compare iPhone models. (n.d.). Retrieved from http://www.apple.com/iphone/compare/

#### Web page with author

#### **Example:**

In-text citation:

... (McAuliffe, 2012)

End-text reference:

McAuliffe, A. (2012). Helping people live their dream. Retrieved from http://www.fpa.asn.au/default.asp? action=article&ID=23085&KeyWords=budgeting

Example: Web page with author

In-text citation: (Cellini, n.d.)

End-text reference:

Cellini, J. (n.d.). David Fincher: "The curious case of Benjamin Button". Retrieved from the Apple website: http://www.apple.com/finalcutstudio/action/button/?sr=hotnews

### **Conference presentations/proceedings**

(See APA 6th, p. 207; Electronic References, p. 23)

#### Published in conference proceedings

#### **Example:**

In-text citation:

(Jones, Oran, & Sichel, 1992)

End-text reference:

Jones, D. A., Oran, E. S., & Sichel, M. (1992). Numerical simulation of the reignition of detonation by reflected shocks. In *Proceedings of the Fifth Australian Supercomputing Conference* (pp. 15-24). Melbourne, Australia: RMIT University.

**Example:** IEEE (Carnahan conference proceedings)

These are published in a book form.

In-text citation: (Smith, 2003)

End-text reference:

Smith, C. L. (2003). Understanding concepts in the defence in depth strategy. In *Proceedings of the IEEE 37th Annual 2003 International Carnahan Conference on Security Technology* (pp. 8-16). doi:10.1109/CCST.2003.1297528

#### Unpublished presentation

(APA 6th, pp. 206-207)

**Example: Forum/Symposium** 

In-text citation: (Jongeling, 1988)

End-text reference:

Jongeling, S. B. (1988, September). Student teachers' preference for cooperative small group teaching.

Paper presented at the 3rd Annual Research Forum of the Western Australian Institute for Educational Research, Murdoch University, Perth, Australia.

#### Poster session

#### **Example:**

*In-text citation:* (Jones, 1993)

End-text reference:

Jones, P. (1993, September). *Backyard bird watching*. Poster session presented at the annual meeting of the Naturalist Club, Perth, Australia.

#### Review

(APA 6th, pp. 208-209)

Reviews of books, films, etc. are identified by writing [Review of the book, film, play etc] in square brackets after the title of the review article.

#### **Example:**

In-text citation:

Carmody (1982) implies . . .

End-text reference:

Carmody, T. P. (1982). A new look at medicine from the social perspective [Review of the book *Social contexts of health, illness, and patient care,* by E. G. Mishler, L. R. Amarasingham, S. T. Hauser, R. Liem, S. D. Osherson, & N. E. Waxler]. *Contemporary Psychology, 27,* 208-209.

#### **Example:**

In-text citation:

Sheid (2009) implies . . .

End-text reference:

Sheid, G. (2009). Personality matters @ work [Review of the book *Personality and intelligence at work: Exploring and explaining individual differences at work,* by A. Furnham]. *PsycCRITIQUES*, *54*(1). doi:10.1037/a0013576

### **Unpublished paper/manuscript**

(APA 6th, p. 211)

#### **Example:**

In-text citation: (Parker, 1978)

End-text reference:

Parker, R. S. (1978). *Style notes for typescripts in the social sciences*. Unpublished manuscript, Australian National University, Canberra, Australia.

#### **Doctoral dissertations & master's theses**

(APA 6th, pp. 207-208; Electronic References, p. 23)

#### Dissertation or thesis from a database

#### **Example:** General format

Author A. A. (2006). *Title of doctoral dissertation or master's thesis* (Doctoral dissertation or Master's thesis). Retrieved from Name of database. (Accession or Order No.)

Example: Master's thesis

In-text citation: (Aitken, 2001)

End-text reference:

Aitken, J. P. (2001). *Bioenergetics of the Australian giant cuttlefish (Sepia apama)* (Master's thesis). Retrieved from ProQuest Dissertations and Theses database. (AAT MQ66476)

**Example:** Doctoral dissertation

In-text citation: (Pendar, 1982)

End-text reference:

Pendar, J. E. (1982). *Undergraduate psychology: Factors influencing decisions about college, curriculum and career* (Doctoral dissertation). Dissertation Abstracts International. (University Microfilms No. 82-06, 181)

#### **Unpublished dissertation or thesis**

**Example:** General form

Author A. A. (2006). *Title of doctoral dissertation or master's thesis* (Unpublished doctoral dissertation or master's thesis). Name of Institution, Location.

Example: Print

In-text citation: (Lock, 1993, p. 38)

End-text reference:

Lock, G. (1993). The prevalence and sources of perceived occupational stress among teachers in Western
 Australian Government metropolitan primary schools (Unpublished doctoral dissertation). Edith Cowan University, Mount Lawley, Australia.

## **Doctoral dissertation from an institutional database**

**Example:** ECU Research Online Database

In-text citation: (Sparrow, 2013)

Sparrow, H. (2013). *Teaching excellence: An illusive goal in higher education teaching and learning* (Doctoral dissertation). Retrieved from http://ro.ecu.edu.au/theses/582/

In-text citation: (Adams, 1973)

End-text reference:

Adams, R. J. (1973). Building a foundation for evaluation of instruction in higher education and continuing education (Doctoral dissertation). Retrieved from http://www.ohiolink.edu/etd/

**Example:** Doctoral dissertation online

In-text citation: (Weber, 2003)

End-text reference:

Weber, C. E. (2003). Making common cause?: Western and Middle Eastern feminists in the international women's movement, 1911-1948 (Doctoral dissertation). Retrieved from http://rave.ohiolink.edu/etdc/view?acc\_num=osu1056139187

### Reports

(APA 6th, p. 205)

#### **Government report**

Example: Individual author/s

In-text citation: (Dawkins, 1991)

End-text reference:

Dawkins, J. (1991). Australia's language: The Australian language and literacy policy. Canberra, Australia: AGPS.

**Example:** Corporate author

In-text citation:

(Commonwealth Schools Commission, 1987)

End-text reference:

Commonwealth Schools Commission. (1987). *National policy for the education of girls in Australian schools*. Canberra, Australia: AGPS.

**Note.** In Australia, we often refer to Commonwealth reports by the name of the chairperson of the committee that published the report. The APA manual does not refer to this situation.

#### **Research or University report**

#### **Example:**

In-text citation:

(Froyland & Skeffington, 1993)

End-text reference:

Froyland, I. B., & Skeffington, M. (1993). Aboriginal and Torres Strait Islander employment strategy: A five year plan for the police force of Western Australia. Joondalup, Australia: Edith Cowan University, Centre for Police Research.

