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## SAP SuccessFactors Onboarding 2.0 Course

### Module 1: Introduction to Onboarding 2.0

- Overview of SuccessFactors HXM Suite
- Evolution from Onboarding 1.0 to Onboarding 2.0
- Role of Onboarding in Employee Lifecycle
- User Roles: New Hire, Hiring Manager, HR Admin, IT, Buddy

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### Module 2: Architecture & Key Features

- Onboarding 2.0 Architecture & Data Flow
- Core Capabilities (New Hire Portal, NHDR, Compliance, E-Signatures)
- Integration with Recruiting & Employee Central

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### Module 3: System Configuration

- Provisioning Setup for Onboarding 2.0
- Role-Based Permissions (RBP) for Onboarding
- Configuring New Hire Data Review (NHDR)
- Setting up Document Management & E-Signatures (DocuSign / Adobe Sign)
- Compliance Forms (Country-Specific)

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### Module 4: Onboarding Process Walkthrough

- Pre-Day One Activities
- Hiring Manager Dashboard & Tasks
- New Hire Portal Experience (branding, customization)
- Assigning Mentors / Buddies
- Forms & Data Collection



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### Module 5: Advanced Configurations

- Custom Data Collection Steps
- Configuring Business Rules in Onboarding
- Custom Tiles & Branding for Portal
- Notifications & Workflow Automation

### Module 6: Cross-Module Integrations

- Integration with Recruiting → Onboarding
- Integration with Employee Central (data sync)
- Integration with Payroll & Benefits
- Intelligent Services Center (ISC) Triggers

### Module 7: Reporting & Analytics

- Standard Reports for Onboarding
- Story Reports in People Analytics
- Monitoring New Hire Engagement
- Compliance & Audit Reports

### Module 8: Administration & Troubleshooting

- Admin Tools in Onboarding
- Common Configuration Issues & Fixes
- Permission Errors
- Document Management Issues



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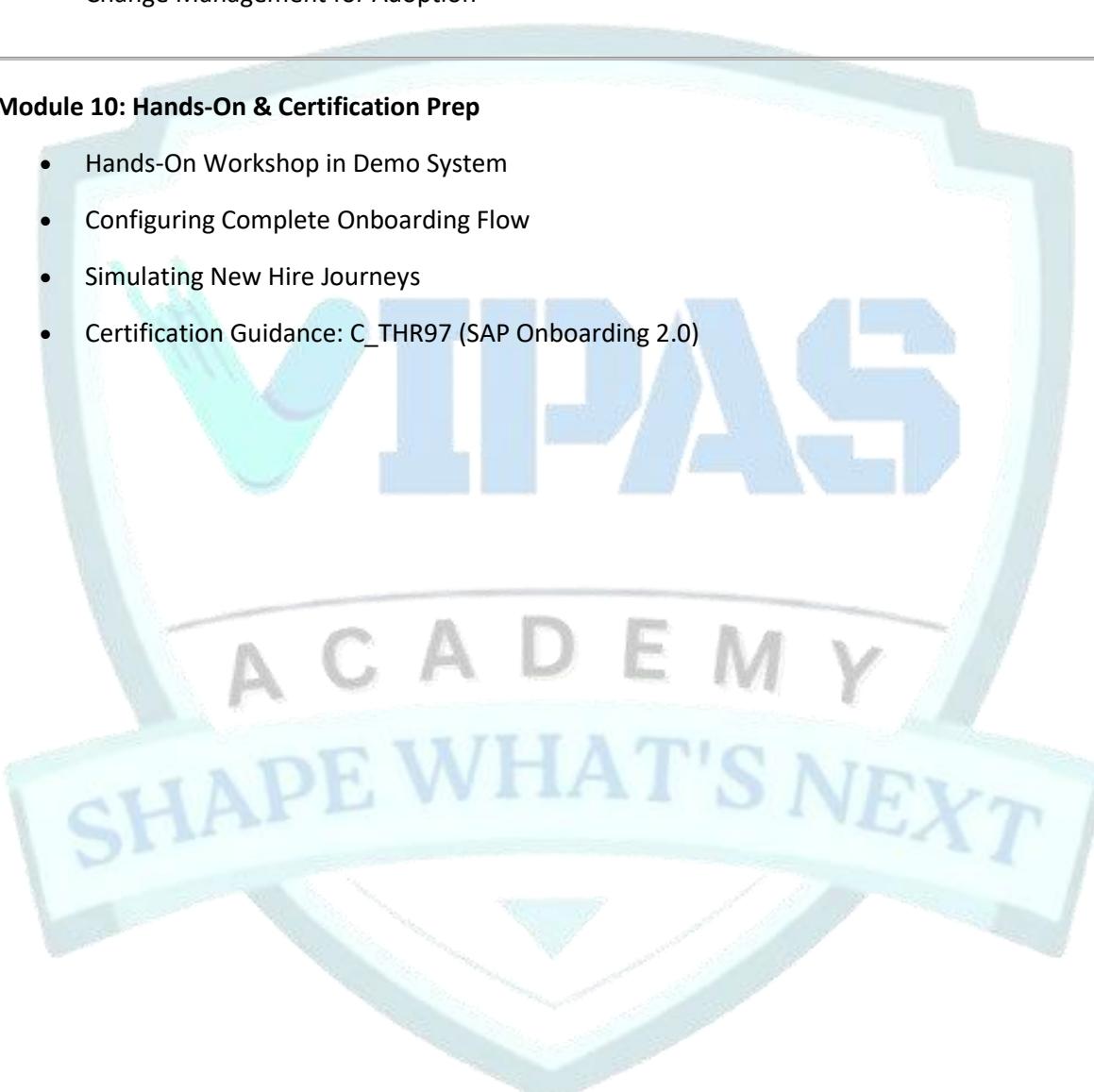
#### Module 9: Case Studies & Best Practices

- End-to-End Onboarding Case Study.
- Best Practices for Enhancing New Hire Experience
- Change Management for Adoption

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#### Module 10: Hands-On & Certification Prep

- Hands-On Workshop in Demo System
- Configuring Complete Onboarding Flow
- Simulating New Hire Journeys
- Certification Guidance: C\_THR97 (SAP Onboarding 2.0)



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