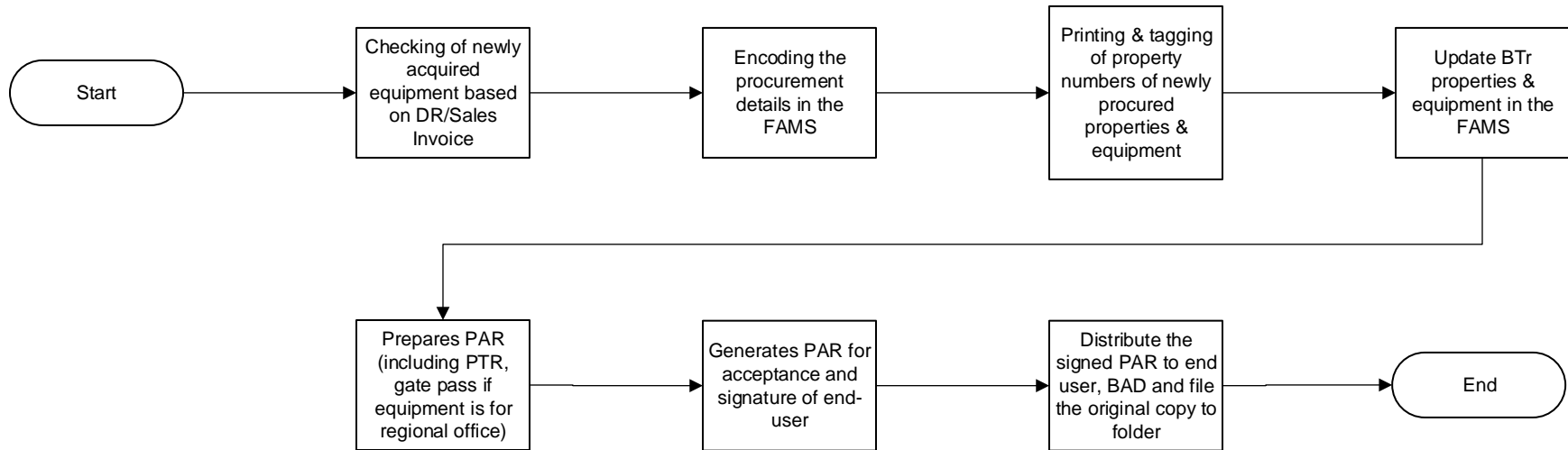


Property Numbering Of Newly Procured Properties and Equipment / Supplies materials – NON-EXPANDABLE (PROPERTIES & EQUIPMENT)

AS-IS

Admin Officer V, Admin Officer III



PROPERTY AND SUPPLY MANAGEMENT DIVISION

PREPARED BY: Ma. Kristine Alava / Rafael De Jesus Jr.

DATE : June 2, 2016

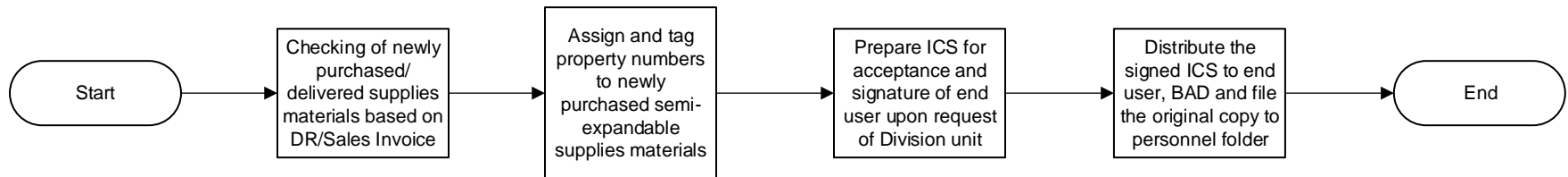
CHECKED BY: Jonathan Samar / Ms. Leila Segismundo

APPROVED BY: Ms. Victorenia Tarriga

Property Numbering Of Newly Procured Properties and Equipment / Supplies materials – SEMI-EXPANDABLE (SUPPLIES MATERIALS)

AS-IS

Admin Officer , Admin Officer III



PROPERTY AND SUPPLY MANAGEMENT DIVISION

PREPARED BY: Ma. Kristine  
Alava / Rafael De Jesus Jr.

