1. **PROJECT MANAGEMENT LAB**

The purpose of the Project Management Plan (PMP) is to clearly define the rules responsibilities process and activities which will result in the major project being come.

1. On Time
2. Within budget
3. High degree of quality
4. Public trust, support, confidence in the project

PROJECT OBJECTIVE

1. Project completed on Time
2. Project completed with budget
3. Project completed with the high degree of quality
4. Project completed in save requirements possible

PROJECT DISCRIPTION AND SCOPE OF THE WORK:

The section clearly define the project real ways and structure to be constructs and reusability all limits of work and structure the feature outside of the normal lateral footprint the will be include in the scope of the project.

PROJECT ORGANISATION CHART ROLES AND RESPONSIBLITIES:

The Project delivered team should be organized in such way to achieve all of the started project objectives. A Project organization chart should be attached for clarity. Normally an executed over sight committee is shown at the top of the chart to provide the overall object direction.

BASE LINE, CODE BUDGET AND BASE LINE SHEDULE:

A Table/spread sheet should be included showing the base line cost budget in split up into sub categories for the future tracking of the cost changes.

PROJECT ELEMENT BASELINE COST BUDGET:

Prior cost …………………………/

Preliminary engineering …………………………/

General engineering consultant …………………………/

Construction administration …………………………/

Construction contingency …………………………/

Force accounts …………………………/

It is important the cost estimates be prepared in the year of expenditure dollars within same allowance for schedule taken into accounts to risk assessment should be performed on the entire project.

PROJECT REPORTING AND TRACKING

This is one of the key element in ensuring that the project budget and schedule will be maintain to the maximum extends possible that the project will be completed with the high degree of quality and the compliance with the federal regulation will be met.

The monthly cost schedule and the status report should be produced and the monthly status meeting held with the project management team.

All Project scheduled cost quality and the other status reporting are done on a timely basis in an accurate manner the following topics from the basic of the monthly status reports.

1. EXECUTE SUMMARY:

Current total Project cost any significant contracts advertised, awarded of completed safely issue & scope of the work changes

1. PROJECT ACTIVITIES AND DELIVERABLES:

Define and highlight the project activities and deliverables.

1. ACTION ITEM/OUT STANDING ISSUES:

It should draw attention to and track the process of highly significant. Issues and administrative requirement have a significant issues and schedule, quality, safety.

1. PROJECT SCHEDULE:
2. Current overall project completion percentage verse latest approved plan Percentage.
3. Any delays or Potential exposures to milestones and final completion dates.
4. PROJECT COST:

1. Baseline budget.

2. Latest approved budget.

3. Current therefore cost estimation.

4. Expenditures or commitments to etc.

Narratives, table should accompany the updates costs. Spread sheet, basically declaring the current cost status.

RESULT:

Thus, the program was executed successfully.