

CURRICULUM - VITAE

Vishal

ADDRESS :

Shiv Colony, Devru Road,
Gali No. 7, Sonipat-131001
Contact No: 8851084647

PROFESSIONAL SUMMARY

To be successful person in life with hard work and Positive attitude & ability to maintain a position, professional attitude with colleagues. Able to work independently and work in a challenging environments a member of a team towards the accomplishment of organizational goals.

QUALIFICATIONS

- 10th passed from Haryana Board, Bhiwani.
- 12th passed from Haryana Board, Bhiwani.
- B.A. from IGNOU.

PROFESSIONAL QUALIFICATION:

- Basic Knowledge of Computer.
- One year Diploma in Computer Software.
- MS Word, MS Excel, Tally Sale, Purchase.
- Bank Statement. Bank Reconciliation GST Reconciliation
- Party Ledger Reconciliation Gst Return Filling

EXPERIENCE

- Two years Experience as a Sales.
- One Year Experience Field Work From Bavesh Enterprises Pvt Ltd.
- One Year Of Work Experience in Accounting Associates

SKILLS

- *Quick learning capacities & problem-solving abilities.*
- *Creative thinking & high level of confidence, not afraid to take on new challenges.*
- *Ability to work under pressure.*
- *Good decision making.*

PERSONAL DETAILS:

- Name : Vishal
- Father's Name : SH. Uday Narayan
- Date of Birth : 14-01-1999
- Marital Status : Single
- Nationality : Indian
- Languages Known : English & Hindi
- Religion : Hindu

DECLARATION:

- I hereby declare that all the information given above true and complete best of my knowledge.

DATE:

(VISHAL)

PLACE:-