**You are requested to answer this survey in relation to the current Windows explorer file management system that you use. Thanks!**

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| DESIRED FEATURES | How important is this feature to you? (tick one) | | | | | How satisfied are you with this as of now? (tick one) | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | Not at all | Somewhat | Important | Very | Extremely | Not at all | Somewhat | Important | Very | Extremely |
| **Copying a file** | | | | ✓ | | | | | | |
| Minimize time required to copy a file in a desired location | | | | ✓ | | | ✓ | | | |
| Minimize navigation path to find desired location | | | | | ✓ | | ✓ | | | |
| Minimize likelihood that it will be copied in a wrong location | | | ✓ | | | | ✓ | | | |
| **Creating a file** | | | | | | | | | | |
| Minimize time required to create a file in a desired location | | | | ✓ | | | | | ✓ | |
| **Finding a file** | | | | | | | | | | |
| Minimize time required to find a file | | | | | ✓ | | | | | |
| Minimize likelihood of finding wrong file | | | | | ✓ | ✓ | | | | |
| Increase likelihood of finding most appropriate files | | | | | ✓ | | ✓ | | | |
| **Finding similar or related files** | | | | | ✓ | | ✓ | | | |
| Minimize time required to find related or similar files (e.g. all files related to a project) | | | | | ✓ | | | | | |
| Minimize navigation path to find related or similar files | | | | | ✓ | | ✓ | | | |
| Increase likelihood of finding most related or similar files | | | | | ✓ | | ✓ | | | |
| **Comparing files** | | | | ✓ | | | | | | |
| Minimize time required to compare files (e.g. different versions of a document) | | | | ✓ | | | ✓ | | | |
| Minimize navigation path to find related or similar files | | | | ✓ | | | ✓ | | | |
| Increase no of files that can be compared at once | | | | ✓ | | | ✓ | | | |
| **Categorizing files** | | | | ✓ | | | | | | |
| Minimize time required to categorization of files | | | | ✓ | | | ✓ | | | |
| Increase no of categories that same file can belong to | | | | ✓ | | | ✓ | | | |
| Minimize amount of redundant files (same file copied in multiple folders) | | | | ✓ | | | | ✓ | | |
| Suggest categories in case not found | | | | ✓ | | | ✓ | | | |
| **Viewing files** | | | | ✓ | | | | | | |
| Minimize time required to view file contents | | | | ✓ | | | | | | |
| Increase noof files that can be viewed at same time | | | | ✓ | | | | | ✓ | |
| Minimize time required in filtering / sorting | | | | ✓ | | | | | ✓ | |
| | | | | ✓ | | | ✓ | | | |
| Increase no of fields on which files can be filtered / sorted | | | | ✓ | | | ✓ | | | |
| **Interface** | | | | | ✓ | | | | | |
| Make copy, view, search, categorize, find related operations natural (way we do these things in physical / human world) | | | | | ✓ | | | ✓ | | |