

K. K. WAGH POLYTECHNIC, NASHIK.

HIRABAI HARIDAS VIDYANAGARI, AMRUTDHAM, PANCHAVATI, NASHIK-3

DEPARTMENT OF COMPUTER TECHNOLOGY

Date: 15/10/2024

Notice: CM-Departmental Library

All the staff members and all the students of TYCM, SYCM, FYCM classes from Dept. of Computer Technology, are here by informed that Departmental Library is shifted in CM Lab-3 (NWL). You can issue the books from departmental Library and use it for instant reference.

→The objective of departmental library is to:

- Promote the usage of reference books among the students.
- Provide instant reference to subject, topic contents during Practical performance
- Provide Reference for contents required for Academic Project development and implementation.
- Improve the books' utilization in the main library for student study and reference.

Issue of Books:

You can issue the books from Monday to Saturday during college hours.

Time: 8.00am to 04.50pm (Monday to Saturday)

Dept. Library Location: CM Lab-3 (NWL)

Staff for Dept. Library: 1. Mrs. S. S. Bhandare 2. Mr. P. S. Chavan

All shall follow the guidelines while using CM-Departmental Library:

- Dept. Library functions on Monday to Saturday on all working days.
- Use a Institute Student ID card for transactions/issue of book.
- Only one book will be issued against one student Institute ID card.
- The Book shall be used for One Day and return on the same day.
- Return the Book to Dept. Library at CM Lab-3 (NWL) after use on same day.
- If the book is not return on the same day, a Fine of Rs. 50/- per day will be charged.
- The Books from CM Dept. Library shall NOT be taken out of college or to home.
- In case book is damaged or lost by borrower he/she is required to replace the book by new copy or should pay the present cost of the same new book in market.
- Handle Dept. Library book with care and do not mark, write, tear, or underline anywhere on the book.
- Check the book at the time of issuing. In case of any defect or damage please inform the library staff.

Prof. G. B. Katkade [HOD CM Dept.]