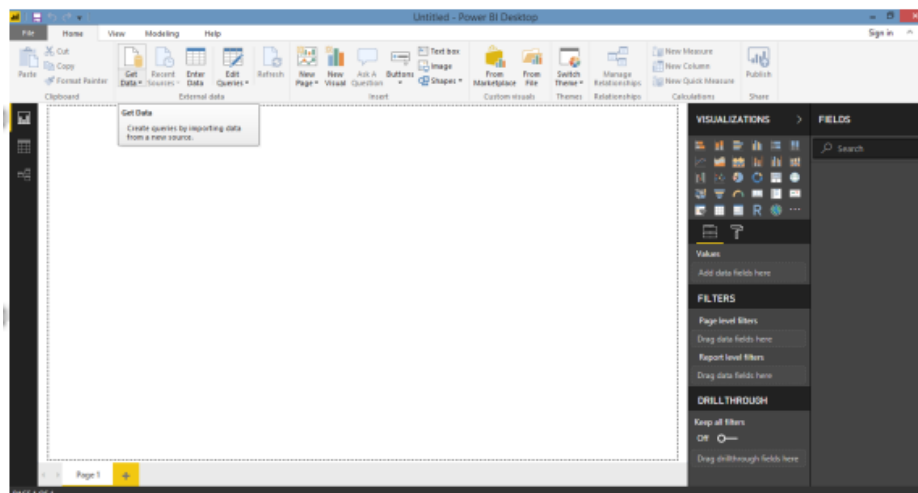
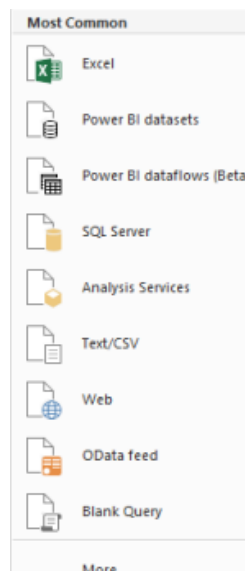


Assignment 1

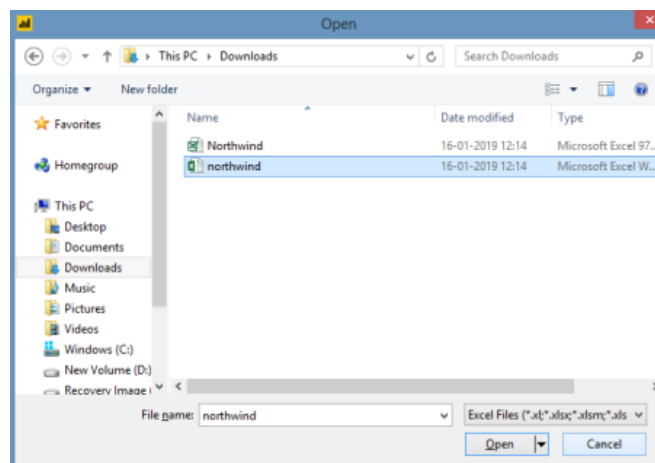
Step 1: Open Power BI



Step 2: Click on Get data following list will be displayed → select Excel



Step 3: Select required file and click on Open, Navigator screen appears



Assignment 1

Step 4: Select file and click on edit

Navigator

Display Options

- northwind.xlsx [2]
- Table_northwind.accdb
- Sheet1

No items selected for preview

Load Edit Cancel

Navigator

Display Options

- northwind.xlsx [2]
- Table_northwind.accdb
- Sheet1

Table_northwind.accdb

ID	Customers.Company	LastName	FirstName	EmailAddress
2	Customer A	Bedecs	Anna	
3	Customer B	Gratacos Solsona	Antonio	
4	Customer C	Axen	Thomas	
5	Customer D	Lee	Christina	
6	Customer E	O'Donnell	Martin	
7	Customer F	Pérez-Olaeta	Francisco	
8	Customer G	Xie	Ming-Yang	
9	Customer H	Andersen	Elizabeth	
10	Customer I	Mortensen	Sven	
11	Customer J	Wacker	Roland	
12	Customer K	Krschne	Peter	
13	Customer L	Edwards	John	
14	Customer M	Ludlick	Andre	
15	Customer N	Grilo	Carlos	
16	Customer O	Kupkova	Helena	
17	Customer P	Goldschmidt	Daniel	
18	Customer Q	Bagel	Jean-Philippe	
19	Customer R	Autier Miconi	Catherine	
20	Customer S	Eggerer	Alexander	
21	Customer T	Li	George	
22	Customer U	Tham	Bernard	

The data in the preview has been truncated due to size limits.

