

Safety Escalation Checklist

60-SECOND OVERVIEW

Know exactly what to do when something feels off.

LEVELS

Level 1: minor concern - log and discuss at next check in.

Level 2: needs follow up - call on call coordinator within two hours.

Level 3: emergency - call emergency services, then the hotline.

INFO TO CAPTURE

Date, time, location, people involved, actions taken, next steps.

AFTER THE INCIDENT

Notify resident or family if appropriate, update the daybook, schedule debrief.