DATE : June 2, 2016

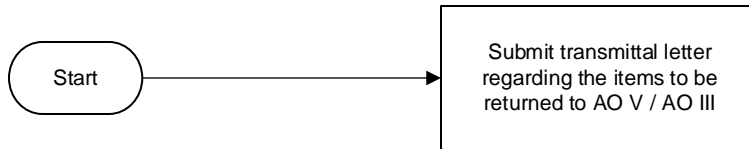
CHECKED BY: Jonathan Samar /  
Ms. Leila Segismundo

APPROVED BY: Ms. Victorenia  
Tarriga

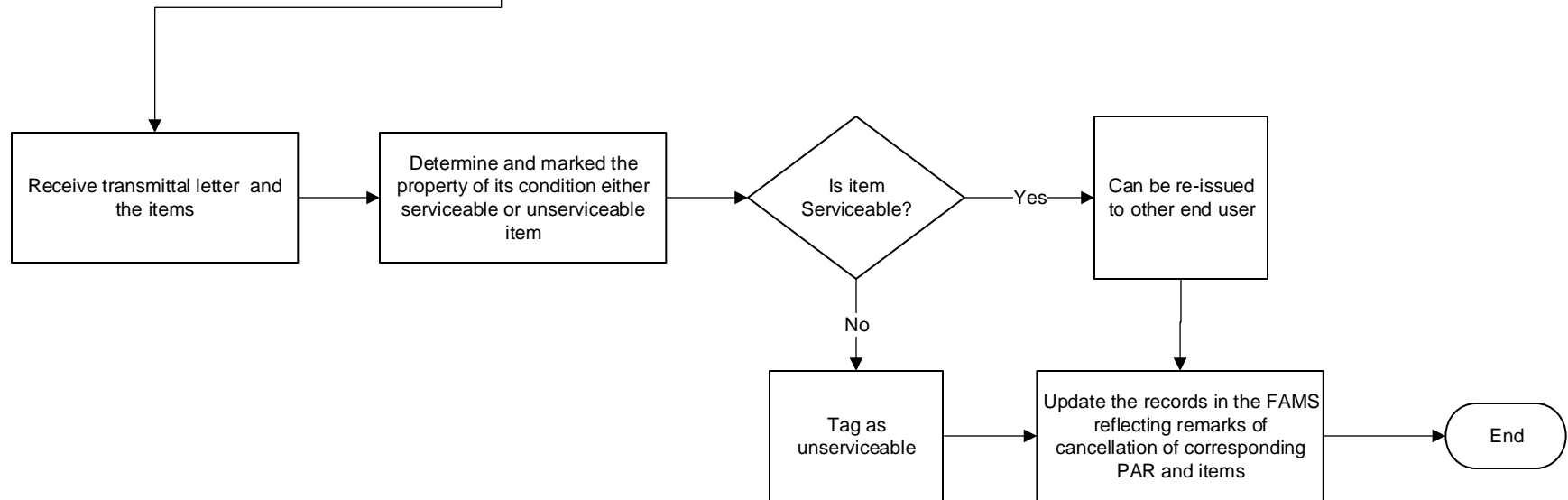
# Acceptance of Returned BTr Properties and Equipment

AS-IS

End User



AO V, AO III



PROPERTY AND SUPPLY MANAGEMENT DIVISION

PREPARED BY: Ma. Kristine Alava / Rafael De Jesus Jr.