#### **Australian Bureau of Statistics (Online)**

#### **Example:**

In-text citation:

(Australian Bureau of Statistics, 2009)

End-text reference:

Australian Bureau of Statistics. (2009). Australian national accounts: National income, expenditure and product (Cat. No. 5206.0). Retrieved from http://www.abs.gov.au

#### **Standards (Technical report)**

Where the author is also the publisher, do not mention the publisher in the retrieval statement.

#### **Example:**

In-text citation:

(Standards Australia, 2003)

End-text reference:

Standards Australia. (2003). *Guide to residential pavements* (AS3727-1993). Retrieved from http://www.standards.org.au/

### Figures and tables

(APA 6th, p.210; Electronic References, pp. 24 & 25)

**Figures** (images, graphs, charts, maps, drawings, illustrations, photographs, diagrams etc.)

#### **Figure**

#### **Example:**

In-text citation:

Use the basic author/year mention, with an added entry about the figure being referred to:

Pear (2001, Figure 7.5) Pear's (2001) Figure 7.5 shows . . . (Pear, 2001, Figure 7.5)

End-text reference:

Pear, J. (2001). *The science of learning.* Philadelphia, PA: Psychology Press.

#### Figure (Image in a book, caption only)

When **referring** to an image in a source, do not provide citations, or references, for the **image**. Instead, cite the source where the image can be retrieved (e.g., journal article, internet document, blog post). The same is true for tables, figures, and appendices).

Example: Image in a book

In-text citation: Capitalise the title of the art work in-text (Seckel, 2004, Mona Lisa's Chair, p. 221)

Octavio Ocampo's painting, *Mona Lisa's Chair* (in Seckel, 2004, p. 221) . . .

*Mona Lisa's Chair* (in Seckel, 2004) is both an example of metamorphic art, and "a study of the subconscious mind" (p. 221).

End-text reference:

Seckel, A. (2004). *Masters of deception: Escher, Dali and the artists of optical illusion.* London, England: Sterling Publishing.

**Note.** The figure, number, or caption only appears in the in-text citation, not in the end text reference. The end-text reference only gives the details of the source material.

#### **Table**

**Example: Table** 

In-text citation:

Use the basic author/year mention, with an added entry about the table being referred to:

Sousa (2008, Table 4.2) Sousa's (2008) Table 4.2 shows ... (Sousa, 2008, Table 4.2)

End-text reference:

Sousa, D. A. (2008). How the brain learns mathematics. Thousand Oaks. CA: Corwin Press.

#### **Publications of limited circulation**

(See APA 6th, pp 185-186)

#### Leaflets and handouts

Leaflets have only a limited circulation, therefore indicate the source of the publication immediately after the title.

**Example: Author** 

In-text citation:

(Friends of the Academy, n.d.)

End-text reference:

Friends of the Academy. (n.d.). What are friends for? [Leaflet]. Retrieved from http://www.waapa.ecu.edu. au/\_\_data/assets/pdf\_file/0020/62093/Final-What-are-Friends-for-leaflet-21.03.11.pdf

## **Appendix A: Legal materials**

#### **Guidelines**

Most legal periodicals and texts use the footnote system that is markedly different from the APA format adopted by the University. Because of the complexity of legal documents, court decisions, legislative materials, etc. the *Publication Manual of the American Psychological Association* (2001) suggests that information on preparing legal citation should be obtained from *The Bluebook: A Uniform System of Citation* (17th ed., 2000).

**Note.** This reference covers legislative material relevant to the USA and is not appropriate for Australian legal material.

Students studying law will be directed by their lecturers to adopt the footnote system as set out in the *Australian Guide to Legal Citation* (AGLC). Further details for those students will be provided in their unit outline.

For specific references to Australian legal materials, students should consult the *Style Manual for Authors, Editors and Printers* (6th ed., 2002). This style manual suggests that legal authorities (cases) and legislation generally are not listed in the end-text references. Therefore, the in-text citation should contain all necessary information to identify the document. If there is a need to provide a full reference list at the end of the document, the style manual advises that court decisions should be listed separately under the subheading 'Legal authorities' and legislative references should be listed separately under a subheading 'Legislation'.

#### Legal authorities (cases)

The following components separated by a space not a comma are required for citing case law in University assignments and theses:

name v. name	(year)	volume number	abbreviated name of report series	beginning page of reference
Northern Sandblastin g Pty Ltd v. Harris	(1997)	188	CLR	313

- If you are referring to a particular page of the judgment, include a 'pinpoint reference' to the actual page.
- If you haven't mentioned the case name in the sentence, include that in your in-text reference.
- If you refer to a particular judge or judges, use J for a single judge, JJ for more than one, and CJ for Chief Justice.

#### Example:

#### In-text:

In Northern Sandblasting Pty Ltd v. Harris (1997) 188 CLR 313 at 334 the High Court held that the landlord was in breach of a contractual duty of care owed to the tenants and to their family.

#### End-text:

Northern Sandblasting Pty Ltd v. Harris (1997) 188 CLR 313

#### Example:

#### In-text:

Gummow and Kirby JJ noted that medical advances have made it easier to distinguish the genuine from the spurious (*Annetts v. Australian Stations Pty Ltd* (2002) 211 CLR 317 at 378).

#### End-text.

Annetts v. Australian Stations Pty Ltd (2002) 211 CLR 317

Once you have referred to a case in your assignment, subsequent references to it can be shortened to the party names only.

When the Crown is one of the parties (for example in criminal cases), the abbreviation R (for Rex or Regina), or The Queen is used. In Western Australia, criminal cases commenced after 1 January 2004 will use 'The State of Western Australia' as the party name, rather than 'The Queen' or 'R.

#### Legislation

Legislation includes Acts, Bills, Regulations, Rules and other forms of legislation. Acts are the most commonly cited form of legislation.

The following components separated by a space not a comma are required for citing legislation in University assignments and theses:

Act name	Year	(Abbreviation for the jurisdiction)	s. section number
Native Title Act	1993	(Cth)	s. 223

- Note that both the Act name and year are italicised.
- The section number is optional. If you are referring to the Act as a whole, omit the section number. If you are referring to particular sections, include the section number(s).
- If you have already cited an Act, the next time you refer to that Act you can omit the year and jurisdiction.

#### **Example:**

In-text reference:

... by virtue of s. 10(2) of the *Legal Profession Practice Act 1958* (Vic).

The Legal Profession Practice Act also sets out ...

End-text reference:

Legal Profession Practice Act 1958 (Vic)

#### Parliamentary debates (Hansard): electronic

#### In-text reference

Queensland Premier Bligh, when responding to a question said ... (Queensland Parliament. Record of Proceedings, June 6, 2008, p. 2109).

