



Please fill up the first two pages of this membership form and fax it back to 1-877-FAX-TASK. Once done, please call up 1-877-4MY-TASK to start using your service. Information marked with a * is not mandatory.

■ **Registration Information**

First Name: _____

Middle Name*: _____

Last Name: _____

Date of Birth (DD-MM-YYYY): _____
eg: 12 - JUN - 1982

Gender: ☐ Male ☐ Female

You are registering as: ☐ Individual ☐ Company

Name of Company: _____
(If applicable)

■ **Contact Information**

Primary Email Address: _____

Other Email Address*: _____

Address Line 1: _____

Address Line 2: _____

City: _____ State / Province: _____

Zip/ Postal Code: _____ Country: _____

Primary Phone: _____

☐ Home ☐ Work ☐ Cell ☐ Other _____

Other Phone*: _____

☐ Home ☐ Work ☐ Cell ☐ Other _____

Emergency Phone*: _____

☐ Home ☐ Work ☐ Cell ☐ Other _____

■ **Other Contacts:**

If other people are using your plan, please send an email to support@getfriday.com with their name, phone number and email address. If you are registering as a company, please state their position; as an individual, please state their relationship to you.



This credit card information will be used to bill your account for the services we render. It will also be used to bill any transaction on your behalf for any task requested by you. GetFriday is committed to the privacy and security of your billing information. All card authorizations will be handled by a Senior Supervisor. Once assigned, your personal assistant may have limited access to information like the last 4 digits of your credit card for verification and task execution purposes.

■ **Billing Information**

Credit Card: ☐ Visa ☐ MasterCard ☐ American Express

Full Name on Card: _____

Card Number: _____

Expiry Date: _____ C.V.V / C.V.C. Code _____

(MM / YYYY)

(3 digit security code on the back of your card.
4 digits for Am-Ex)

■ **Billing Address:** ☐ Tick here if your billing address is same as your contact address.

Address Line 1: _____

Address Line 2: _____

City: _____ State / Province: _____

Zip/ Postal Code: _____ Country: _____

I want to sign up for a- (Please select one. All prices in US Dollars.)

PLUS Plans (Includes Rollover Time)	PLUS-160 <input type="checkbox"/> \$1120 per month 160 hours incl. per month. Extra hours will be billed at \$7/ hour.	PLUS-80 <input type="checkbox"/> \$640 per month 80 hours incl. per month. Extra hours will be billed at \$8/hour.	PLUS-40 <input type="checkbox"/> \$360 per month 40 hours incl. per month. Extra hours will be billed at \$9/hour.
BASIC Plans	BASIC-20 <input type="checkbox"/> \$200 per month 20 hours incl. per month. Extra hours will be billed at \$12/hour.	BASIC-10 <input type="checkbox"/> \$120 per month 10 hours incl. per month. Extra hours will be billed at \$14/hour.	PAY AS YOU GO <input type="checkbox"/> \$10 per month 0 hours incl. per month. All hours will be billed at \$15/hour.
Other Details:	Tasks to be handled by a Graduate Assistant. Plan requires 30-day notice for termination or change of plan after the trial period (7 days). Charges apply from day one and charges shall be made in advance from the second month on.		
Rollover Time: (PLUS Plans only)	(a) Unused time from what is allotted to you in a month gets rolled over to the next month automatically. (b) Your total amount of accumulated Rollover Time cannot exceed 20% of your monthly plan. (c) Once your accumulated Rollover Time exceeds that amount, the excess is lost indefinitely. (d) Rollover Time accumulates indefinitely while you are on a PLUS plan. (e) If you change from one PLUS plan to another PLUS plan, any accumulated Rollover Time in excess of the new plan's allotted maximum will expire upon such change. (f) If you change to Pay As You Go or a BASIC plan, then all Rollover Time is lost indefinitely. (g) In the event of cancellation, your Rollover Time, if any, is lost indefinitely. (h) Rollover Time is not redeemable for cash or credit and is not transferable.		

I hereby authorize M/s TTK Services Pvt. Ltd. the company that owns and runs the website and service 'GetFriday.com' to handle my requests and bill me on a monthly basis for the membership charges. I accept and will abide by the terms of use of this service.

Name:

Date:

Signature



TERMS OF USER AGREEMENT

WELCOME to **GetFriday**, a service from TTK Services Pvt. Ltd.

