

**Your Learning Partner**

## **SAP SuccessFactors Onboarding 2.0 Course**

### **Module 1: Introduction to Onboarding 2.0**

- Overview of SuccessFactors HXM Suite
  - Evolution from Onboarding 1.0 to Onboarding 2.0
  - Role of Onboarding in Employee Lifecycle
  - User Roles: New Hire, Hiring Manager, HR Admin, IT, Buddy
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### **Module 2: Architecture & Key Features**

- Onboarding 2.0 Architecture & Data Flow
  - Core Capabilities (New Hire Portal, NHDR, Compliance, E-Signatures)
  - Integration with Recruiting & Employee Central
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### **Module 3: System Configuration**

- Provisioning Setup for Onboarding 2.0
  - Role-Based Permissions (RBP) for Onboarding
  - Configuring New Hire Data Review (NHDR)
  - Setting up Document Management & E-Signatures (DocuSign / Adobe Sign)
  - Compliance Forms (Country-Specific)
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### **Module 4: Onboarding Process Walkthrough**

- Pre-Day One Activities
  - Hiring Manager Dashboard & Tasks
  - New Hire Portal Experience (branding, customization)
  - Assigning Mentors / Buddies
  - Forms & Data Collection
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### Module 5: Advanced Configurations

- Custom Data Collection Steps
  - Configuring Business Rules in Onboarding
  - Custom Tiles & Branding for Portal
  - Notifications & Workflow Automation
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### Module 6: Cross-Module Integrations

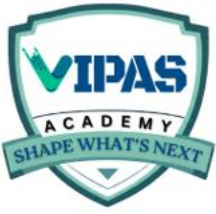
- Integration with Recruiting → Onboarding
  - Integration with Employee Central (data sync)
  - Integration with Payroll & Benefits
  - Intelligent Services Center (ISC) Triggers
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### Module 7: Reporting & Analytics

- Standard Reports for Onboarding
  - Story Reports in People Analytics
  - Monitoring New Hire Engagement
  - Compliance & Audit Reports
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### Module 8: Administration & Troubleshooting

- Admin Tools in Onboarding
  - Common Configuration Issues & Fixes
  - Permission Errors
  - Document Management Issues
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**Module 9: Case Studies & Best Practices**

- End-to-End Onboarding Case Study.
- Best Practices for Enhancing New Hire Experience
- Change Management for Adoption

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**Module 10: Hands-On & Certification Prep**

- Hands-On Workshop in Demo System
- Configuring Complete Onboarding Flow
- Simulating New Hire Journeys
- Certification Guidance: C\_THR97 (SAP Onboarding 2.0)