#### End-text reference:

Queensland Parliament. Record of Proceedings, June 6, 2008, p. 2109) Retrieved from

http://www.parliament.qld.gov.au./view/legislativeAssembly/hansard/documents/2008.pdf/2008\_06\_06\_WEEKLY.pdf

#### Reference list for legal materials

The APA style requires you to include a reference list (**not** a bibliography) in your work. You must cite in your reference list, every work (and only those works) that are referred to in your assignment.

A **reference list** – is a list of references you have cited in the body of your assignment.

A **bibliography** – is a list of all the material you have read while researching your assignment, even if you haven't cited all of them in your assignment.

Your reference list should be divided into the following sections:

- · Articles/Books/Reports
- Case Law
- Legislation
- · Other Sources.

Within each list, arrange the sources alphabetically by author, by the first party to the case, or by the first word in the Act title.

## **Appendix B: Accounting standards & regulations**

#### **Guidelines**

Use Australian Accounting Standards Board [AASB] or International Accounting Standards Board [IASB] as the Author.

Use for year of publication, the most recent publication date given (original, amendment, revision and reissue dates may all be given on the item).

Where two or more items are published in the same year, e.g., AASB 5 and AASB 6. Distinguish each item with a letter following the date. For example the first item would have 'a' after the date (1986a) and the next item 'b' after the date (1986b) and so on.

For direct quotations or if referring to a particular paragraph in the item, use 'para.' instead of page number in the in-text reference.

Refer to the accounting standard etc. for the correct citation of its title.

Examples may not reflect the most recent publications in Accounting Standards, and sources may have changed following the adoption of the International Financial Reporting Standards.

## Accounting standards and regulations (AAS)

#### **Example: AASB 1 (online)**

Initial in-text citation:

(Australian Accounting Standards Board [AASB]. 2010, para. 34)

Subsequent in-text references:

(AASB, 2010, para. 34)

End-text reference:

Australian Accounting Standards Board [AASB]. (2010). First-time adoption of Australian accounting standards (AASB 1). Retrieved from http://www.aasb.com.au/admin/file/content105/c9/AASB2\_07-04\_COMPjul09 \_01-10.pdf

#### **Example: eIRFS (online)**

Initial in-text citation:

(International Accounting Standards Board [IASB] 2004, para. 34)

Subsequent in-text references:

(IASB, 2004, para. 34)

#### End-text reference:

International Accounting Standards Board [IASB]. (2004). International financial reporting standard 1: First-time adoption of international financial reporting standards. Retrieved from http://o-

eifrs.iasb.org.library.ecu.edu.au/eifrs/SearchContent? number=1&collection=EIFRSs\_at\_1\_July\_2010&ref= AdvSearchS&standard\_type=IFRS

#### Example: AAS 28

Initial in-text citation:

(Australian Accounting Research Foundation [AARF], Public Sector Accounting Standards Board [PSASB] & Australian Accounting Standards Board [AASB] 1997, para. 31).

Subsequent in-text citations: (AARF, PSASB & AASB, 1997, para. 31)

#### End-text reference:

Australian Accounting Research Foundation [AARF],
Public Sector Accounting Standards Board [PSASB] &
Australian Accounting Standards Board [AASB].
(1997). Australian Accounting Standards AAS 28:
Statement of cash flows. Caulfield, Australia:
Australian Accounting Research Foundation.

Appendix C. Itel	erencing examples	T
Source	In-text example	End-text example
Abstract	(Wolff, 1995)	Wolff, S. (1995). The concept of resilience [Abstract]. Australian and New Zealand Journal of Psychiatry, 29(4), 565.
Advertisement: Printed	(Chanel, 1999)	Chanel "Allure" [Advertisement]. (1999, October). Vanity Fair, 85.
Advertisement: Television	(Pine-o-Kleen, 2007)	Pine-o-Kleen "Forest Fresh" disinfectant [Advertisement]. (c. 2005). Screened 12 February 2007, TVW Channel 7, Perth, Australia.
Article: Journal: One author	(Giroux, 2000)	Giroux, H. (2000). Public pedagogy as cultural politics: Stuart Hall and the "crisis" of culture. <i>Cultural Studies</i> , <i>14</i> (2), 341-360. doi:10.1080/095023800334913
Article: Journal: Two authors	(Lock & Jongeling, 1994) Cite both authors every time.	Lock, G., & Jongeling, S. (1994). Maximising return rates in school based research. <i>Issues in Educational Research</i> , <i>4</i> (2), 109-115.
Article: Journal: Three, to five authors	(Alberto, Jacobi, & Keating, 1993)  Use 'Alberto et al.' in subsequent citations.	Alberto, C., Jacobi, D., & Keating, P. (1993). "Ehrich's beautiful pictures" and the controversial beginnings of immunological imagery. <i>Isis</i> , <i>84</i> , 662-699.
Article: Journal: six authors	(Szerman et al., 2005)	Szerman, N., Peris, L., Mesías, B., Colis, P., Rosa, J., & Prieto, A. (2005). Reboxetine for the treatment of patients with cocaine dependence disorder. <i>Human Psychopharmacology: Clinical &amp; Experimental, 20</i> , 189–192. doi:10.1002/hup.677
Article: Journal: seven authors	(Taylor et al., 2009)	Taylor, M., Chaudhry, J., Cross, M., McDonald, E., Miller, P., & Pilowsky, L. (2005). Towards consensus in the long-term management of relapse prevention. <i>Human Psychopharmacology: Clinical &amp; Experimental, 20</i> , 175-181. doi:10.1002/hup.675
Article: Journal: Seven authors	(Delfabbro et al., 2006) Delfabbro et al.(2006, p. 69)	Delfabbro, P., Winefield, T., Trainor, S., Dollard, M., Anderson, S., Metzer, J., & Hammarstrom, A. (2006). Peer and teacher bullying/victimization of South Australian secondary school students: Prevalence and psychosocial profiles. <i>British Journal of Educational Psychology, 76</i> (1), 71-90. doi:10.1348/000709904X24645
Article: Journal: Eight or more authors	(Bailey et al., 2009)	Bailey, S. R., Harrison, C. T., Jeffery, C. J., Ammerman, S., Bryson, S. W., Killen, D. T., Killen, J. D. (2009). Withdrawal symptoms over time among adolescents in a smoking cessation intervention: Do symptoms vary by level of nicotine dependence? <i>Addictive Behaviors</i> , 34(12), 1017-22. doi:10.1016/j.addbeh.2009.06.014
Article: Journal: Only available in an Internet journal	(Fredrickson, 2000)	Fredrickson, B. L. (2000, March 7). Cultivating positive emotions to optimise health and well-being. <i>Prevention &amp; Treatment</i> , <i>3</i> (1), Article 0001a. doi 10.1037/1522-3736.3.1.31a
Article: Journal Title includes the title of another work	(Rollin, 1990)	Rollin, L. (1990). The reproduction of mothering in "Charlotte's web." <i>Children's Literature</i> , <i>18</i> (1), 42-52. doi:10.1353/chl.0 0201
Article: Magazine	(Kandel & Squire, 2000)	Kandel, E. R., & Squire, L. R. (2000, November). Neuroscience Breaking down scientific barriers to the study of brain and mind. <i>Science</i> , 290(5494), 1113-1120.
Article: Newspaper	("R-movies," 1995) If there is no Author, use a short title in-text.	R-movies rated as abuse. (1995, January 7). <i>The West Australian</i> , p. 5.