TTK Services Pvt. Ltd. provides this service to you, subject to the following Terms of User Agreement ("TOU") that may be updated by us from time to time without notice to you. In addition to this, you shall be subject to the operating rules / policies applicable to the membership plans on GetFriday.com which may be posted from time to time. TTK Services may also offer other services / plans on this website or different services on its other websites like YourManInIndia.com (YMI) that are governed by different Terms of Service AS MAY BE APPLICABLE.

GetFriday.com ("GetFriday", "we", or "us") provides this web site (the "Site") to provide information, recommendations and live remote concierge services (the "Services"). The term 'Remote' to indicate anything that can be handled through the Internet, phone, email or fax.

The terms, conditions and guidelines associated with use of the Services, the Site and any content (collectively, the "Content") available on the Site are set forth in this Terms of User Agreement ("TOU"). Please read this TOU carefully before you use the Services or the Site. By using the Services or the Site you ("you" or "your," as appropriate) agree to abide by the terms, conditions, and guidelines set forth in this TOU.

Except as is provided in the GetFriday privacy policy, GetFriday may update or change this TOU from time to time without notice. Such changes will be effective on the date that such modified TOU is posted on the Site, which is located at [<http://www.getfriday.com/tou.htm>]. USE OF THE SITE OR SERVICES AFTER SUCH CHANGES HAVE TAKEN EFFECT CONSTITUTES ACCEPTANCE OF ALL CHANGES.

Please also note that if GetFriday determines at any time that you have abused or violated any of these terms, conditions and guidelines, GetFriday reserves the right to terminate your access to the Site and Services immediately without notice.

Concierge Recommendations and Information :

The concierges' comments and recommendations presented on the Site or through email or on phone or through fax, are based on research and opinions collected by the concierges, and are indicative and subject to change at any time.

User Name, Password and Security :

You are responsible for maintaining the confidentiality of your user name and password, and you are solely responsible for all activities that occur under your user name and password. You agree to immediately notify GetFriday of any unauthorized use of your user name and Password or any other breach of security related to the Site. GetFriday WILL NOT BE LIABLE FOR ANY LOSS OR DAMAGE ARISING FROM YOUR FAILURE TO ADEQUATELY SAFEGUARD YOUR USERNAME AND/OR PASSWORD OR TO OTHERWISE COMPLY WITH THIS SECTION.

Eligibility:

The Services and the Site are available only to individuals or entities who can form legally binding contracts under applicable law and who are employees and affiliates of entities that have entered into a services agreement with GetFriday or one of its distributors. Without limiting the foregoing, the Services and the Site are not available to individuals under the age of eighteen (18). If you do not qualify, you may neither use the Services nor the Site.

Privacy:

GetFriday knows how important privacy is to you and is committed to honoring your privacy. You can review GetFriday's privacy policy, which is incorporated by reference into this TOU, at [<http://www.getfriday.com/privacy.html>]

In order to ensure that GetFriday is able to provide high quality services that have response to customer needs, GetFriday employees may need to access your accounts, card information on a regular basis and pertinent records on a case to case basis to investigate complaints or other allegations or abuses. GetFriday shall not disclose the existence or occurrence of such an investigation unless required by law.

Links to third party sites:

Some of the links on the Site may allow you to leave GetFriday.com Site. Third-party sites to which the Site may link ("Third-Party Linked Sites") are not in any way under GetFriday's control, and GetFriday DOES NOT ASSUME ANY RESPONSIBILITY OR LIABILITY FOR ANY INFORMATION, CONTENT, COMMUNICATIONS, SERVICES, GOODS OR OTHER MATERIALS AVAILABLE ON SUCH THIRD-PARTY LINKED SITES OR FOR ANY CHANGES OR UPDATES TO SUCH SITES. GetFriday does not intend links contained on the Site to be referrals to, or endorsements of, any Third-Party Linked Site or the entities that operate them, and such links are provided for convenience only.