DATE : June 2, 2016

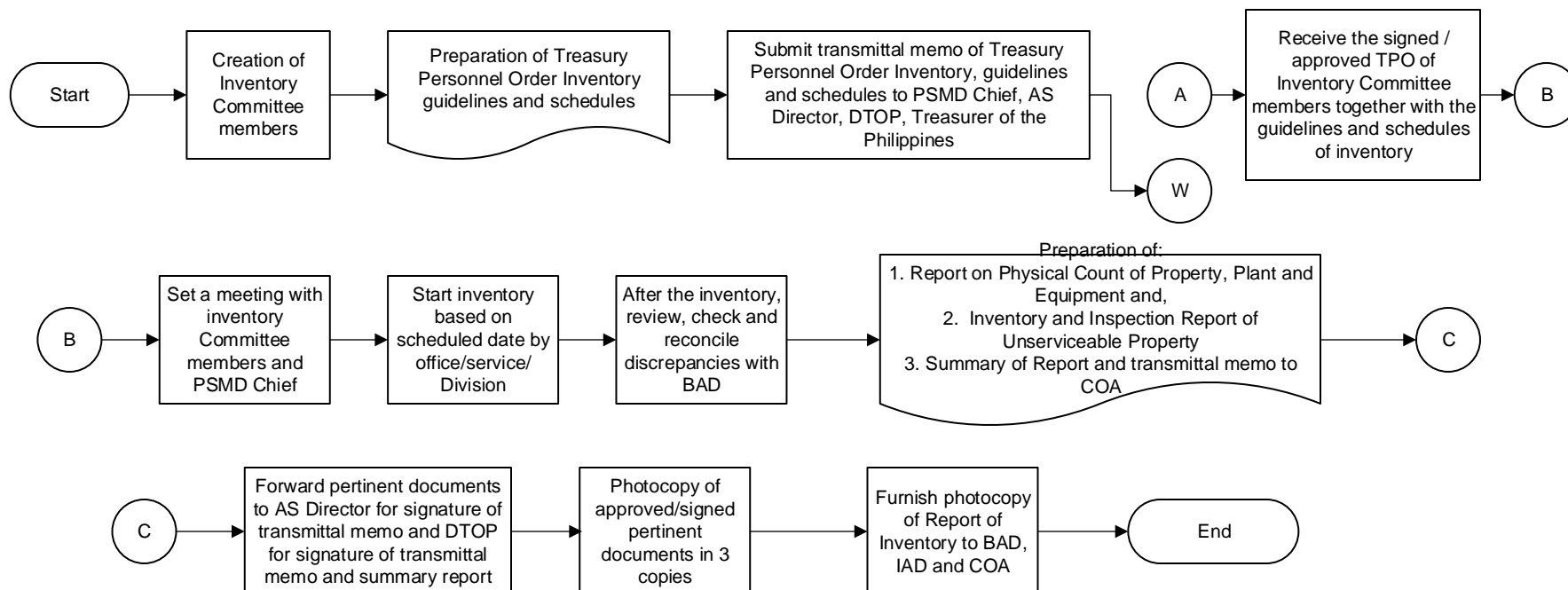
CHECKED BY: Jonathan Samar / Ms. Leila Segismundo

APPROVED BY: Ms. Victoronia Tarriga

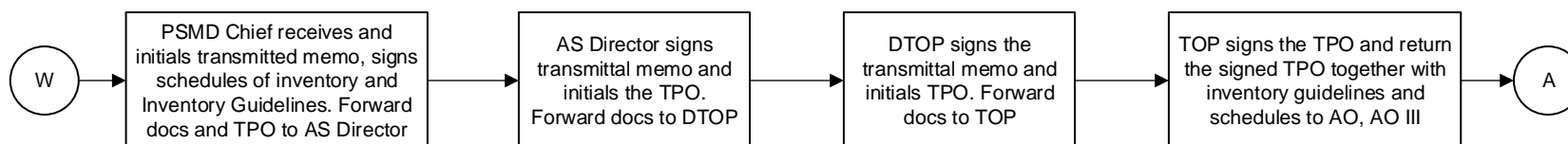
# Annual Physical Inventory of BTr Properties and Equipment

AS-IS

Admin Officer , Admin Officer III



PSMD Chief, AS Director, DTOP, Treasurer of the Philippines



PROPERTY AND SUPPLY MANAGEMENT DIVISION

PREPARED BY: Ma. Kristine Alava / Rafael De Jesus Jr.