Source	In-text example	End-text example
Artwork	(Da Vinci, 1503)	Da Vinci, L. (Artist). (1503). La Giaconda [Artwork].
Authors: "Anonymous"	(Anonymous, 2013)	Anonymous. (2013). Dealing with the unpredictable. <i>The ClinicalTeacher</i> , <i>10</i> (6), 409–410. doi:10.1111/tct.12068
Authors: One	(Ezzy, 2002, p. 30)	Ezzy, D. (2002). Qualitative analysis: Practice and innovation. Crows Nest, Australia: Allen & Unwin.
Authors: Two	(Etaugh & Rathus, 1995) Cite both authors every time.	Etaugh, C., & Rathus, S. (1995). <i>The world of children</i> . Orlando, FL: Holt, Rinehart & Winston.
Authors: Three, four, or five	(Bush, Maryan, Browne- Cooper, & Robinson, 1995) Use 'Bush et al.' in subsequent citations.	Bush, B., Maryan, B., Browne-Cooper, R., & Robinson, D. (1995). A guide to reptiles and frogs of the Perth region. Nedlands, Australia: University of Western Australia Press.
Authors: Six	(Al-Awadi et al., 1986)	Al-Awadi, S. A., Naguib, K. K., Moussa, M. A., Farage, T. I., Teebi, A. S., & El-Khalifa, M. Y. (1986). The effect of consanguineous marriages on reproductive wastage. <i>Clinical Genetics</i> , <i>2</i> (5), 384-388. doi:10.1111/j.1399-0004.1986.tb00509.x
Authors: Seven	(Berry et al., 1999)	Berry, N., Charmeil, C., Goujon, C., Silvy, A., Girard, P., Corcuff, C., & Montastier, C. (1999). A clinical, biometrological and ultrastructural study of xerotic skin. <i>International Journal of Cosmetic Science</i> , 21(4), 241–252. doi:10.1046/j.1467-2494.1999.196570.x
Authors: Eight or more	(White et al., 2008)	White, K. M., Robinson, N. G., Young, R. M., Anderson, P. J., Hyde, M. K., Greenbank, S., Baskerville, D. (2008). Testing an extended theory of planned behaviour to predict young people's sun safety in a high risk area. <i>British Journal of Health Psychology, 13</i> (3), 435-448. doi:10.1348/135910707X210004
Author: Junior in the name	(Mitchell & Larson, 1987)	Mitchell, T. R., & Larson, J. R., Jr. (1987). People in organizations: An introduction to organizational behavior (3rd ed.). New York, NY: McGraw Hill.
Author: Number in the name	(Henry, 1995)	Henry, W. A., III. (1995). <i>In defense of elitism.</i> New York, NY: Doubleday.
Author: Number in the name	(Roediger & Butler, 2011)	Roediger, H. L., III, & Butler, A. C. (2011). The critical role of retrieval practice in long-term retention. <i>Trends in Cognitive Science</i> , <i>15</i> , 20-27.
Book: Edited	(Cunningham & Turner, 2002)	Cunningham, S., & Turner, G. (Eds.). (2002). <i>The media in Australia</i> . Sydney, Australia: Allen & Unwin.
Book: Edition of a book	(Avis, 1999, p. 15)	Avis, H. (1999). <i>Drugs and life</i> (4th ed.). Boston, MA: McGraw Hill.
Book: Editor or translator named in addition to author	(Genet, 1966, p. 61)	Genet, J. (1966). <i>The balcony</i> (2nd ed.). (B. Frechtman, Trans.). London, England: Faber.
Book: Group author (government/corporate agency) as publisher	(American Psychological Association, 2007)	American Psychological Association. (2007). APA style guide to electronic references. Washington, DC: Author.
Book: No author, (dictionary)	(The Penguin Pocket English Dictionary, 1968)	The Penguin pocket English dictionary (2nd ed.). (1987). London, England: Penguin Books.
Book: No author, (dictionary)	(Merriam-Webster's Collegiate Dictionary, 2005)	Merriam-Webster's collegiate dictionary (11th ed.). (2005). Springfield, MA: Merriam-Webster.
Book: No date, classical work or date uncertain	(Southey, n.d.)	Southey, R. (n.d.). <i>The life of Nelson</i> . London, England: Blackie.
Book: Title includes the title of another work	(Chitham, 1998)	Chitham, E. (1998). <i>The birth of "Wuthering Heights": Emily Brontë at work</i> . Basingstoke, England: Macmillan.

Source	In-text example	End-text example
Book: Work in a language other than English	(Traversa, 1981)	Traversa, V. P. (1981). Parola e pensiero: Introduzionealla lingua Italianamoderna [Word and thought: An introduction to modern Italian language] (3rd ed.). New York, NY: Harper & Row.
Book chapter	(Cornford, 1999)	Cornford, I. (1999). Social learning. In J. Athanasou (Ed.), <i>Adult educational psychology</i> (pp. 73-96). Katoomba, Australia: Social Science Press.
Book chapter: In an edited book with one editor	(Solheim, 1994, p. 147)	Solheim, H. (1994). Magic in the web: Time, pigs and E. B. White. In R. Root (Ed.), <i>Critical essays on E. B. White</i> (pp. 144-157). New York, NY: G.K. Hall.
Book chapter: In an edited book	(Mandler, 1993, p. 41)	Mandler, G. (1993). Thought, memory, and learning: Effects of emotional stress. In L. Goldberger & S. Bregnitz (Eds.), Handbook of stress: Theoretical and clinical aspects (2nd ed., pp. 40-55). New York, NY: The Free Press.
Book chapter/article: In an edited book, with an edition statement	(Kiernan, 1976, p. 462)	Kiernan, B. (1976). The novels of Patrick White. In G. Dutton (Ed.), <i>The literature of Australia</i> (Rev. ed., pp. 461-484). Ringwood, Australia: Penguin.
Brochure	(Edith Cowan University, n.d.)	Edith Cowan University. (n.d.). The joint achievement project [Brochure]. Perth, Australia: Author.
Case	In Northern Sandblasting Pty Ltd v. Harris (1997) 188 CLR 313 at 334 the High Court held that	Northern Sandblasting Pty Ltd v. Harris (1997) 188 CLR 313
Case	Gummow and Kirby JJ noted that (Annetts v. Australian Stations Pty Ltd (2002) 211 CLR 317 at 378)	Annetts v. Australian Stations Pty Ltd (2002) 211 CLR 317
CD-ROM	(Smart, 2005)	Smart, F. (2005). <i>Travelling around Australia</i> [CD]. Applecross, Australia: CD Group.
Computer software	("Computer Literacy for Nurses," 1985)	Computer Literacy for Nurses [Computer software]. (1985). Edwardsville, KS: Medi-sim.
Conference proceedings: Published (See also, Internet: Conference proceedings from IEEE)	(Jones, Oran, & Sichel, 1992)	Jones, D. A., Oran, E. S., & Sichel, M. (1992). Numerical simulation of the reignition of detonation by reflected shocks. In <i>Proceedings of the Fifth Australian Supercomputing Conference</i> (pp. 15-24). Melbourne, Australia: RMIT University.
DSM-5 (Print Entire book)	(American Psychiatric Association, 2013)	American Psychiatric Association. (2013). <i>Diagnostic and statistical manual of mental disorders</i> (5th ed.). Arlington, VA: American Psychiatric Association.
DSM-5 (Online section) Individual chapters and other parts have been assigned DOIs.	(American Psychiatric Association, 2013)	American Psychiatric Association. (2013). Cautionary statement for forensic use of <i>DSM-5</i> . In <i>Diagnostic and statistical manual of mental disorders</i> (5th ed.). doi:10.1176/appi. books.9780890425596.744053  Give the DOI in the publisher position

