

# VINCENT TSUN

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## PROFILE

Enthusiastic and highly-motivated programmer and analyst with proven leadership capabilities, who enjoys new challenges and solving complex problems. Graduated with a Bachelor's degree in Finance from the University of British Columbia. Proficient in various modern technologies including Python, R, SQL, and Tableau, with strong interests in data analytics and machine learning.

## EDUCATION

**Bachelor of Commerce, UBC Sauder School of Business** Graduation: May 2022

- Specialization: Finance
- Key courses: Business Programming and Analytics, Risk Management and Financial Engineering, Investment Theory

**University Transfer Program, Alexander College** Sep 2016 – May 2018

- Making the Honour Roll for two semesters
- Service Award: Outstanding services as the President of Alexander College Student Association

## WORK EXPERIENCE

**Business Process Analyst, Jet Hero Universal Limited, Hong Kong** May 2022 - Present

- Analyzed the existing processes to identify process inefficiencies
- Gathered process-related data and made data-driven decisions for process improvement initiatives
- Developed software solution to automate repetitive and time-consuming tasks, reduced shipment booking and verification process time from an average of 4 days to less than an hour per shipment

**Student Worker, Alexander College Library** Dec 2017 – Apr 2018

- Provided exceptional customer service for a diverse range of library patrons, increasing patron satisfaction
- Organized workshops and offered regular technical support to library patrons on the utilization of various academic resources

## LEADERSHIP AND VOLUNTEER EXPERIENCE

**Marketing Director, UBC Finance Association, UBC** Jan 2019 – April 2019

- Raised awareness for the association through the management of official social media channels
- Improved brand image by redesigning the official website
- Increased student awareness through maintaining bi-weekly newsletters

**Student Representative, Green Committee, Alexander College** Nov 2017 – Apr 2018

- Solved the need for a new garbage disposal system through surveying staff and students, analyzing results, and developing several feasible solutions
- Raised \$2,400 on campus for the Waste Management Project
- Raised social awareness about concerning environmental issues through in-person and online campaigns, facilitating events

**President, Alexander College Student Association, Alexander College** May 2017 – Apr 2018

- Improved students' experience through advocating for students' interests and concerns, as well as the development of various cultural and environmental events
- Enhanced overall decisiveness and productiveness through developing an effective hierarchy system for the student association and coordinated it under an efficiency-improving voting system
- Promoted awareness for sustainability and social justice through project management in conjunction with the Student Refugee Program Local Committee and the Green Committee

## PROJECTS

**Data extraction and auto-fill software (Maersk System)**

- Software that automates the manual process of extracting data from Excel and filling the data onto the MyMaersk booking system using Selenium

**Pricing model for callable structured notes (R)**

- Based on RBC Callable Yield Canadian Utilities Securities (CAD), Series 273. Prices evaluated with Monte Carlo simulation, written in R-script

## SKILLS AND INTERESTS

**Languages:** Fluent in English, Cantonese, and Mandarin

**Programming languages:** Various experience with Python and R

**Other skills:** Proficient in Microsoft Office Suite (Word, PowerPoint, and Excel), Tableau and Power BI