DATE : June 2, 2016

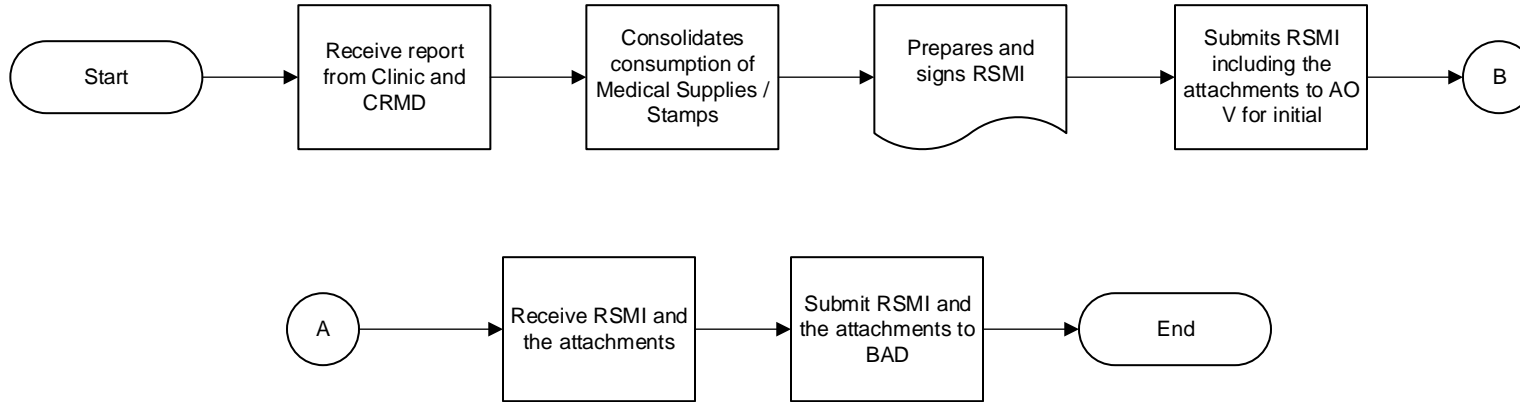
CHECKED BY: Jonathan Samar / Ms. Leila Segismundo

APPROVED BY: Ms. Victoria Tarriga

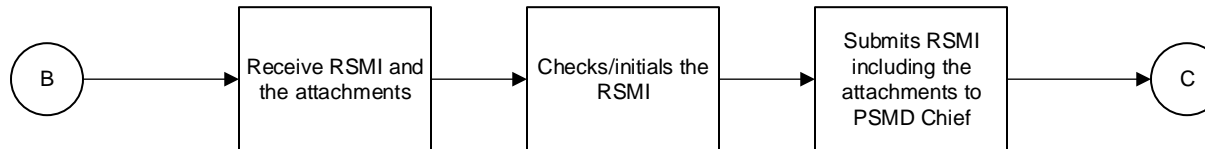
Preparation of RSMI from other Division (Monthly Submission of Stamps, and Medical Supplies)

AS-IS

Administrative Aide VI



AO V



PSMD Chief



PROPERTY AND SUPPLY MANAGEMENT DIVISION

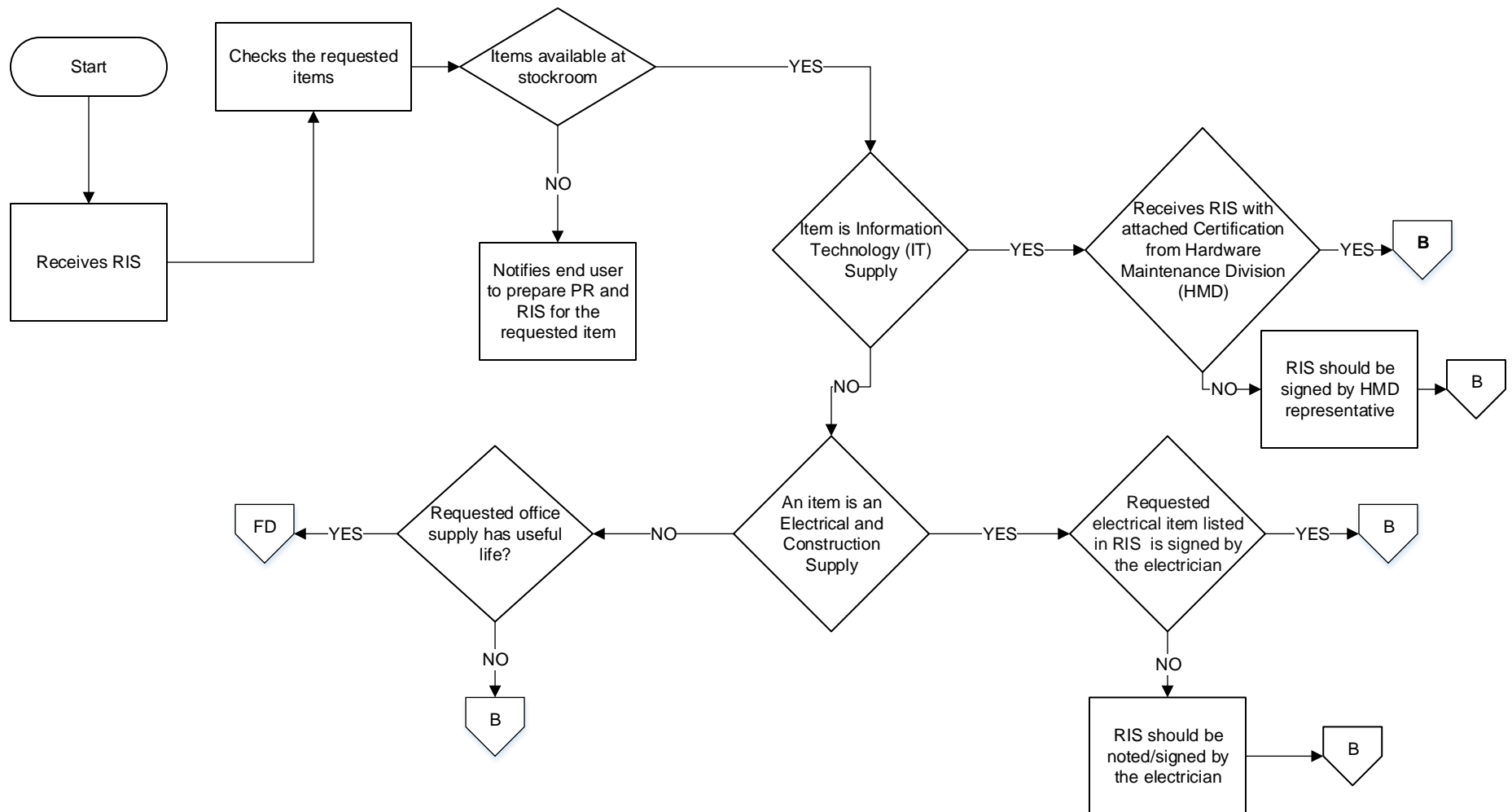
PREPARED BY: Ma. Kristine Alava / Rafael De Jesus Jr.

