

## Dashboard

Dashboards provide more insights than reports as they combine the data from many reports and show a summarized result. Looking at many reports at a time gives the flexibility of combining the results from them quickly. Also, summaries in dashboards help us decide on action plans quicker. The dashboards can contain charts, graphs and Tabular data.

### 1)Create A Dashboard

- 1.Click the Dashboards tab.
- 2.Click New Dashboard.
- 3.Name the dashboard Job application with candidate name and click Create.
- 4.Click +Component.
- 5.Select the Job application with candidate name and click Select.
- 6.Select the Gauge chart and click Add.
- 7.Click Save and then Done.