**General Disclaimer:**

THE SITE including, ALL THIRD PARTY LINKED SITES and ALL SERVICES, CONTENT and MATERIALS PROVIDED IN THE SITE, ARE PROVIDED TO YOU ON AN "AS IS, WITH ALL FAULTS" BASIS, AND YOUR USE OF SUCH SITES, SERVICES, CONTENT AND MATERIALS IS AT YOUR OWN RISK. GetFriday DISCLAIMS ALL WARRANTIES WHETHER EXPRESS OR IMPLIED INCLUDING WITHOUT LIMITATION TO THE WARRANTY OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, TITLE, INFRINGEMENT, AND QUIET ENJOYMENT.

Limitation of Liability:

IN NO EVENT WILL GetFriday and/or, ANY OF ITS PARTNERS, PROVIDERS, AFFILIATES, INCLUDING THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES OR REPRESENTATIVES, BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, RELIANCE, COMPENSATORY, OR PUNITIVE DAMAGES OR DAMAGES RESULTING FROM LOST PROFITS, LOST DATA OR BUSINESS INTERRUPTION ARISING OUT OF THE USE, INABILITY TO USE, OR THE RESULTS OF USE OF THE SITE. THE SERVICES AVAILABLE ON THE SITE, ANY WEBSITES LINKED TO THE SITE, THE MATERIALS OR INFORMATION CONTAINED AT THE SITE OR THE FOREGOING LIMITATIONS OF LIABILITY CONSTITUTE A FUNDAMENTAL BASIS OF THIS TOU AND GetFriday WOULD NOT HAVE PERMITTED YOU TO USE THE SITE OR THE SERVICES ABSENT SUCH LIMITATIONS.

Prohibited Uses:

As a user of the Services or the Site, you agree to use the Services and the Site only for lawful purposes. Use of the Services or the Site for transmission, distribution, retrieval or storage of any information, data, or other material in violation of any applicable law or regulation is prohibited. You also agree not to use the Services or the Site to:

1. Use or transmit any material protected by copyright, trademark, trade secret, patent, or other intellectual property right without proper authorization;
2. Harass others by "mail-bombing" or "news-bombing";
3. Threaten, harass, defame, embarrass or distress any person or group;
4. Distribute computer viruses, worms, or any software/s intended to damage or alter a computer system without the owner's consent;
5. Use "auto-responders," "cancel-bots," or other similar mechanisms that generate excessive network traffic;
6. Post or send any unlawful, harmful, defamatory, slanderous, pornographic, obscene, vulgar or similarly tortious or otherwise objectionable material;
7. Post, send or relay any unsolicited advertising;
8. Post or send any chain letters or pyramid schemes;
9. Post or send any fraudulent or misleading offers of products, items, loans, or other services;
10. Post any misleading, inaccurate or fraudulent information;
11. Post any junk e-mails;
12. Post any duplicative or unsolicited messages;
13. Harvest or otherwise collect information about others, including e-mail addresses, without their specific consent;
14. Create a false identity or forged e-mail address or header or otherwise attempt to mislead others as to the identity of the sender or the origin of the message; or
15. Attempt to gain unauthorized access to the Services, other accounts, computer systems or networks connected to the Site through login password mining or any other means.

Termination:

GetFriday, in its sole discretion may terminate the Services and access to this Site at any time without prior notice to you. In the event of termination, the Links to Third-Party Sites, General Disclaimer, Limitation of Liability, Prohibited Uses, Proprietary Rights, Indemnity, Applicable Laws and General Terms Sections set forth in this TOU shall still survive. Users who violate this TOU may additionally incur criminal and/or civil liability. GetFriday may refer violators to civil or criminal authorities for prosecution, and will cooperate fully with applicable government authorities in connection with its investigations of any suspected civil or criminal violations.

Proprietary Rights:

Software: You acknowledge and agree that the Service and any software used in connection with the Service ("Software") contain proprietary rights and confidential information that is protected by applicable intellectual property and other associated laws. You agree not to modify the Software in any manner or form, or to use modified versions of the Software, including (without limitation) for the purpose of obtaining unauthorized access to the Service. You agree not to access the Service by any means other than through the web interface or via email or telephone / fax access numbers that may be provided by GetFriday for use in accessing the Service.

