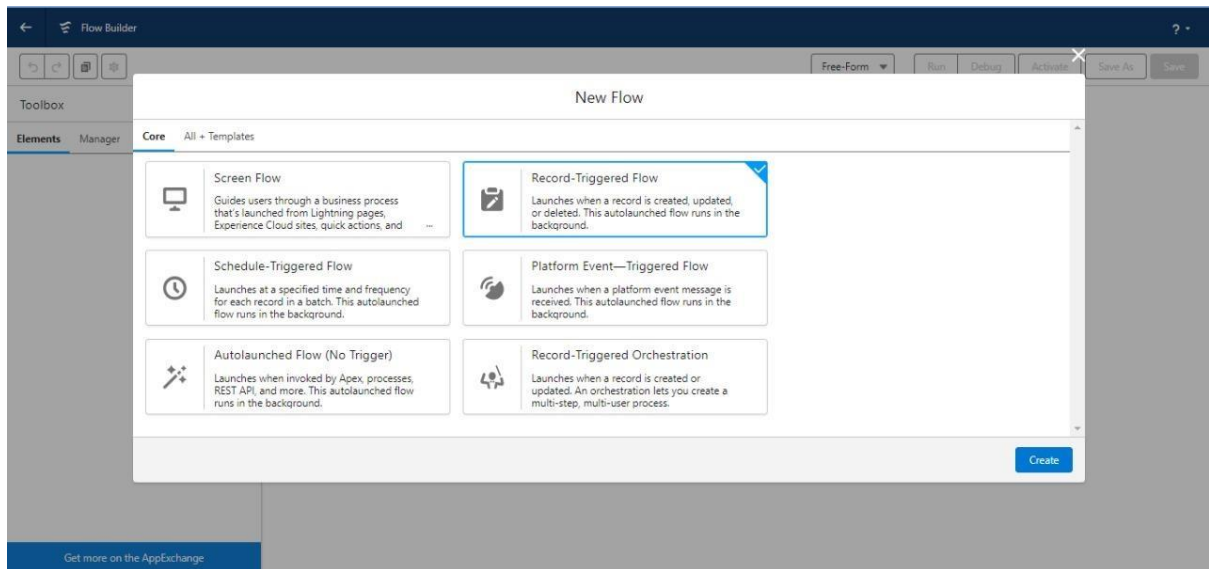
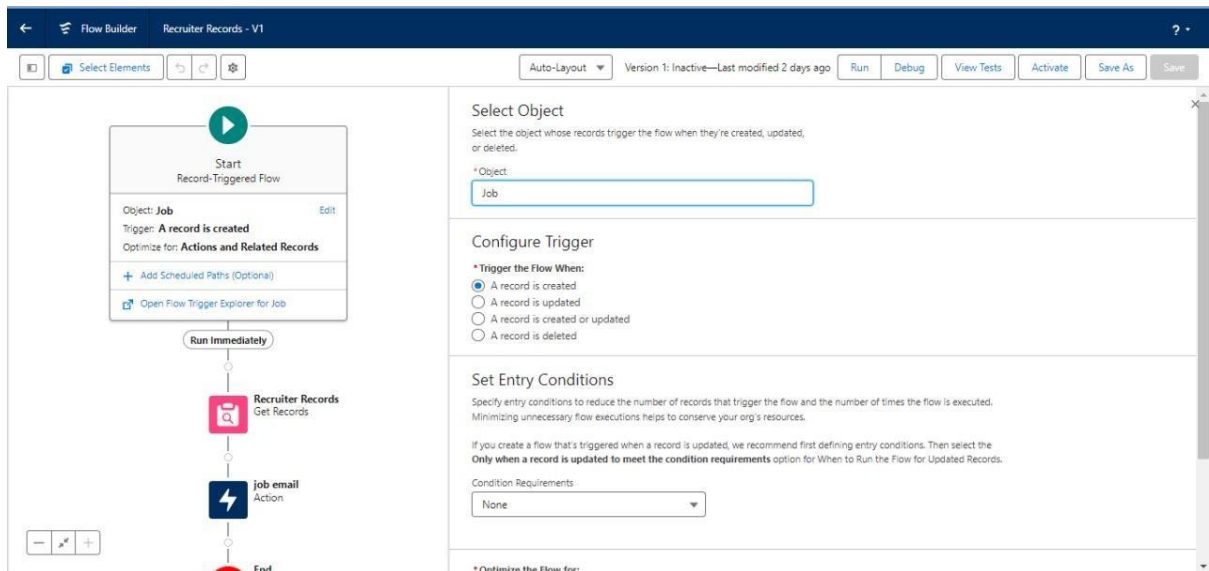


## Create A Record (Recruiter)

1. Click on Gear icon and select setup
2. In Quick find Box enter flow and select the flows
3. Click on New flow and Select Record triggered Flows.



