

Virto Commerce

20945 Devonshire St Suite 102  
Los Angeles, CA 91311  
Phone: (800) 980 5288  
Fax: (800) 980 5288  
Website: <https://virtocommerce.com>

PURCHASE ORDER

DATE	10/17/2023
PO #	123456789
Customer #	32234

VENDOR

Microsoft  
Jane Doe  
Microsoft Corporation One Microsoft Way  
Redmond, WA 98052-6399  
Phone: (800) 426-9400  
Fax: (800) 426-9400

SHIP TO

John Doe  
Virto Commerce  
20945 Devonshire St Suite 102  
Los Angeles, CA 91311  
(800) 980 5288

REQUISITIONER	SHIP VIA	F.O.B.	SHIPPING TERMS

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL
55557702	Xerox WorkCentre 3335DNI Mono Laser	15	349.00	5,235.00
555929564	Epson WorkForce WF-2750 All-in-One Wireless	1	99.99	99.99
54FT59	16mm Stainless Steel Carriage Bolt, A2, Plain	100	13.20	1,320.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-

Comments or Special Instructions

Some comments here

SUBTOTAL	6,654.99
TAX	100.00
SHIPPING	29.00
OTHER	20.00
TOTAL	\$ 6,803.99

If you have any questions about this purchase order, please contact  
John Doe, (800) 980 5288, [John.Doe@virtocommerce.com](mailto:John.Doe@virtocommerce.com)