Source	In-text example	End-text example
Encyclopedia: Article/chapter	(Robinson, 1994)	Robinson, A. (1994). The principles of genetics and heredity. In The new encyclopedia Britannica (Vol. 19, pp. 699-740). Chicago, IL: Encyclopedia Britannica.
Email	(R. Niesten, personal communication, June 12, 2008)	Do not include emails in the reference list as they are treated as personal communications.
Exhibition	(Mastery, 2006)	Mastery [Exhibition]. (2006). Hong Kong. Glass Gallery.
Exhibition catalogue	(Gordon, 2008)	Gordon, K. (2008). Systema naturae: New works by Kevin Gordon [Brochure]. Perth, Australia. FORM Gallery.
Fact sheet	(Florek, 2003)	Florek, S. (2003). Megafauna extinction: Patterns of extinction [Fact sheet]. Retrieved from http://www.austmus.gov.au/factsheets/megafauna.htm
Figures	Pear (2001, Figure 7.5)	Pear, J. (2001). <i>The science of learning</i> . Philadelphia, PA: Psychology Press.
Figures: Caption only, Artwork	(Seckel, 2004, Mona Lisa's Chair, p. 221)	Seckel, A. (2004). Masters of deception: Escher, Dali and the artists of optical illusion. London, England: Sterling Publishing.
Film/motion picture	(Deeley, York, & Scott, 1984)	Deeley, M., & York, B. (Producers), & Scott, R. (Director). (1984). <i>Bladerunner</i> [Motion picture]. United States: Warner Brothers.
Film/motion picture: No author	(Early Mathematical Experiences, 1976)	Early mathematical experiences [Film]. (1976). State of play series, 7. London, England: BBC.
Handout	(Jones, n.d., p. 2)	Jones, J. (n.d.). <i>Models of learning</i> [Handout]. (Available from Faculty of Education and Arts, Edith Cowan University, Perth, Australia.)
Handout: No author	( <i>Discourse Analysis</i> , n.d., p. 5)	Discourse analysis [Handout]. (n.d.). (Available from Edith Cowan University, Perth, Australia.)
Internet: Journal article, 2 authors and DOI	(Smith & Li, 2010, p. 24)	Smith, G. M., & Li, Q. (2010). The role of occupation in an integrated boycott model: A cross-regional study in China. <i>Journal of Global Marketing</i> , 23(2), 109-126. doi:10.1080/08911761003673421
Internet: Journal article with five authors and DOI	(Borman, Hanson, Oppler, Pulakos, & White, 1993)	Borman, W. C., Hanson, M. A., Oppler, S. H., Pulakos, E. D., & White, L. A. (1993). Role of early supervisory experience in supervisor performance. <i>Journal of Applied Psychology</i> , 78(3), 443-449. doi:10.1037/0021-9010.78.3.438
Internet: Article with no DOI (use the URL of the journal home page)	(Panoyan, Lee, Arar, Abboud, & Arar, 2008, p. 12)	Panoyan, L., Lee, S., Arar, R., Abboud, H., & Arar, N. (2008). The informed consent process in genetic family studies.  Genomics, Society and Policy, 4(2), 11-20. Retrieved from http://www.gspjournal.com/
Internet: Article with no DOI and no Journal URL (e.g. discontinued journal from ERIC database)	(Langdon & Preble, 2008, p. 486)	Langdon, S. W., & Preble, W. (2008). The relationship between levels of perceived respect and bullying in 5th through 12th graders. <i>Adolescence</i> , <i>43</i> (171), 485-503. Retrieved from http://www.eric.ed.gov/
Internet: Article with no DOI and no journal URL (e.g. discontinued journal from JSTOR database)	(Gregor, 1891, p. 78)	Gregor, W. (1891). The Scotch fisher child. <i>Folklore</i> , 2(1), 73-86. Retrieved from http://www.jstor.org
Internet: Article in an electronic journal based on a print source	(Capper, 1998)	Capper, C. (1998). Critically oriented and postmodern perspectives: Sorting out the differences and applications for practice. <i>Educational Administration Quarterly</i> , 34(3), 345-379. Retrieved from http://eaq.sagepub.com/