**Copyright Policy:**

You can review GetFriday's Copyright policy, which is incorporated by reference into this TOU, at [<http://www.getfriday.com/copyright.html>]

Indemnity :

You agree to indemnify, defend at your expense and hold harmless GetFriday, its telecommunications providers and service providers and its subsidiaries, affiliates, officers, directors, employees, consultants and agents (if any), from all and any third-party claims, liability, damages and costs (including, but not limited to, attorneys' fees) arising from or relating to (i) your use of the Services and/or the Site, (ii) any content you post, e-mail, transmit or relay either to GetFriday or by use of the Services or the Site, (iii) your violation of the TOU, or (iv) your alleged infringement of any intellectual property or other right of any person or entity.

Notice:

All notices to a party shall be in writing and shall be made either via e-mail or fax or U.S. mail. Notice shall be deemed given 24 hours after an e-mail that is not returned to the sender is sent, or 3 days after deposit in the U.S. mail, to you at the address provided by you upon registration and to GetFriday at the address set forth below:

GetFriday.com, TTK Services Pvt. Ltd., 4th Floor, Arden Fair, Old Madras Road, Bangalore - 560-016.

US Fax: 1-877-329-8275;

UK Fax: 44-808-141-8104;

India Fax: +91-80-28510694

Attn.: Chief Operating Officer

Changes to Site and Services :

GetFriday reserves its right to change, suspend or discontinue any aspect of the Services in part or in whole at any time, including the availability of any of the Site features, delivery services, databases or its Content thereof. GetFriday may also impose limits on features or restrict access to all or certain parts of the Site.

Applicable Laws:

You agree and submit yourself to the jurisdictional statutes and laws of India, without regard to the conflicts of law principles, will govern all matters relating to this TOU or to your use of the Site. GetFriday makes no representation that materials on the Site are appropriate or available for use in other locations, and accessing them from territories where their contents are illegal or prohibited. Those who choose to access the Site shall be doing so on their own initiative and shall be solely responsible for compliance with their local laws.

This Agreement is in person to person basis and is non-transferable, and you may not assign your rights or obligations to any third party on your behalf.

General Terms :

If any provision(s) of the TOU is found to be contrary to law, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the parties with the other provisions remaining in full force and effect. GetFriday's failure to exercise or enforce any right or provision of the TOU shall not constitute a waiver of such right or provision. The TOU constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes and replaces all prior or contemporaneous understandings or agreements, written or oral, regarding such subject matter. Any waiver of any provision of the TOU will be effective only if unambiguously made in writing and signed by GetFriday.

CANCELLATION AND REFUND POLICY

1. GetFriday encourages customers to try out the service before deciding to use it on a long-term basis. While GetFriday will need your billing and credit card information to commence service, we offer a trial period* to users on our membership plans and charges for the membership fee shall be made only after this period.
2. On completion of the trial period*, you will be charged for the service. You are responsible for canceling the service or making changes to it before the trial period expires.
3. If you decide to opt out of the service before the end of the trial period*, you will just need to send a mail to support@getfriday.com or fax to 1-877-FAX-TASK (US & Canada) regarding your opting out and no fee will be charged to your card. However, any services rendered/ purchases made during this trial period on instructions from you would be deemed to have been made on your behalf and hence shall make you responsible for all such transactions carried out by us on behalf of you.
4. On completion of the trial period, you become a member and charges for usage in that month will be charged at the end of the month. From the subsequent month, charges will be made in advance to your credit card before the 5th of every month towards that month's membership fees. If you decide to opt out / cancel your membership at any point of time after you become a member, it will require a termination



notice of a minimum of 30 days for cancellation. Such cancellation request should be emailed to support@getfriday.com or faxed to 1-877-FAX-TASK. If you opt out of the service, without providing advance notice for termination, then you will be charged the membership fee for the notice period also.

5. No refunds on monthly membership fee will be possible for cancellation requests.
 6. There will be additional charges for any services that are beyond the normal scope of the services agreed to. In such cases the customer will be informed of these additional charges. Once customer agrees to the additional charges the service will be performed and the same charges will be billed in the subsequent month's bill
 7. During the period of membership, any information provided / recommendations made/ services rendered/ purchases made, on instructions from you would be deemed to have been made on your behalf and hence shall make you responsible for all such transactions carried out by us on behalf of you. Discontinuation of service or termination of membership shall not absolve the user of responsibility for the transactions carried out by us on behalf of the user during the period of membership.
- Trial Period could vary from time to time and you are advised to check the website for the applicable offer.

If you have any issues with our cancellation and refund policy or if your cancellation request is getting delayed, please mail us at support@getfriday.com