



# New Owner Details

Upon completion of purchase we require the following details of the new owner.  
Please complete and return this form to the address below along with submitting the  
Notice of Transfer and Charge and TR1.

**\*PLEASE WRITE IN BLOCK CAPITALS IN THE BOXES PROVIDED**

## Property Address


## Full Name(s): of New Owners |

Mr/Mrs/Miss/Ms (delete as applicable)

Forename																			
Surname																			

Mr/Mrs/Miss/Ms (delete as applicable)

Forename																			
Surname																			

## Contact Telephone Details |

Home																			
Mobile																			
Email																			

If you are happy to receive your correspondence by email,, please tick the box ☐

## Correspondence Address including full postcode (if different from Property Address above) |


**Is the Property let?**

**YES / NO**

**Do you keep any pets/ birds/ reptiles on the property?**

**YES / NO**

**Do you intend to carry out any alterations to the property**

**YES / NO**

If **YES** please detail

here:.....

**Signature |**

**Date |**