4. In the search bar type job and click done.



5. Add an element called Get record.
6. Label name as Recruiter Records.
7. Select the object as Recruiter.
8. After entering the object follow the steps.

10. Conditional requirements should be all conditions are met (AND).

11. Select the field as Recruiter\_Email\_\_c.

12. Operation should be Is Null.

13. Value should be False. And click done.

The screenshot shows the 'Edit Get Records' configuration window for 'Recruiter Records (Recruiter\_Records)'. The window is divided into several sections:

- Get Records of This Object:** The 'Object' field is set to 'Recruiter'.
- Filter Recruiter Records:**
  - Condition Requirements:** A dropdown menu is set to 'All Conditions Are Met (AND)'.
  - Field:** A text input field contains 'Email\_\_c'.
  - Operator:** A dropdown menu is set to 'Is Null'.
  - Value:** A text input field contains 'False', with a small 'x' icon to its right.
  - + Add Condition:** A button to add more conditions.
- Sort Recruiter Records:**
  - Sort Order:** A dropdown menu is set to 'Not Sorted'.
  - Warning:** A yellow warning icon and text: 'If you store only the first record, filter by a unique field, such as ID.'
- How Many Records to Store:**
  - ☒ Only the first record
  - ☐ All records
- How to Store Record Data:**
  - ☒ Automatically store all fields
  - ☐ Choose fields and let Salesforce do the rest
  - ☐ Choose fields and assign variables (advanced)

14. Add another element called Action.

15. Click on the Action and start creating new action

16. Select the action as Send Email.

17. Enter the label name job email, API name is auto populated.

18. Set input values as

a. Body: {!\$Record.Name} with

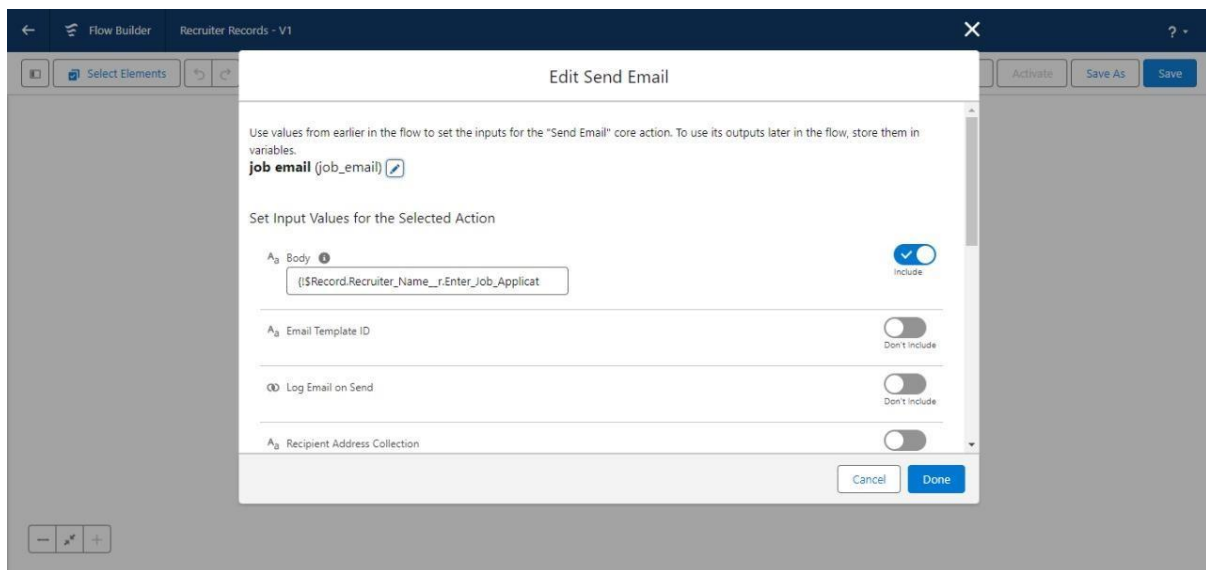
{!\$Record.Job\_Application\_Id\_\_c} is available. Please find the suitable candidates for the position.

b. Subject: {!\$Record.Name}

19. Recipient Email Addresses (comma-separated) should be included for that turn it on.

20. Recipient Email Addresses:

{!\$Record.Recruiter\_Name\_\_r.Recruiter\_Email\_\_c}



21. Click on done.

22. After the completion of flow, check whether the flow is running and click save.

23. And Activate the flow.