Source	In-text example	End-text example
Internet: Blog post	(Jaquenod, 2008)	Jaquenod, G. (2008, December 1). Birdie's Etsy flights. [Blog post]. Retrieved from http://www.giselejaquenod.com.ar /blog/
Internet: Blog post	(PZ Meyers, 2007)	PZ Meyers. (2007, January 22). The unfortunate prerequisites and consequences of partitioning your mind [Blog post]. Retrieved from http://scienceblogs.com/pharyngula/2007/01/the_unfortunate_prerequisites.php
Internet: Blog comment	(MiddleKid, 2007)	MiddleKid. (2007, January 22). Re: The unfortunate prerequisites and consequences of partitioning your mind [Blog comment]. Retrieved from http://scienceblogs.com/pharyngula/2007/01/the_unfortunate_prerequisites.php
Internet: Chapter or section in an Internet document	(Benton Foundation, 1998)	Benton Foundation. (1998, July 7). Barriers to closing the gap. In Losing ground bit by bit: Low-income communities in the information age (Chapter 2). Retrieved from http://benton.org/archive/publibrary/losing-ground/home. html
Internet: Chapter or section in an electronic version of a book; chapter in a multi volume series	(Strong & Uhrbrock, 1923)	Strong, E. K., Jr., & Uhrbrock, R. S. (1923). Bibliography on job analysis. In L. Outhwaite (Series Ed.), <i>Personnel Research Series: Vol. 1. Job analysis and the curriculum</i> (pp. 140–146). http://dx.doi.org/10.1037/10762-000
Internet: Cochrane database	(Shaw, O'Rourke, Del Mar, & Kenardy, 2005)	Shaw, K., O'Rourke, P., Del Mar, C., & Kenardy, J. (2005). Psychological interventions for overweight or obesity. Cochrane Database of Systematic Reviews, 2005(2). doi:10.1002/14651858.CD003818.pub2
Internet: Conference paper: From IEEE Explore database: doi provided	(Smith, 2003)	Smith, C. L. (2003). Understanding concepts in the defence in depth strategy. In <i>Proceedings of the IEEE 37th Annual 2003 International Carnahan Conference on Security Technology</i> , (pp. 8-16). doi:10.1109/CCST.2003.1297528 (Note. The Carnahan lectures are published in book format.)
Internet: Daily newspaper article, electronic version available by search	(Hilts, 1999)	Hilts, P. J. (1999, February 16). In forecasting their emotions, most people flunk out. <i>New York Times</i> . Retrieved from http://www.nytimes.com
Internet: eBook: ebrary	(Bonavita, 2011, p. 24)	Bonavita, H. V. (2011). Negotiating identities: Constructed selves and others. Retrieved from http://www.ebrary.com.au
Internet: eBook: EBL (Ebook Library)	(Prior & Glaser, 2006, p. 24)	Prior, V., & Glaser, D. (2006). Understanding attachment and attachment disorders: Theory, evidence and practice.  Retrieved from http://www.eblib.com.au/
Internet: Electronic mailing list	(Hammond, 2000)	Hammond, T. (2000, November 20). YAHC: Handle parameters, DOI games, etc. [Electronic mailing list message]. Retrieved from http://www.doi.org/mailarchive/reflink/msg0008.html
Internet: eJournal article, no pagination	(Fredrickson, 2000, Current Perspectives on Emotion section, para. 2)	Fredrickson, B. L. (2000, March 7). Cultivating positive emotions to optimize health and well-being. <i>Prevention &amp; Treatment</i> , <i>3</i> (1), Article 0001a. doi:10.1037/1522-3736. 3.1.31a

Source	In-text example	End-text example		
Internet: Email	(R. Niesten, personal communication, June 12, 2008) R. Niesten (personal communication, June 12, 2008)	Do not include emails in the reference list		
Internet: Facebook note	(American Red Cross, 2009)	American Red Cross. (2009, November 2). Red Cross workers in American Samoa: 2 stories [Facebook note]. Retrieved from Retrieved from http://www.facebook.com/note.php? note_id \( \text{178265261423} \)		
Internet: Government report available on government agency web site: referred to more than once.	(Australian Crime Commission [ACC], n.d.)  Use (ACC, n.d.) in subsequent citations in the same paragraph.	Australian Crime Commission (n.d.). Illicit Drug Data Report 2006-2007. Retrieved from http://www.crimecommission gov.au/html/ pg_iddr2006-07.html  Note. Do not include the abbreviation ACC in the end text reference as it is not an official part of the title.		
Internet: [Lecture notes] or [PowerPoint slides]	(Brieger, 2005)	Brieger, W. (2006). Lecture 2: Approaches to training and learning [PowerPoint slides] Retrieved from Johns Hopkins Bloomberg School of Public Health OpenCourseWare website: http://ocw.jhsph.edu/courses/trainingmethodscontinuingeducation/PDFs/Lecture2.pdf		
Internet: Message posted to an electronic mailing list	(Hammond, 2000)	Hammond, T. (2000, November 20). YAHC: Handle parameters, DOI games, etc. [Electronic mailing list message]. Retrieved from http://www.doi.org/mailarchive/reflink/ msg0008.html		
Internet: Podcast (When you know the producer)	(Saunders, 2007)	Saunders, A. (Producer). (2007, November 17). <i>The architecture of diplomacy</i> [Audio podcast]. Retrieved from http://www.abc.net.au/rn/bydesign/		
Internet: Podcast (When you know the producer)	(Van Nuys, 2012)	Van Nuys, D. (Producer). (2012, September 25). The brain in trauma and PTSD with Robert Scaer [Audio podcast]. Retrieved from http://www.shrinkrapradio.com/		
Internet: Podcast (Producer not known)	Szoke, (2012).	Szoke, S. (2012, September 12). <i>The anti-racism strategy</i> [Audio podcast]. Retrieved from http://www.humanrights. gov.au/news/podrights/pod-rights-podcasts-australian-human-rights-commission		
Internet: Non-periodical (subsequently made available in print)	(StatSoft Inc., n.d.)	StatSoft Inc. (n.d.). <i>Electronic statistics textbook.</i> Retrieved from http://www.statsoft.com/textbook/stathome.html		
Internet: PsycTESTS database	(Hodson, Rush, & MacInnis, 2010)	Hodson, G., Rush, J., & MacInnis, C. C. (2010). <i>Cavalier Humour Beliefs Scale</i> [Database record]. Retrieved from PsycTESTS. doi:10.1037/t00810-000		
Internet: PsycTHERAPY database (streaming video)	(American Psychological Association, 2012)	American Psychological Association (Producer). (2012).  Rational emotive behaviour therapy for coping with divorce transition (Session 1 of 6) [Streaming video].  Retrieved from PsycTHERAPY database.		
Internet: Report (electronic version)	(Mulligan & Bickmore-Brand, 1998)	Mulligan, D., & Bickmore-Brand, J. (1998). Outreach, access and support programs for socio-economically disadvantaged people at Curtin: A feasibility study.  Retrieved from http://eesj.curtin.edu.au/local/documents/les.doc		