DATE : June 2, 2016

CHECKED BY: Jonathan Samar / Mr. A. Ducusin

APPROVED BY: Ms. Victorenia Tarriga

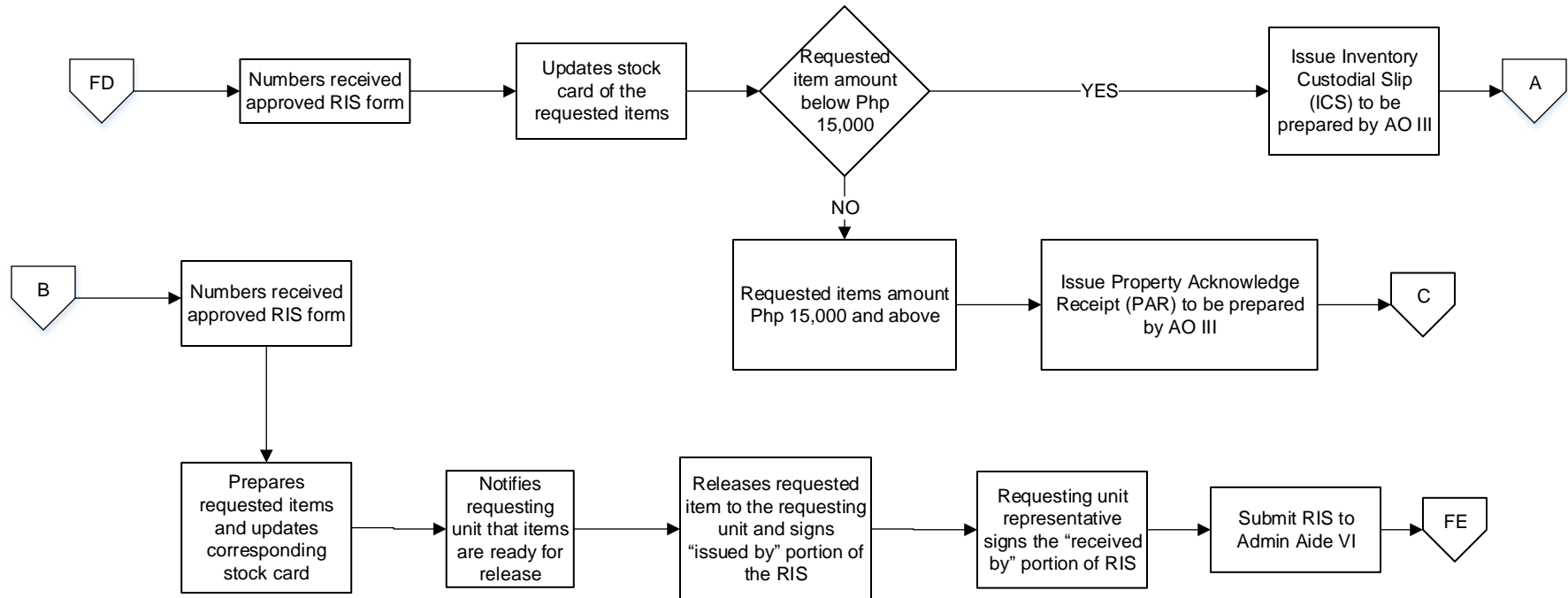
AO IV



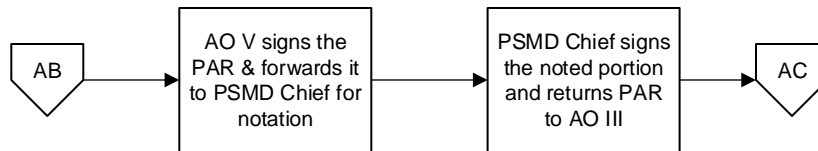
Report of Supplies and Materials Issued (RSMI)

AS-IS

AO IV



AO V  
(INVENTORY SECTION)



PROPERTY AND SUPPLY MANAGEMENT DIVISION

PREPARED BY: Ma. Kristine Alava / Rafael De Jesus Jr.

DATE : June 2, 2016

