CURRICULUM VITAE

VIKASH MOODLEY

PERSONAL DETAILS

Name:	Vikash
Surname:	Moodley
Date of birth:	17 July 1993
Identity number:	9307175071083
Residential address:	4 Joubert Street
	Glenanda
	Johannesburg
	2091
Cell number:	061 473 1203 / 081 035 5199
Email	Vikash.moodley@gmail.com
Citizenship:	South African
Sex:	Male
Marital status:	Single
Driver's license:	Code 8

EDUCATION

High school	Subjects

Bracken High School

Brackenhurst

Grade 12

Matric exemption (2011)

o English o
Afrikaans o
Mathematics o
Physical science o
Civil Technology o
Engineering

TERTIARY EDUCATION

Course and year	Institution
2012	
Information Systems Engineering	CTI (Computer Training Institute)
2019	
Graphic Design	CTU Training Solutions
2022	
JavaScript Programming	Udemy

REFERENCE LINKS

https://www.canva.com/projects
https://github.com/VikashSanchez

WORK EXPERIENCE

Name of employer:	*Land Systems Gearratio*
Job title:	Part time (School Holidays)
Period of employment:	January 2010- October 2010
Period of position:	Part time (School Holidays)

Description of tasks performed:

- Distribution of IT help desk tasks
- Assisting with building and repairing desktops / Laptops for End users
- Assisting with Software installation
- Assisting with Network cables and layout
- Assisting with IT Stock control
- MacAfee Antivirus monitoring and support

References:	Casey Moodley
	Senior Systems Engineer
	(Cell) +27 (68) 248 1020

<u>Name of employer</u>:	*Formula 1 Technologies*
<u>Job title</u>:	Remote Help Desk/ Service Controller
<u>Period of employment</u>:	January 2015- May 2015
<u>Period of position</u>:	Full Time
<u>Description of tasks performed</u>:	

- Distribution of IT help desk tasks
- Assisting with Software installation
- Assisting with Stock control
- Printer monitoring and support
- Remote IT Assistance and support

<u>References</u>:

JP Panaino

Senior Service Controller

(Cell) +27 (82) 550 0187

Name of employer:	*East Coast IT*
Job title:	IT Technician
Period of employment:	May 2015- June 2018
Period of position:	Full Time

Description of tasks performed:

- Setup of desktops, laptops and thin clients
- Software installation
- Hardware installation
- Printer monitoring and support
- Remote IT Assistance and support
- Onsite support with software/hardware
- Email setup and support
- Working with an ISP to resolve faults
- Troubleshooting issues with PC's, phones, monitors
- Manage client IT stock and equipment

References:	Praniel Seeban
	Senior IT Technician
	(Cell) +27 (82) 522 5869

<u>Name of employer</u>:	*EIS IT Africa*
<u>Job title</u>:	Graphic Design & Marketing
<u>Period of employment</u>:	July 2018- Current
<u>Period of position</u>:	Full Time
<u>Description of tasks performed</u>:	

- Creating and editing of catalogues and data sheets
- Designing and distribution of E-Mail marketing campaign via MailChimp
- Updating/Maintaining of GlobalSIX website on Afrihost platform
- Updating/Maintaining of EIS IT Africa website on WordPress using Elementor
- Assisting with Software installation
- Remote IT Assistance and support
- Setting up of new laptops for users
- Creating and editing of PDF documents and manuals

<u>References</u>:   Johann Marais

Technical Manager

(Cell) +27 (82) 410 3662

COMPUTER LITERACY

- Microsoft Word 2003- 2016
- Microsoft PowerPoint 2003- 2016

- Microsoft Excel 2003- 2016
- Windows XP/ Vista &Windows 7/8/8.1/10
- Microsoft SQL server 2012
- HTML
- C# basics
- Adobe Photoshop

- Adobe Illustrator
- Adobe Acrobat DC
- CorelDraw

SKILLS

- Work in time frames and a quick learner
- Ability to teach others and learn from them as well
- Work well under pressure
- Self motivated
- Assertive and confident
- Ambitious, decisive, and responsible
- If given the opportunity I will add value to my prospective employer.
- Can work well with customers and assisting customers
- Can work well with groups to solve issues

- Can learn programs and IT related tasks quickly

Qualification available on request.