

# VIKRANT SHARMA

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## SKILLS

- Exceptional computer and analytical proficiency; knowledge of Python, Java and C programming languages
- Strong interpersonal and communication skills developed as a Sales Associate
- Familiar with Visual Basic for Applications (VBA) and experienced with Microsoft Office tools such as Word, Excel and PowerPoint
- Fluent in English, Hindi and Punjabi

## EDUCATION

### Honours Bachelor of Science in Computer Science (BSc)

### Honours Bachelor of Business Administration (BBA)

Wilfrid Laurier University, Waterloo, ON, September 2013 - Present

- Double degree program with co-op option
- On Dean's Honour Roll with first year GPA of 10.7 (out of 12)

### Relevant Assignment:

#### New Venture Project, September 2013 - March 2014

- Completed group-based formal business report on an opportunity that fills an important gap in the e-commerce market which we identified and formally presented our findings
- Demonstrated excellent business writing and strong business knowledge as a Group Coordinator of the project

**Relevant Courses:** Understand The Business Environment, Business Functional Areas, Economics, Financial Accounting, Managerial Accounting, Programming, Data Structures, Database

### ONTARIO SECONDARY SCHOOL DIPLOMA (OSSD)

Bluevale Collegiate Institute, Waterloo, ON, September 2009- June 2013

- Completed with Honours through all four years
- A member of the Junior Boys Volleyball Team, Senior Boys Volley Ball and Soccer team

## WORK AND VOLUNTEER EXPERIENCE

### IT Co-op, *Agfa HealthCare*

Waterloo, ON, June 2015 – September 2015

- Managed several independent projects which aided in saving company time
- Displayed strong communication and interpersonal skills presenting the projects
- Developed stronger technical skills working in the IT department

### SALES ASSOCIATE, *CANADIAN TIRE*

Waterloo, ON, June 2014 – April 2015

- In charge of maintaining the Tools department and helping customers
- Demonstrate attention to detail while key cutting and stocking the department
- Shown great problem solving skills when dealing with stressed customers

### GROUP LEADER, *BRAHMARISHI MISSION OF CANADA*

Kitchener, ON, August 2009-September 2012

- Displayed leadership by leading a group of children in making crafts, outdoor activities and other themed events
- Utilized organizational and time management skills in helping to organize and schedule activities

## AWARDS

- Awarded Ontario Scholar and received an entrance scholarship to the Wilfrid Laurier University for an above 90% average