DEVI EVA FRIANTI

Bandarlampung **|** +62 8779 6303538

[devievafrianti@gmail.com](mailto:cynthiasagala06@gmail.com) **|** LinkedIn : Devi Eva Frianti

# SUMMARY

Experienced as a purchasing staff, who passionate in communication and negotitaion. Ready for new opportunities and challenges.

# EXPERIENCE

**PT Mpx Indonesia,** Lampung (2021-Present)

## |Purchasing Staff|

* Ordering supplies and stock sparepart as necessary
* Compare and evaluate all of the offers from suppliers track orders and ensure timely delivery
* Prepare reports on purchase like invoice and Purchase Order
* Do a daily report of truck maintenance

**PT Citra Sanjaya Guna Perkasa**, Lampung (May 2020 – June 2021)

## |Purchasing Staff|

* Ordering supplies and stock sparepart as necessary
* Checking the accuracy of orders and issuing invoices
* Issuing sales transaction invoices

# COMPETENCIES

* Good at communication, team work and presentation skill
* Able to perform multi-tasking and adaptability in dynamic environment
* Taft and skilled in an urgent condition

# EDUCATION

* University of Lampung (2016-2019) D3 Management

Finance and Bangking, GPA : 3,62

* SMA Negeri 1 Terusan Nunyai (2013-2016) Majoring Social

# ORGANIZATION EXPERIENCE

**Member of the Sudents Ascosiaton of Financial Managemen ( 2016 – 2018)**

* Plan and organize the team with fun, relevant and creative programing to engage students
* Set the goal of working as a team

**Member of Lampung Managament Society (2016 – Vp Student & Millenial)**

* Plan a visit to campus and reach out to young people to join AMA youth
* Planning the seminar schedule

Bandar Lampung, April 14, 2023

Resources Department Manager

Bali International Hospital

Jl. Bypass Ngurah Rai, Sanur Denpasar Selatan, Kota Denpasar, Bali

With respect

Based on the information I received from social media, Bali International Hospital has a job opening as Procurement Staff.  
In connection with that, I would like to apply for said position. Here is my brief biography:

Name : Devi Eva Frianti

Date of Birth : Astra Ksetra, 01 December 1997  
Education : D3 Finance Management  
Phone number : 087796303538  
Email : [devievafrianti@gmail.com](mailto:devievafrianti@gmail.com)

Taft and skilled in an urgent condition.  
I also have the skill to operate software for the office that I believe would assist in the work.

For your consideration, I have also attached multiples such as:

* Application letter
* Curriculum Vitae
* ID card
* Educational Certificate
* Transcript

I hope I can get the chance to follow the next test so I can talk about my abilities and skills in person with you.  
Thank you for the attention.

Best Regards,

Devi Eva Frianti

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