Load Edit Cancel

Step 5: Power query editor appears

Untitled - Power Query Editor

File Home Transform Add Column View Help

Close & Apply New Source Recent Sources Enter Data Data source settings Manage Parameters Refresh Preview Advanced Editor Choose Columns Remove Columns Keep Rows Remove Rows Sort Split Column Group By Replace Values Combine

Queries [1]

- Table_northwind.accdb

ID	Customers.Company	LastName	FirstName	EmailAddress	JobTitle
1	Customer A	Bedecs	Anna		null Owner
2	Customer B	Gratacos Solsona	Antonio		null Owner
3	Customer C	Axen	Thomas		null Purchasing
4	Customer D	Lee	Christina		null Purchasing
5	Customer E	O'Donnell	Martin		null Owner
6	Customer F	Pérez-Olaeta	Francisco		null Purchasing
7	Customer G	Xie	Ming-Yang		null Owner
8	Customer H	Andersen	Elizabeth		null Purchasing
9	Customer I	Mortensen	Sven		null Purchasing
10	Customer J	Wacker	Roland		null Purchasing
11	Customer K	Krschne	Peter		null Purchasing
12	Customer L	Edwards	John		null Purchasing
13	Customer M	Ludlick	Andre		null Purchasing
14	Customer N	Grilo	Carlos		null Purchasing
15	Customer O	Kupkova	Helena		null Purchasing

QUERY SETTINGS

PROPERTIES

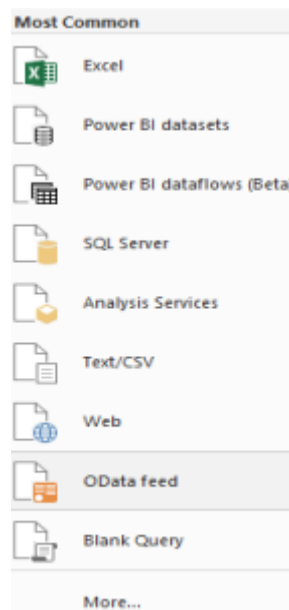
Name

Table_northwind.accdb

APPLIED STEPS

- Source
- Navigation
- Changed Type

Step 6: Again, go to Get Data and select OData feed



Step 7:

Paste url as <http://services.odata.org/V3/Northwind/Northwind.svc/>

OData feed

☒ Basic ☐ Advanced

URL

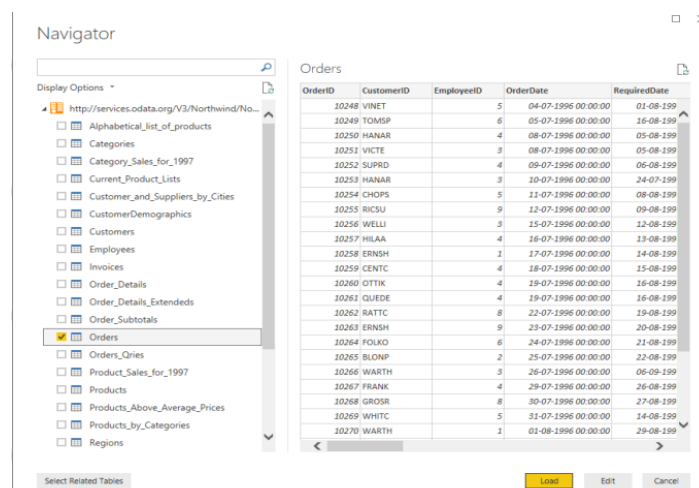
<http://services.odata.org/V3/Northwind/Northwind.svc/>

OK

Cancel

Step 8: Select orders table

And click on edit



Assignment 1

The screenshot displays the Microsoft Power Query Editor window, titled "Untitled - Power Query Editor". The interface includes a ribbon with tabs for File, Home, Transform, Add Column, View, and Help. The Home tab is active, showing various data manipulation options. On the left, the "Queries [2]" pane lists "Table_northwind accdb" and "Orders". The main area shows a table with 16 rows and 7 columns: OrderID, CustomerID, EmployeeID, OrderDate, RequiredDate, and ShipperID. The data represents orders from the Northwind database. On the right, the "QUERY SETTINGS" pane is open, showing the "Properties" section with the name "Orders" and the "Applied Steps" section with "Source" and "Navigation".

	OrderID	CustomerID	EmployeeID	OrderDate	RequiredDate	ShipperID
1	10248	VINET	5	04-07-1996 00:00:00	01-08-1996 00:00:00	16-0
2	10249	TOMSP	6	05-07-1996 00:00:00	16-08-1996 00:00:00	10-0
3	10250	HANAR	4	08-07-1996 00:00:00	05-08-1996 00:00:00	12-0
4	10251	VICTE	3	08-07-1996 00:00:00	05-08-1996 00:00:00	15-0
5	10252	SUPRO	4	09-07-1996 00:00:00	06-08-1996 00:00:00	11-0
6	10253	HANAR	3	10-07-1996 00:00:00	24-07-1996 00:00:00	16-0
7	10254	CHOPS	5	11-07-1996 00:00:00	08-08-1996 00:00:00	23-0
8	10255	RICSU	9	12-07-1996 00:00:00	09-08-1996 00:00:00	15-0
9	10256	WELLI	3	15-07-1996 00:00:00	12-08-1996 00:00:00	17-0
10	10257	MILAA	4	16-07-1996 00:00:00	13-08-1996 00:00:00	22-0
11	10258	ERNSH	1	17-07-1996 00:00:00	14-08-1996 00:00:00	23-0
12	10259	CENTC	4	18-07-1996 00:00:00	15-08-1996 00:00:00	25-0
13	10260	OTTIK	4	19-07-1996 00:00:00	16-08-1996 00:00:00	29-0
14	10261	QUEDF	4	19-07-1996 00:00:00	16-08-1996 00:00:00	30-0
15	10262	RATTC	8	22-07-1996 00:00:00	19-08-1996 00:00:00	25-0