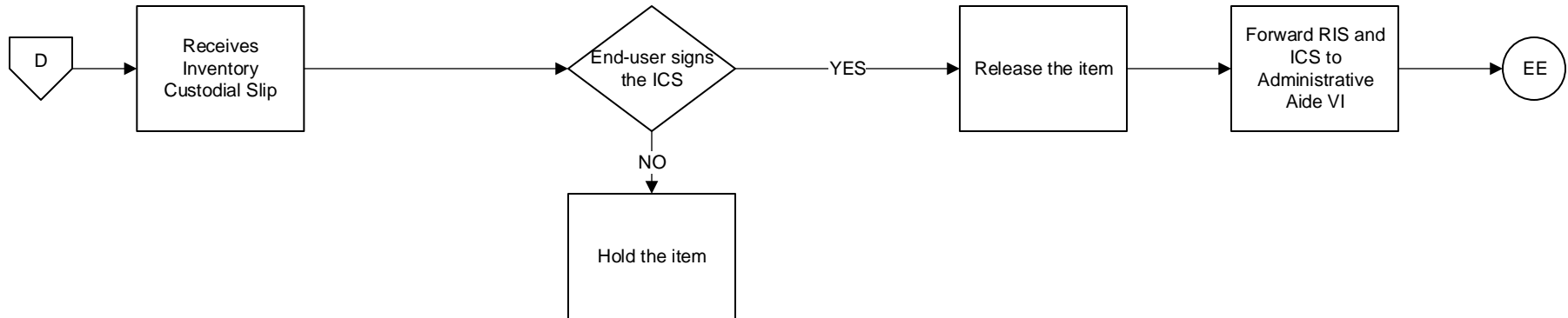
CHECKED BY: Jonathan Samar / Mr. A. Ducusin/ Ms. L. Aralar

APPROVED BY: Ms. Victoronia Tarriga

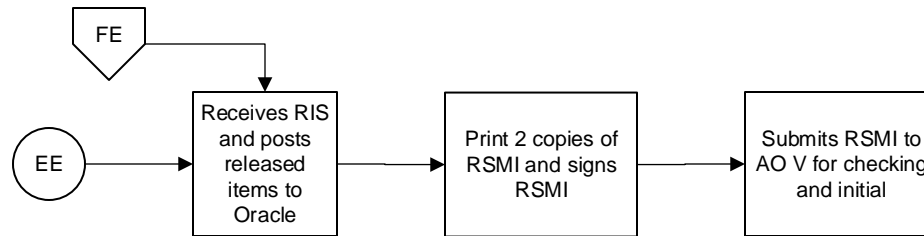
Report of Supplies and Materials Issued (RSMI)

AS-IS

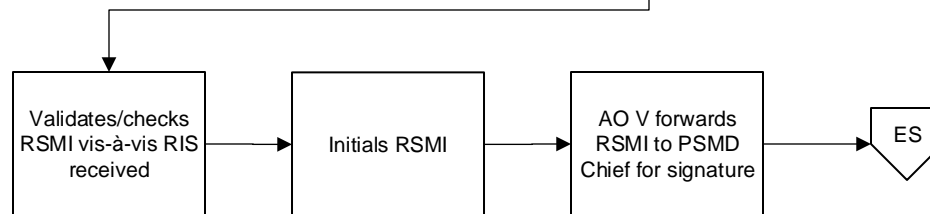
AO IV



Admin Aide VI



AO V  
(ISSUANCE SECTION)



PROPERTY AND SUPPLY MANAGEMENT DIVISION

PREPARED BY: Ma. Kristine Alava / Rafael De Jesus Jr.