Source	In-text example	End-text example		
	·	·		
Internet: Streaming video (YouTube)	(Massey University, 2010)	Massey University. (2010, May 17). The research proposal. [Video file]. Retrieved from http://www.youtube.com/watch?v=zJ8Vfx4721M		
Internet: Tweet	(Obama, 2009) President Obama often uses Twitter (http://www.twitter. com/barakobama) to keep citizens up to speed on his initiatives.	Obama, B. [BarackObama]. (2009, July 15). Launched American Graduation Initiative to help additional 5 mill. Americans graduate college by 2020:http://bit.ly/gcTX7 [Tweet]. Retrieved from http://twitter.com/BarackObama/status/2651151366		
Internet: Twitter (entire website)	Twitter is a useful website for current information (http://www.twitter.com).	Do not include entire site in reference list.		
Internet: Web page with no author	("Compare iPhone models," n.d.)	Compare iPhone models (n.d.). Retrieved from http://www.apple.com/iphone/compare/		
Internet: Website (entire site). Include in-text but not in the reference list.	KidsPsych is a wonderful interactive website for children (http://www.Kidspsych.org).  The APA Style Blog is a useful referencing resource	Do not include entire websites in the reference list.		
Internet: Wiki entry	(http://blog.apastyle.org/). ("Psychometric Assessment," n.d.)	Psychometric assessment. (n.d.). In <i>The Psychology Wiki</i> . Retrieved January 28, 2007, from http://psychology. wikia.com/wiki/Psychometric_assessment		
Internet: Wikipedia: entry	("Stress Testing," 2014) "Stress Testing," (2014)	Stress testing. (2014, March 13). In <i>Wikipedia</i> . Retrieved June 20, 2014, from http://en.wikipedia.org/wiki/ Stress_testing		
Interview	(S. Claus, personal communication, December 25, 2008)	Do not include personal communications in the reference list.		
Legislation	by virtue of s. 10(2) of the Legal Profession Practice Act 1958 (Vic).	Legal Profession Practice Act 1958 (Vic)		
Music: Liner notes	(Obiera, 1998)	Obiera, P. (1998). "Lyricism and exotic colour." In <i>The pearl fishers</i> (pp. 4-5) [CD liner notes]. Germany: Philips Classics.  When the city is not known, just give the country.		
Music: Recording	(Shocked, 1992, track 5)	Shocked, M. (1992). Over the waterfall. On <i>Arkansas traveler</i> [CD]. New York, NY: PolyGram Music.		
Music: Score	(Sibelius, 2001)	Sibelius, J. (2001). <i>Concerto in D minor, op. 47</i> [Score]. New York, NY: International Music Co.		
Parliamentary debate (Hansard)	Queensland Premier Bligh, responded with (Queensland Parliament. Record of Proceedings, June 6, 2008, p. 2109).	Queensland Parliament. (2008). Record of Proceedings (Hansard). Retrieved from http://www.parliament.qld.govau./view/legislativeAssembly/hansard/documents/2008.pf/2008_06_06_WEEKLY.pdf		
Performance	(Cadevida, 2008)	Cadevida, L. (2008). Kim. In <i>Miss Saigon</i> . Perth, Australia: Burswood Theatre.		
Personal communication (e.g., email, interviews, intranet, Blackboard)	(A. B. Smith, personal communication, December 29, 2005)	Personal communications are not included in the reference list		

Source	In-text example	End-text example		
Play	(Wedekind, 2007)	Wedekind, F. (2007). Spring awakening. (J. Franzen, Trans.). New York, NY: Farrar, Straus, & Giroux.		
Podcast/Vodcast (When you know the producer)	(Saunders, 2007)	Saunders, A. (Producer). (2007, November 17). <i>The</i> architecture of diplomacy [Audio podcast]. Retrieved from http://www.abc.net.au/rn/bydesign/		
Podcast (Producer not known)	Szoke, (2012).	Szoke, S. (2012, September 12). The anti-racism strategy [Audio podcast]. Retrieved from http://www.humanrights.gov.au/news/podrights/pod- rights-podcasts-australian-human-rights-commission		
Poem	"Macavity" (Eliot, 1939)	Eliot, T. S. (1962). "Macavity." In T.S. Eliot, <i>Old possum's boo of practical cats</i> (pp. 41-42). London, England: Faber.		
Poster session	(Jones, 1993)	Jones, P. (1993, September). <i>Backyard bird watching</i> . Poste session presented at the annual meeting of the Natural Club, Perth, Western Australia.		
Published in conference proceedings	(Jones, Oran, & Sichel, 1992)	Jones, D. A., Oran, E. S., & Sichel, M. (1992). Numerical simulation of the reignition of detonation by reflected shocks. In <i>Proceedings of the Fifth Australian Supercomputing Conference</i> (pp. 15-24). Melbourne, Australia: RMIT University.		
Radio: Broadcast	(Woolf, 2008)	Woolf, R. (Presenter). (2008, December 10). <i>Drive</i> [Radio broadcast]. Perth, Australia: Australian Broadcasting Commission.		
Radio: Series	(Saunders, 2008)	Saunders, A. (Presenter). (2008). <i>The philosopher's zone</i> [Radio series]. Sydney, Australia: Australian Broadcasting Commission.		
Radio: Episode for a series	(Genner, 2008)	Genner, G. (Reporter). (2008). Generation Y and the financia crisis [Radio series episode]. In G. Genner (Producer), Background briefing. Sydney, Australia: Australian Broadcasting Commission.		
Report	(Dawkins, 1998)	Dawkins, J. (1998). <i>Higher education: A policy statement</i> [White Paper]. Canberra, Australia: AGPS.		
Report: Government	(Dawkins, 1991)	Dawkins, J. (1991). Australia's language: The Australian language and literacy policy. Canberra, Australia: AGPS		
Report: Research	(Froyland & Skeffington, 1993)	Froyland, I. B., & Skeffington, M. (1993). Aboriginal and Torr Strait Islander employment strategy: A five year plan for the Police Force of Western Australia. Joondalup, Australia: Edith Cowan University, Centre for Police Research.		
Report: Standards Technical	(Standards Australia, 2003)	Standards Australia. (2003). <i>Guide to residential pavements</i> (AS3727-1993). Retrieved from http://www.standards.org.au/		
Statistics: Australian Bureau of Statistics (Online)	(Australian Bureau of Statistics, 2009)	Australian Bureau of Statistics. (2009). Australian national accounts: National income, expenditure and product (Cat. No. 5206.0). Retrieved from http://www.abs.gov.au		

