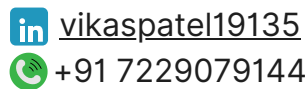


# VIKAS PATEL



Shivranjini, Ahmedabad - 380015  
Patelvikas84527@gmail.com

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## SUMMARY

A experienced AR analyst & Eligibility Verification in Healthcare RCM industry of 2 Years along with that pursuing Full Stack Web Developer. I believe in hard work, dedication Multi-Tasking and learning new things.

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## WORK EXPERIENCE

### Mangalam Info Tech Pvt/Ltd

( April 2023 - July 2024 )

#### Position: Ar Analyst

- Managed accounts receivable operations for dental billing services, ensuring timely and accurate processing of claims and payments.
- Implemented effective follow-up strategies to expedite claim resolution and maximize revenue recovery.
- Utilized billing Eagleoftware to track claims and payments, maintaining a high level of accuracy and compliance.
- Produced regular reports and analysis on key performance metrics to track AR aging, cash flow, and billing efficiency.
- Collaborated with dental providers and insurance companies to resolve billing issues and ensure proper reimbursement.

### Astron E Services

( Aug 2022 - April 2023 )

#### Position: Dental Billing Executive

- Conducted thorough eligibility verification for dental patients, ensuring accurate determination of insurance coverage and benefits.
  - Verified patient demographics, insurance information, and policy details to facilitate seamless billing and claims processing.
  - Communicated effectively with patients regarding insurance coverage, copayments, and deductible responsibilities.
  - Maintained detailed records of verification activities and ensured compliance with HIPAA regulations.
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## EDUCATION

### Tops Technologies

( Dec 2023 - Present )

#### Full Stack Web Developer

- Proficient in HTML, CSS, JavaScript, and related front-end frameworks.
- Ability to work effectively in a team environment.
- Strong communication skills, both verbal and written.
- Proven ability to learn new technologies quickly and apply them effectively.

<b>Monark University</b>	<b>( June 2022 - May 2024 )</b>
• Masters in Organic Chemistry	
<b>Gujarat University</b>	<b>( June 2019 - April 2022 )</b>
• Bachlore in Chemistry	
<b>Shree JB Shah English medium high school</b>	<b>( June 2018 - April 2019 )</b>
• Higher Secondary Certificate	
<b>Taxshasilla English medium high school</b>	<b>( June 2016 - April 2017 )</b>
• Secondary School Certificate	

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## HONORS AND AWARDS

<b>Mime Program</b>	<b>( 2019 )</b>
• Awarded by Gujarat University for Mime Program.	
<b>World Cancer Day</b>	<b>( 2020 )</b>
• Awarded by Shalby Hospital on a World Cancer Day for Shalby Run program.	
<b>Cleanness Awareness</b>	<b>( 2020 )</b>
• A Certificate Awarded by Jeel Ghoswami College of Science & Reaserch for Cleanness Awareness Organization by NSS.	

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## SKILLS

- |                       |                      |                            |
|-----------------------|----------------------|----------------------------|
| • Communication Skill | • Team Collaboration | • Good Leasner             |
| • Team Work           | • Time Management    | • Multitasking             |
| • Learning Agility    | • Problem-Solving    | • Research Skills          |
| • Critical Thinking   | • Technical Skills   | • Adaptability/Flexibility |
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## LANGUAGES

- |           |            |         |
|-----------|------------|---------|
| • English | • Gujarati | • Hindi |
|-----------|------------|---------|
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## INTEREST

- I love Travelling places like Hillstation, Tracking, Adventurous, Snowfall & Waterfall.
  - I love to play sports like Football & Vollyball.
  - I love to listen song while travelling and sitting places which gives peace.
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