DATE : June 2, 2016

CHECKED BY: Jonathan Samar / Mr. A. Ducusin/ Ms. L. Aralar

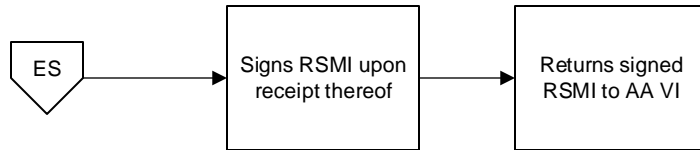
APPROVED BY: Ms. Victorenia Tarriga



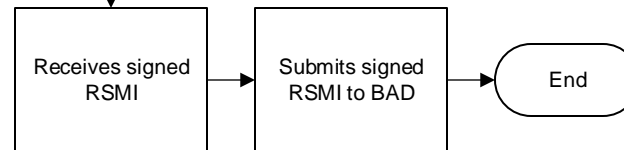
# Report of Supplies and Materials Issued (RSMI)

AS-IS

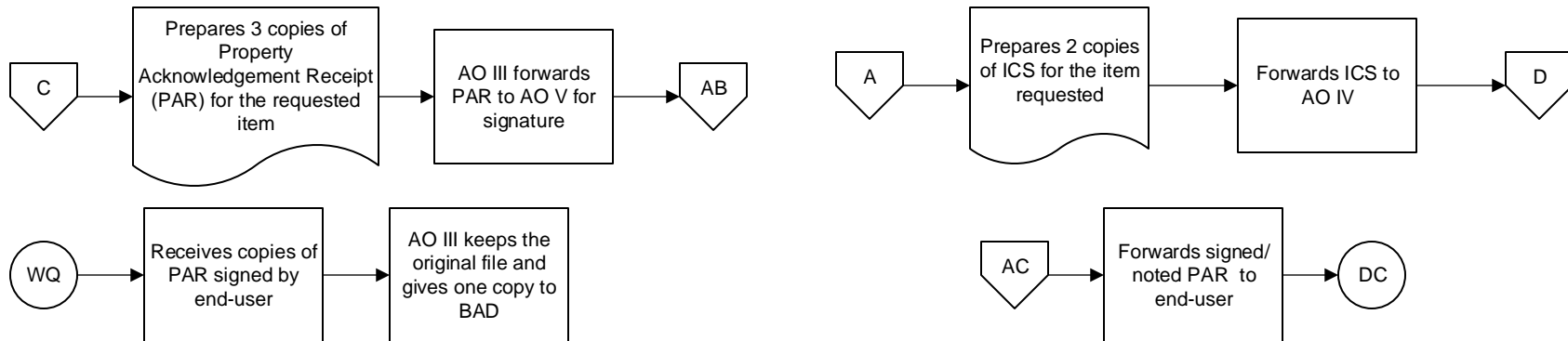
PSMD Chief



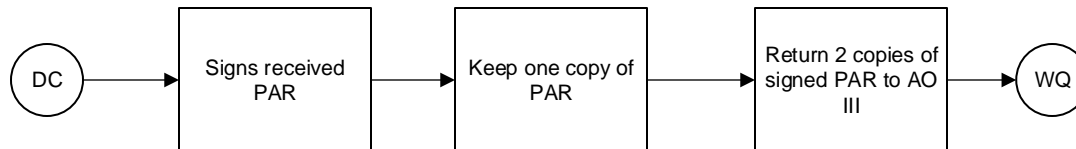
Admin Aide VI



AO III  
(INVENTORY SECTION)



End user



PROPERTY AND SUPPLY MANAGEMENT DIVISION

PREPARED BY: Ma. Kristine Alava / Rafael De Jesus Jr.

DATE : June 2, 2016

CHECKED BY: Jonathan Samar / Mr. A. Ducusin/ Ms. L. Aralar

APPROVED BY: Ms. Victoronia Tarriga