Source	In-text example	End-text example		
Review	(Carmody, 1982)	Carmody, T. P. (1982). A new look at medicine from the social perspective [Review of the book <i>Social contexts of health, illness, and patient care,</i> by E. G. Mishler, L. R. Amarasingham, S. T. Hauser, R. Liem, S. D. Osherson, & N. E. Waxler]. <i>Contemporary Psychology, 27,</i> 208-209.		
Television: Broadcast	(Crystal, 1993)	Crystal, L. (Executive Producer). (1993, October 11). The MacNeil/Lehrer news hour [Television broadcast]. New York, NY: Public Broadcasting Service.		
Television: Series	(Miller, 1991)	Miller, R. (Producer). (1989). <i>The mind</i> [Television series]. New York, NY: WNET.		
Television: Episode for a series	(Hall & Bender, 1991)	Hall, B. (Writer), & Bender, J. (Director). (1991). The rules of the game [Television series episode]. In J. Sander (Producer), <i>I'll fly away</i> . New York, NY: New York Broadcasting Company.		
Thesis: ECU Research Online	(Sparrow, 2013)	Sparrow, H. (2013). Teaching excellence: An illusive goal in higher education teaching and learning (Doctoral dissertation). Retrieved from http://ro.ehtcu.edu.au/thes/582/		
Thesis: Published: Master's: E.g. ProQuest Dissertations and Theses	(Aitken, 2001)	Aitken, J. P. (2001). Bioenergetics of the Australian giant cuttlefish (Sepia apama) (Master's thesis). Retrieved from <i>ProQuest Dissertations &amp; Theses</i> (AAT MQ66476).		
Doctoral thesis from a university outside the United States	(Carlbom, 2000)	Carlbom, P. (2000). Carbody and passengers in rail vehicle dynamics (Doctoral thesis, Royal Institute Of Technology, Stockholm, Sweden). Retrieved from http://kth.divaportal.org/smash/get/diva2:8777/FULLTEXT01		
Thesis: Unpublished	(Lock, 1993, p. 38)	Lock, G. (1993). The prevalence and sources of perceived occupational stress among teachers in Western Australian Government metropolitan primary schools. (Unpublished doctoral dissertation). Edith Cowan University, Mount Lawley, Australia.		
Unpublished paper/manuscript	(Parker, 1978)	Parker, R. S. (1978). Style notes for typescripts in the social sciences. Unpublished manuscript, Australian National University, Canberra, Australia.		
Unpublished presentation: Symposium /Forum	(Jongeling, 1988)	Jongeling, S. B. (1988, September). Student teachers' preference for cooperative small group teaching. Paper presented at the 3rd Annual Research Forum of the Western Australian Institute for Educational Research, Murdoch University, Murdoch, Australia.		
Video recording	(Williams & Bell, 1998)	Williams, S. (Producer), & Bell, A. J. W. (Director). (1998). Lost for words [Video]. UK: Yorkshire Television.		
Video recording: No author	(Decisions, Decisions, 1976)	Use country of origin and studio. Include city if you know it.  Decisions, decisions: How to reach them, how to make them happen [Video]. (1976). London, England: Video Arts.		
Video: iTunes [Video podcast]	(Dunning, 2011)	Dunning, B. (Producer). (2011, January 12). inFact:  Conspiracy theories [Video podcast]. Retrieved from http://itunes.apple.com/		
		Note. After the author, include the contribution of the person in parentheses, when you know it.		
Video: YouTube [Video file]	(Leddy, 2013)	Leddy, J. F. (2013). <i>Using PsycINFO: A quick introduction</i> [Video file]. Retrieved from http://www.youtube.com/watch?v=to0-nw6xhM8		
Video: YouTube [Video file]	(Dunning, 2011)	Dunning, B. [volleybrian]. (2011, September 15). Here be dragons [Video file]. Retrieved from http://www.youtube.com/watch?v=752V173e31o&list=UUG9DGRmeyQZAlcCD4JGMilQNote. After the author, include the contribution of the person in parentheses, when you know it. Include screen name, if there is one.		

## Appendix D: Common abbreviations & non-routine notations

(APA 6<sup>th</sup>, p. 180, Electronic References, p. 2)

( ,   ,	, ,		
Abbreviation	Meaning		
(Chapter 4)	Chapter four		
(Ed.)	Editor		
(Eds.)	Editors		
(2nd ed.)	Second edition		
(Rev. ed.)	Revised edition		
Trans.	Translator(s)		
Vol.	Volume		
No.	Number		
Pt.	Part		
(n.d.)	no date		
(p. 3)	page three		
(pp. 3-5)	pages three to five		
et al.	and others		
para.	paragraph		

## Non-routine notations (APA 6th, p. 186; 209, 210;

Guide to Electronic References, p. 2)

This is only a sample of information to include in brackets.

Other phrases are possible:

[Advance online publication]

[Apparatus and software]

[Abstract]

[Audio podcast]

[Blog post] or [Blog comment]

[Brochure]

[CD]

[Computer software]

[Database record]

[Data file]

[Demographic map]

[DVD]

[Facebook note] or [Facebook page]

[Facebook status update]

[Google+ post]

[Infographic]

[Lecture notes]

[Letter to the editor]

[Mobile application software]

[mp3 file]

[Painting], [Photograph], [Photo album] etc.

[PowerPoint presentation]

[Press release]

[Software and training videos]

[Streaming video]

[Special issue]

[Supplemental material]

[Television series episode]

Television series webisode

[Tweet] or [Twitter update]

[Video file]

[Video webcast]

[Web log post]

[Web log comment]

## **Appendix E: Referencing checklists**

When doing in-text citations or end-text references check you have completed the following:

#### In-text citation checklist

- Direct quotes embedded in your sentence maintain grammatical sense.
- Author's family name is provided, or the name of the corporate author.
- The year of publication is provided.
- Page numbers are provided, where appropriate.
- Parentheses (round brackets) are used.
- Spaces are maintained between commas and stops in in the reference.
- p. or pp. are inserted for page or pages.
- If several entries are by the same author in one paragraph, then the year of publication is only included once.
- Same point size and font is used for reference entries (not bold, not italics).

#### **End-text reference checklist**

- The list of references is created on a separate page.
- Heading is centred at the top of the page and is titled 'References'.
- Entries match in-text entries.
- All publication details are included: "Who": Author's family name followed by initial(s). "When": Year of publication. "What": Book title, journal title, volume, issue etc. "Where": Place of publication (city and state [US] or city and country [the rest of the world]).
- Page numbers are included where required (e.g., journal articles).
- Entries are in alphabetical order.
- Entries for undergraduates are in single line spacing; use double spacing between references.
- Entries have hanging indent for any lines other than the first
- · Entries are left aligned.
- Titles of books are italicised and written in sentence case; that is, capital letters for the initial letter of the first word of title and/or subtitle, and for proper nouns, lower case for everything else.
- Titles of journal articles not italicised, but are in sentence case; that is, capital letters for the initial letter of the first word of title and/or subtitle, and for proper nouns. Use lower case for everything else.
- All proper nouns are capitalised.
- Titles of journals and official test titles are all capitalised (title case) and italicized.
- · All foreign names are spelled correctly.
- Same point size and font is used for reference entries (not bold, not italics except for book titles, journal titles and other "stand-alone material").

## Appendix F: Sample reference list

This is an alphabetical list of **all** the references you have used in this assignment.

#### References

The bluebook: A uniform system of citation (18th ed.). (2005). Cambridge, MA: Harvard Law Review Association.

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Each entry is in alphabetical order according to the last name of the author or editor. If there is no author, list according to the first main word of the title.

Each entry begins flush with the left hand margin. Use a hanging indent for subsequent lines.

### **Acknowledgements**

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